

# INDIANA LIBRARY AND HISTORICAL BOARD

December 12, 2008

Indiana State Library

Room 401

## I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Dr. Thomas Hamm at 10:05am. Board members present were, Mrs. Carol McKey, Mr. Bob Barcus and Mr. Jon Myers. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau. Mr. Jeff Krull was unable to attend.

Others present were:

Jim Corridan, Associate Director, State Library

Liz Schoettle, Associate Director, State Library

Drew Griffis, State Library

Wendy Knapp, State Library

Jake Speer, State Library

Carol Graham, State Library

## II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

12-1-08 Minutes The minutes of the October 10, 2008 meeting were presented for approval. Mrs. McKey moved and Mr. Myers seconded:

**THAT THE MINUTES OF THE OCTOBER 10, 2008 MEETING BE APPROVED AS PRESENTED.**

**Motion passed.**

12-2-08 Meeting Dates for 2009 Meeting Dates for 2009 Meeting dates for the Indiana Library and Historical Board meetings for 2009 are:

**February 13**

**April 13 (Monday)**

**June 5**

**August 14 (All day retreat)**

**October 9**

**December 11**

12-3-08 Building Ron Rose reported that in the next few weeks he will be meeting with the contractor and IDOA about the fire suppressant system repairs that have been completed through the first phase. The Department of Administration is ready to approve the work that has been done and look at what further things can be done to contain the infestation problem. At the beginning of the new year Facilities Management will start working on the cosmetic damage that was created with the leaks in the public service areas such as replacing ceiling tiles that were damaged by the leaks, and painting walls that have some water damage.

On January 5, 2009 the library is going to the same operation procedure that has been instituted throughout the rest of the government center complex which has one public entrance for each building. The library's entrance will be the 315 West Ohio Street. The Senate Ave. door will be locked down during operation hours, but staff and patrons will be able to exit that door in case of an emergency. Patrons and staff will be instructed, even during operational hours, that they must enter and leave by the Ohio Street doors. Mr. Rose now has the software on his computer that gives him the ability to control the locking and unlocking of the library doors.

### III. INDIANA STATE LIBRARY BUSINESS

12-4-08 Ms. Brooker presented the personnel report for approval. Mr. Barcus moved and Mrs. McKey  
Personnel seconded:  
Report

**TO APPROVE THE PERSONNEL REPORT AS PRESENTED.  
Motion passed**

12-5-08 Mr. Corridan presented the financial report for approval. Mr. Myers moved and Mr. Barcus  
Financial seconded:  
Report

**TO APPROVE THE FINANCIAL REPORT AS PRESENTED.  
Motion passed.**

12-6-08 Mr. Corridan presented for approval the 2009 PLAC Card Fee. He stated that the cost will remain  
PLAC Card at \$30.00 for 2009. Mr. Barcus moved and Mr. Myers seconded:  
Fee

**TO APPROVE THE 2009 PLAC CARD FEE TO REMAIN AT \$30.00.  
Motion passed.**

Mrs. McKey recused herself from voting on the PLAC Card Fee since she is a director of a public library that benefits from the fee.

### IV. HISTORICAL BUREAU BUSINESS

The Director's report is made a part of these minutes.

12-7-08 Miss Bennett stated that she did not have a financial report to review at this time.  
Financial  
Report

12-8-08 Miss Bennett presented the human resources report for approval. Mrs. McKey moved and Mr.  
Human Barcus seconded:  
Resources  
Report

**TO ACCEPT THE HUMAN RESOURCES REPORT AS PRESENTED.  
Motion passed.**

12-9-08 Miss Bennett presented for approval the recommendations of the IHB staff for action on marker  
Marker applications from the September 2008 deadline.  
Program

#### **IHB Staff Recommendation NOT to Move Forward:**

**Pre Civil War Church – Decatur County  
Dr. Nelson Wilson House – Davies County  
Second Baptist Church/Samuel Plato – Monroe County  
Elijah Anderson – Dearborn County  
Vincennes Fortnightly Club – Knox County  
Ex Parte Milliagn – Marion County  
Hartford City Civil War Draft Resistance – Blackford County**

#### **IHB Staff Recommendation TO Move Forward:**

**James Whitcomb Riley Museum Home – Marion County  
Jonathan Dixon Maxwell – Howard County  
The Lincoln Highway and Dixie Highway – St. Joseph County  
Winchester Quarterly Meeting of Friends – Randolph County  
Anton (Tony) Hulman, Jr. – Vigo County**

**William Merritt Chase – Johnson County**  
Mr. Barcus moved and Mr. Myers seconded:

**TO APPROVE THE RECOMMENDATIONS OF THE IHB STAFF FOR ACTION ON  
MARKER APPLICATIONS FROM THE SEPTEMBER 2008 DEADLINE AS  
PRESENTED.**

**Motion passed.**

The meeting adjourned at 11:20am.