

AGENDA
STATE SOIL CONSERVATION BOARD MEETING
Tuesday, September 10, 9:00 AM
Buck Creek Fire Department Station 71
5809 W. Airport Blvd. Greenfield Indiana 46140

- I. 9:00 AM: Call to Order**
- II. Approve Minutes June 2013**
- III. Soil and Water Conservation Districts**
 - a. Conservation Workload Maps-Deb Fairhurst
 - b. Temporary Supervisor Appointments
 - a. Blackford-Tara Henry
 - b. Steuben-Tara Henry
 - c. Vigo-Laura Fribley
 - d. Scott-Laura Fribley
 - e. Tippecanoe-Geneva
- IV. Clean Water Indiana**
 - a. 2014 Clean Water Indiana Budget-Jordan Seger
 - b. 2014 Clean Water Indiana Grants-Warren Baird
- V. SSCB Report**
 - a. Task Force Sub-Committee Report-Subcommittee Representatives
- VI. Conservation Partner Reports**
 - a. IASWCD Report
 - b. IDEM Report
 - c. DNR Report
 - d. Purdue Report
 - e. FSA Report
 - f. NRCS Report
- VII. Public Comment**
- VIII. Next Meeting: Tuesday, October 29 (The Nature Conservancy)**
- IX. Meeting Adjourn**
- X. Lunch (pay at the meeting, cost \$8.50)**
- XI. Tour of CWI Funded Practices**

*****PLEASE NOTE*****

This agenda is in DRAFT FORM. Open Door Law does not prohibit the public agency from changing or adding to its agenda during the meeting.

RECOMMENDATION FOR TEMPORARY APPOINTMENT

Instructions for submitting this form:

STOP! If you haven't read the SWCD SharePoint Tutorial on how to submit forms, please do so before proceeding.

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ELECTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13

(a) If a vacancy in the position of elected supervisor occurs during the district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position;

(2) at the first board meeting held after the board receives a recommendation under subdivision (1), the board shall act upon the recommendation and appoint an individual to temporarily fill the vacancy; and (3) the board shall notify the supervisors of the appointment made by the board.

(b) The individual appointed to temporarily fill a vacancy under subsection (a) shall serve until the district's next annual meeting.

(c) At the annual meeting immediately following the appointment of an individual to temporarily fill a vacant elected supervisor's position, the position shall be filled through the regular election procedures set forth in sections 6 through 9 of this chapter.

("Board" as used in the state statute refers to the State Soil Conservation Board)

The Supervisors of the County Soil and Water Conservation District certify that (name) maintains a permanent residence within the district and is qualified by training and experience to perform the duties that are imposed on supervisors by law.

Address

City, State and Zip

IN

This temporary appointment is necessary because of:

Resignation of whose term began in (month, year) and was scheduled to expire in (year)

YOU MUST SUBMIT THE RESIGNATION LETTER TO YOUR DISTRICT SUPPORT SPECIALIST AS WELL AS KEEP A COPY IN YOUR DISTRICT RECORDS.

Death of whose term began in (month, year) and was scheduled to expire in (year)

No election held

We have advised him/her of the duties and responsibilities of the office of supervisor.

We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS (signatures)

Dave Smith/chairman (typed)

Date 6/25/2013

Keep a signed copy of this form in the District office. Do not send to your DSS.

IC 14-32-4-1

(b) To hold the position of elected supervisor, an individual:

(1) must be an occupier of a tract of land that is located within the district;

(2) must maintain the individual's permanent residence within the district; and

(3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.

NAME

Chris Chalfant

PHONE NUMBER

765-748-0113

DATE OF BIRTH

8/22/1989

ADDRESS

3223 E. 100 N.

CITY, STATE, ZIP

Hartford City, IN 47348

EDUCATION

Purdue University

OCCUPATION OR TYPE OF BUSINESS

Farmer

LIST CONSERVATION AND OTHER LEADERSHIP EXPERIENCES

LAND OWNERS OR OPERATORS ONLY

If applicable, list some of the soil and water conservation practices you have installed or performed

TEMPORARY APPOINTEE

Have you previously served as an SWCD supervisor?

