ENVIRONMENTAL ASSESSMENT (EA) ACTIVITIES ER RELEASE CHECKLIST

SEC. 1 – PUBLICATIONS & COMMENT PERIODS

Standard Publications

_____ 1. Copy of ER Publication 1:   FONSI   OR   Combined (FONSI/NOI-RROF)

_____ 2. Copy of Publisher's Affidavit for ER Pub. 1

Below Items Only Required if ER Pub. 1 was FONSI and NOT Combined Notice

_____ 3. Copy of ER Publication 2:   NOI-RROF

_____ 4. Copy of Publisher's Affidavit for ER Pub. 2

Floodplain Publications (only required if a project site is in a floodplain/hazard, or wetland)

_____ 5. Copy of Floodplain Pub 1:   Notice of Proposal for Activity in the 100-Year Floodplain or Wetland

_____ 6. Copy of Publisher's Affidavit for Floodplain Pub. 1

_____ 7. Copy of Floodplain Pub 2:   Notice of Explanation for Project in a Floodplain/Wetland

_____ 8. Copy of Publisher's Affidavit for Floodplain Pub. 2

Public Comment

_____ 9. Copy of any/all written comments from the public concerning floodplain activity, the FONSI
          determination, and/or the Request for Release of Funds

SEC. 2 – MAPS & REPORTS

Grant Services has provided a link to each of the recommended databases/resources. Grantees may use alternative sources to collect their maps and data. However, all maps must meet the following criteria:

- Map must be clearly zoomed into show the entire project area;
- Map must clearly mark or outline the project site(s);
- Map must be in full color (no black and white maps); and,
- Map must clearly display the legend.

NOTE: Map requirements vary based on the level of review and the nature of your project. Some maps may be N/A and not need to be collected/provided. Refer to the ER Compliance Documentation Guide to see what maps should be collected & provided.

_____ 1. Floodplain Management   IN DNR Floodplain Map   OR   FEMA Floodplain Map

_____ 2. Flood Insurance   (NFIP) Community Status Book: *only if project is in a floodplain/wetland*

_____ 3. Wetlands Protection   US Fish & Wildlife Service Wetlands Inventory

_____ 4. Air Quality*   NEPAssist: *Expand "Nonattainment Areas" layer, select all*

_____ 5. Wild & Scenic Rivers   National Wild & Scenic Rivers System: *Screenshot of webpage is okay*

_____ 6. Sole Source Aquifers   NEPAssist: *Expand "Water Features" layer, select sole source aquifers*

_____ 7. Coastal Zone Mgmt   Lake Michigan Coastal Program Area: *mark community is outside LMCP*

_____ 9. Coastal Barrier Resources   US Fish & Wildlife Services CBRS Mapper: *map of entire state okay*

_____ 10. Environmental Justice   EJScreen Report & Map

_____ 11. Noise Abatement/Control*   NEPAssist: *Expand "Transportation" layer, select all layers*

_____ 12. Site Contamination*   NEPAssist: *Expand "EPA Facilities", select all layers*

_____ 13. Explosives & Flammables*   EPA Enviromapper: *Search Envirofacts, select any/all criteria that apply*

_____ 14. Airports (ACZ/APZ)   NEPAssist: Expand "Transportation" layer, select airport points

_____ 15. Endangered Species*   US Fish & Wildlife Service IPaC Map

SEC. 3 – AGENCY LETTERS & COMMUNICATIONS

Grantees are required to contact all agencies listed on the ER Agency Contact Form (ER Form 7), including Tribal Historic Preservation Agencies and Local County Health Depts. & Zoning Depts. However, due to the unique nature and conditions for each project, additional outreach may be necessary. Any/all responses received within 30 days of contact must be provided. If no response is received after 30 days, provide a copy of the email, letter, or communication documenting the grantee made initial contact.

Required Environmental Agency Letters/Communications

_____ 1. IN DNR – Division of Historic Preservation & Archaeology (DHPA) – *fulfills req. for historic preservation*

_____ 2. IN DNR – Division of Fish & Wildlife (INDNR-FWS)

_____ 3. US Dept. of Interior – Fish & Wildlife Service (USFWS)

_____ 4. Indiana Dept. of Environmental Management (IDEM)

_____ 5. USDA Natural Resource Conservation Services (NRCS) – *fulfills req. for soil maps*

_____ 6. US Geological Service, IU Indiana Map (USGS)

_____ 7. Indiana State Dept. of Health (ISDH)

_____ 8. Tribal Historic Preservation & Archaeology (THPA)

_____ 9. *Environmental Protection Agency Reg. V – Ground Water/Drinking Water Branch (EPA)**
      *Excepted for projects <u>outside</u> Kosciusko, Elkhart, St. Joseph, and Lagrange counties

_____ 10. County Health Department

_____ 11. County Planning/Zoning Commission

SEC. 4 – REQUIRED ER FORMS

Required Environmental Agency Letters/Communications

_____ 1. Environmental Form 7: Environmental Review Agency Contact & Document Listing
   ▪ "Date Contacted" must be the date the Grantee made contact. If excepted from contacting, list dummy date 01-01-1800.
   ▪ "Date Comment Received" must be date response was received from the agency. If no response received within 30 days of initial contact, list dummy date 01-01-1800.
_____ 2. Environmental Form 8: Format II Environmental Review Record (Format II ERR)
   ▪ Complete the project description on page 1. If space provided is not sufficient, attach as addendum and write "Project Description Attached Behind ERR".
   ▪ Ensure a determination is marked for each regulation, law, authority, or project feature. Each determination must be substantiated by compliance/source documentation. Write a clear determination and indicate which compliance/source document(s) were attached to the ERR.
_____ 3. Environmental Form 6: Request for Release of Funds/Certification (RROF/C)
   ▪ Complete the project description of page 1. If space provided is not sufficient, attach as addendum and write "Project Description Attached Behind the RROF/C".
   ▪ On pg. 2, Certification Statement 4, ensure the correct "did/did not" box is selected.