



SECRETARY OF STATE
STATE OF INDIANA
AUTO DEALER SERVICES
DIVISION

CONNIE LAWSON
SECRETARY OF STATE

MELISSA REYNOLDS
Division Director

POLICY
ASSIGNMENT OF DEALER LICENSE NUMBERS

General

Indiana Code § 9-32-11-6 allows a dealer to change their business name or location. Indiana Code § 9-32-11-15 allows a dealer to, among other things, change the form of organization, state of incorporation, and ownership.

The Secretary, through the Auto Dealer Services Division ("Division"), administers and enforces Indiana Code § 9-32, Title 75 of the Indiana Administrative Code, and the policies and procedures of the Division.

Relevant Law

Ind. Code § 9-32-11-6
Ind. Code § 9-32-11-15

Policy Statement

A. It shall be the policy of the Division to allow a licensed dealer to maintain their dealer license number in the following situations, provided all applications, requests, and/or other required documentation are timely completed and submitted:

1. Change in business name or address.
2. Change in business organization or entity, if the change does not involve a material fact in the financial condition of the dealer.

B. It shall be the policy of the Division to assign a new dealer license number in the following situations:

1. Change in business organization or entity that involves a material fact in the financial condition of the dealer.
2. Complete change in ownership.
3. Change in license type.
4. Any other situation in which the Division, in its discretion, determines a new dealer license number is appropriate.

Revision History

1. November 25, 2015: Initial Release
2. Jan. 24, 2017: Amendment

Approved by:

Connie Lawson
Connie Lawson, Secretary of State

1-24-17
Date