Yes

What was the date of last service?

What was the reason for termination of last service?

How many years did you serve as a supervisor? # Years #Months

No

I currently hold a public service position/office

Yes

I have been informed about "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

Yes

No

No

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

APPOINTEE:

(typed)

Date

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RECOMMENDATION FOR VACANT APPOINTMENT POSITION

APPOINTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13 (a) If a vacancy in the position of appointed supervisor occurs during a district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position,

(2) at the first board meeting held after the board received a recommendation under subdivision (1), the board shall act upon the recommendation, and

(3) the board shall notify the supervisor of the appointment made by the board.

(b) The individual appointed to fill a vacant appointed supervisor position under subsection (a) shall serve the unexpired term of the individual's predecessor.

("Board" as used in the state statue refers to the State Soil Conservation Board)

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The Supervisors of the County Soil and Water Conservation District certify that:

Name

Address

City

State

Zip

This temporary appointment is necessary because of:

Resignation of

whose term began in (Month, Year) and was scheduled to expire in (Year) .

(If supervisor has resigned, you **MUST** attach copy of resignation letter. See SharePoint

Tutorial for instructions on attaching a file.)



Death of _____

whose term began in (Month, Year) _____ and was scheduled to expire in (Year) _____.

We have advised him/her of the duties and responsibilities of the office of Supervisor. We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS SIGNATURES

Chairman

Date

Jennifer Hamilton _____ (typed)

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

(c) To hold the position of appointed supervisor, and individual:

- (1) must be of voting age***
- (2) must maintain the individual's permanent residence within the district, and***
- (3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.***

Name

Phone Number

Date of Birth

Address

City

State Zip Code

Education

High school diploma, AWWA Water treatment School, Purdue Extension Watershed Leadership Academy.

Occupation or Type of Business

Water Treatment Plant Operator for the Tow of Seelyville, IN

List Conservation and Other Leadership Experiences

14 years as an operator in charge of several water plants.

Please check one of the following:

- New Appointment**
- Reappointment**

I currently hold a public service position/office

- Yes**

If yes, I have been informed about the "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

- Yes**
- No**

- No**

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

Date

Signature of Appointee

Please keep a copy of this on file at the SWCD office and notify your District Support Specialist.

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June 11, 2013

Board of Supervisors, Vigo County Soil and Water Conservation District,

Please accept my resignation as a Supervisor for the VCSWCD, effective immediately. There have been some developments in my personal life that have led me to this decision. Please trust that this decision has nothing to do with the work done by the VCSWCD. Obviously, I have not been able to spend the time needed to effectively take part in the mission of the District. I will miss being a part of the group, however, this is the best decision at this time.

Thank You,

Joseph Irwin Jr

Mary Kate McKenna

411 Meridian Street, West Lafayette IN 47906
765-210-9326

April 16, 2013

Roger Strassberger, Chairperson
Tippecanoe County Soil and Water Conservation District

Dear Roger and other Board members:

With regret I am informing you that I am resigning my position as Supervisor with the District as of May 1, 2013 due to health reasons. I appreciate the opportunity and will continue to be available on a volunteer basis but cannot any longer continue acting in any official capacity.

Best,

Mary Kate McKenna

Mary Kate McKenna

Cc: Geneva Rawlins, ISWCD

Chris Remley, TSWCD

RECOMMENDATION FOR VACANT APPOINTMENT POSITION

APPOINTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13 (a) If a vacancy in the position of appointed supervisor occurs during a district's operating year:

(1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position,

(2) at the first board meeting held after the board received a recommendation under subdivision (1), the board shall act upon the recommendation, and

(3) the board shall notify the supervisor of the appointment made by the board.

(b) The individual appointed to fill a vacant appointed supervisor position under subsection (a) shall serve the unexpired term of the individual's predecessor.

("Board" as used in the state statute refers to the State Soil Conservation Board)

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The Supervisors of the County Soil and Water Conservation District certify that:

Name

Address

City

State

Zip

This temporary appointment is necessary because of:

Resignation of whose term began in (Month, Year)

February, 2013 and was scheduled to expire in (Year) 2015. (If supervisor has resigned, you **MUST** attach copy of resignation letter. See SharePoint Tutorial for



instructions on attaching a file.)

Death of _____ whose term began in (Month, Year) _____ and was scheduled to expire in (Year) _____.

We have advised him/her of the duties and responsibilities of the office of Supervisor. We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS SIGNATURES

Chairman Roger Strasburger (typed)	Date
--	-------------

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

(c) To hold the position of appointed supervisor, and individual:

- (1) must be of voting age***
- (2) must maintain the individual's permanent residence within the district, and***
- (3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.***

Name Krista J. Ziller
Phone Number 765-479-2494
Date of Birth 1/12/1960
Address PO Box 157
City Stockwell
State IN Zip Code 47983

Education

Bachelor's Degree in Psychology and Recreation; and Master's Degree in Education Administration

Occupation or Type of Business

Coordinator of TAD (Therapies at Play)

List Conservation and Other Leadership Experiences

Chairman of the Board of Keep Stockwell Beautiful from 2005-Present

Please check one of the following:

- New Appointment**
- Reappointment**

I currently hold a public service position/office

Yes

If yes, I have been informed about the "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

Yes

No

No

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

Date

Krista J. Ziller

Signature of Appointee

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August 8, 2013

Dear Mr. Hardin,

Please accept this letter of resignation from my position on the SWCD board.

Thank you so much to the entire board and support staff for being so patient and kind to me in the last several months as I have tried to learn as much as possible about the ways of the SWCD. I am so privileged to have worked alongside some excellent colleagues, and have had so many opportunities to grow and develop.

Please let me know if you need any assistance with the transition.

All the best,

A handwritten signature in dark ink that reads "Kari Harrison". The signature is written in a cursive, flowing style.

Kari Harrison

RECOMMENDATION FOR TEMPORARY APPOINTMENT

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ELECTED SUPERVISOR, VACANCY: IC 14-32-13

Sec. 13

(a) If a vacancy in the position of elected supervisor occurs during the district's operating year, the board shall, within thirty (30) days after the vacancy occurs, reconstitute the board in writing one (1) or more individuals qualified to fill the position;

(2) at the first board meeting held after the board receives a recommendation under this section, the board shall act upon the recommendation and appoint an individual to temporarily fill the position;

(3) the board shall notify the supervisors of the appointment made by the board.

(b) The individual appointed to temporarily fill a vacancy under subsection (a) shall serve until the next annual meeting.

(c) At the annual meeting immediately following the appointment of an individual to temporarily fill a vacant elected supervisor's position, the position shall be filled through the regular election process set forth in sections 6 through 9 of this chapter.

("Board" as used in the state statute refers to the State Soil Conservation Board)

The Supervisors of the County Soil and Water Conservation District
 (name) maintains a permanent residence within the district and is qualified by education, training and experience to perform the duties that are imposed on supervisors by law.

Address

City, State and Zip

IN

This temporary appointment is necessary because of:

Resignation of whose term began in (month, year)
scheduled to expire in (year)

YOU MUST SUBMIT THE RESIGNATION LETTER TO YOUR DISTRICT SUPPORT SPECIALIST AS WELL / YOUR DISTRICT RECORDS.

Death of whose term began in (month, year)
scheduled to expire in (year)
 No election held

**We have advised him/her of the duties and responsibilities of the office of supervisor.
We have advised him/her about "Dual Office Holding" and provided a copy of the Attorne
Office Holding Guide.**

DISTRICT SUPERVISORS (signatures)

 John Hardin, Joe Robbins, Matt O... (typed)

Date 8/30/2013

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IC 14-32-4-1

(b) To hold the position of elected supervisor, an individual:

- (1) must be an occupier of a tract of land that is located within the district;***
- (2) must maintain the individual's permanent residence within the district; and***
- (3) must be qualified by training and experience to perform the duties that this article
supervisors.***

NAME

Bill Comer

PHONE NUMBER

812-752-5335

DATE OF BIRTH

11/6/1942

ADDRESS

2449 S Comer Road

CITY, STATE, ZIP

Scottsburg, IN 47170

EDUCATION

B.S. Purdue in Agricultural Economics

M.S. University of Arizona in Economics

M.S. Indiana University in Education

OCCUPATION OR TYPE OF BUSINESS

Retired teacher

Farming

LIST CONSERVATION AND OTHER LEADERSHIP EXPERIENCES

Former Scott County Soil and Water District Supervisor for seven years.

Previous Scott County Commissioner for 20 years

Scott County Partnership

OVO Board Chairman

Scott County Visitor's Commission

Indiana Solid Waster District chairman for 15 years

LAND OWNERS OR OPERATORS ONLY

If applicable, list some of the soil and water conservation practices you have installed or performed

Recent winner of the 2013 River Friendly Farmer award

Buffer strips, no-till planting, HUAP, waterways, watering facilities, nutrient management, cover cro

TEMPORARY APPOINTEE

Have you previously served as an SWCD supervisor?

Yes

What was the date of last service? 2006 - February 2013

What was the reason for termination of last service?

Retirement

How many years did you serve as a supervisor? 7 years

No

I currently hold a public service position/office

Yes

I have been informed about "Dual Office Holding" and have reviewed a copy of the Attorney Office Holding Guide

Yes

No

No

By signing this document, if appointed as a supervisor by the State Soil Conservation Board, you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability.

APPOINTEE:

Bill Comer (typed)

8/30/2013 Date

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The Supervisors of the County Soil and Water Conservation District certify that:

Name

Address

City

State

Zip

This temporary appointment is necessary because of:

Resignation of

whose term began in (Month, Year) and was scheduled to expire in (Year) .

(If supervisor has resigned, you **MUST** attach copy of resignation letter. See SharePoint

Tutorial for instructions on attaching a file.)



Death of

whose term began in (Month, Year) and was scheduled to expire in (Year) .

We have advised him/her of the duties and responsibilities of the office of Supervisor. We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney General's Dual Office Holding Guide.

DISTRICT SUPERVISORS SIGNATURES

Chairman

Date

(typed)

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

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- (1) must be of voting age***
- (2) must maintain the individual's permanent residence within the district, and***
- (3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.***

Name

Phone Number

Date of Birth

Address

City

State Zip Code

Education

High School - graduated, Orland, IN 1962; Reserve Police Officer, City of Angola, IN; Part-time Fremont, IN deputy Town Marshall; Plant Sanitarian for New Horizons Baking Co.; prior licensed farm irrigation and food processing pest control applicator.

Occupation or Type of Business

Retired

List Conservation and Other Leadership Experiences

Please check one of the following:

- New Appointment**
 Reappointment

I currently hold a public service position/office

- Yes**

If yes, I have been informed about the "Dual Office Holding" and have reviewed a copy of the Attorney General's Dual Office Holding Guide

- Yes**
 No

- No**

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Date

Signature of Appointee

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Steuben County Soil and Water Conservation District
Peachtree Plaza 200 • 1220 N 200 W • Angola, IN 46703
260-665-3211, Ext. 3 • Fax: 260-665-2400 • www.steubenswcd.org

June 12, 2013

Dear State Soil Conservation Board,

Unfortunately, I will have to resign my appointed position as a Steuben County Board Supervisor, effective June 13, 2013. I will be moving out of the County, and therefore will be ineligible to serve as a Board Supervisor in Steuben County. Please accept this letter as my notice of resignation.

Thank you,

A handwritten signature in cursive script that reads "Sharon M. Gerig".

Sharon Gerig
Steuben County SWCD Board Supervisor

	Budget Bill	\$ 1,301,179	\$ 1,582,884	\$ 4,014,201	\$ 4,666,425
	Less Reserve (3%)	\$ (39,035)	\$ 392,487	\$ (120,426)	\$ (1,074,722)
	Allotment	\$ 1,262,144	\$ 1,190,397	\$ 3,893,775	\$ 3,591,703
	Balance	\$ 0	\$ -	\$ (0)	\$ -
ISDA Annual FY2014		Soils 2014	Soils 2013	CWI 2014	CWI 2013
Point 1	Fed Grant Admin Income-3 IDEM 319 RSs	\$ (128,116)	\$ (137,090)	INCLUDES General Funds	
Point 1	Soils 319 RS	\$ 128,116	\$ 137,090		
Point 1	1 PM, 3 RS Team Leaders, 9 RS, 1 Director, 1 Vacant PM (Current Rates + 3% increase)	\$ 1,114,687	\$ 954,293		
Point 1	Soils CWI Admin, 1 PM, 8.5 RS, 5 DSS, 2 WLEB Partially NRCS funded until March 2014 (Current Rates + 3% increase)			\$ 1,184,890	\$ 1,214,378
Point 2	Soils CWI DSS Admin			\$ 4,500	\$ 4,500
Point 2	Soils CWI DSS IT			\$ 6,500	\$ 6,500
Point 2	Soils Telecom/IT	\$ 36,000	\$ 48,000		
Point 3	Soils Services	\$ 2,523	\$ 2,523		
Point 3	Soils ESRI Fee	\$ 2,000	\$ 1,000		
Point 3	Soils CREP Match			\$ 660,000	\$ 660,000
Point 4	Soils CWI DSS Admin			\$ 10,000	\$ 15,000
Point 4	Soils Gas	\$ 42,000	\$ 44,000	\$ 20,000	\$ 17,670
Point 4	Soils Maintenance	\$ 16,000	\$ 20,000	\$ 7,500	\$ 7,500
Point 4	Soils Supplies	\$ 9,463	\$ 5,000	\$ 7,500	
Point 5	Soils Equipment		\$ 27,860	\$ 20,000	
Point 7	Soils CWI CCSI			\$ 89,000	\$ 89,000
Point 7	Soils CWI Pilot Program			\$ 225,000	
Point 7	Soils CWI SWCD Training Grants			\$ 30,000	\$ 66,000
Point 7	Soils CWI Grants			\$ 579,000	\$ 529,676
Point 7	Soils CWI Statutory AFR			\$ 920,000	\$ 920,000
Point 7	Soils CWI Retiree	\$ 25,470	\$ 25,470	\$ 26,885	\$ 28,300
Point 9	Soils CWI DSS Travel			\$ 10,000	\$ 10,000
Point 9	Soils CWI SSCB			\$ 15,000	\$ 11,000
Point 9	Soils CWI SWCAP	\$ 10,000	\$ 52,251	\$ 10,000	\$ 12,179
Point 9	Soils Travel/Training	\$ 4,000	\$ 10,000	\$ 68,000	
	Total CWI Competitive Grants			\$ 579,000	\$ 529,676



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To: District Supervisors and Staff
From: Larry Clemens, Chair-State Soil Conservation Board
Subj: 2014 Clean Water Indiana (CWI) Grant Program
Date: September 10, 2013

On behalf of the State Soil Conservation Board (SSCB), I'm pleased to inform you we are launching our 2014 CWI Grant Program today. The State Soil Conservation Board (SSCB) has voted to utilize Clean Water Indiana Grant Program funds to support competitive proposals for multi-district, multi-year projects which address the state priorities in the State Soil Conservation Board's (SSCB's) Business Plan adopted in 2010 (and updated in 2012 and 2013) identified as follows:

Soil Quality Degradation which includes the loss of top soil due to erosion, the depletion of organic matter, as well as soil compaction and other soil biology impacts that degrade soil quality.

Water Quality Impairments including sediment, nutrients, and/or pesticides.

Eligible Applicants: SWCDs **must** partner with at least one other district and are encouraged to partner with other organizations. However, only one application is permitted per project and must be submitted by the designated lead SWCD. Participating districts are not required to share borders, but must be in the same geographic area. **All participating SWCDs must be current on reporting and the lead district must meet the SWCD Required Deadlines as identified in the District Deadline Verification Tool (enclosed) effective May 8, 2013.** Clean Water Indiana funding to expand or extend current CWI projects/initiatives is available to current grantees, provided the project is at least 66% complete. Districts currently serving as lead district on an active CWI project may apply as the lead district in a new project, however new lead districts are encouraged.

Application Process: Application forms are available through your District Support Specialist. These forms shall be completed and submitted back to the District Support Specialist as an email attachment. Please work closely with your District Support Specialists throughout the application process.

Application Deadline: The application must be submitted to your District Support Specialist, as an e-mail attachment, by 4PM on October 1, 2013. The application **must** be approved by the chairman of each participating district.

Enclosed is a copy of the **2014 CWI Grant Guidelines** which further details the scope of the grant opportunity as well as the **2014 CWI Grant Application Form**. These documents are also available from your District Support Specialist. **Please carefully review the 2014 CWI Grant Guidelines with your board(s) before completing the grant application.**

We look forward to receiving your grant application.

Larry Clemens
Chairman
State Soil Conservation Board



2014 Clean Water Indiana Grant Program
Indiana State Department of Agriculture
State Soil Conservation Board

Executive Summary: The Clean Water Indiana (CWI) Grant Program (IC 14-32-8-5) utilizes the Clean Water Indiana Fund to support Indiana Soil and Water Conservation Districts (SWCDs) in efforts to **reduce sediment and nutrients** from nonpoint sources to help improve water quality. The State Soil Conservation Board (SSCB) is accepting competitive proposals for multi-district, multi-year projects. Project proposals can be for up to three years in length and up to \$75,000. Grant funding can be used to help support one or more of the funding categories listed below:

- Increase Direct Technical/Professional Assistance to Land users
- Cost Share Incentives/On Farm Demonstrations
- Adult Education (see additional info on page 4)

General Grant Guidance:

- Two or more districts must be actively involved in the project/initiative proposed. A lead district must be selected to serve as the grantee to receive and administer the grant. However, grant funds can be shared between the districts through cooperative agreements developed locally.
- The grant proposal must document how the grant funds will address at least two of the State priorities in the State Soil Conservation Board's (SSCB's) Business Plan adopted in 2010 (updated in 2013) and identified as follows:
 - **Soil Quality Degradation** which includes the loss of top soil due to erosion, the depletion of organic matter, as well as soil compaction and other soil biology impacts that degrade soil quality.
 - **Water Quality Impairments** including sediment, nutrients, and/or pesticides.
- Proposals that support current state and/or national initiatives are strongly encouraged. Examples of state and national priority initiatives include: projects/programs to reduce sediment and nutrient loading into the Gulf of Mexico (MRBI) and the Great Lakes (WLEB and GLRI). Current examples of initiatives partially assisted with Clean Water Indiana funding include the Conservation Reserve Enhancement Program (CREP), Conservation Cropping Systems Initiative (CCSI), and On Farm Network®.
- Proposals that outline how the CWI funds will leverage additional funding from other sources as well as engage other partners are strongly encouraged. CWI project proposals that will be in tandem with ongoing projects are encouraged. Example: CWI funds might be used to add technical assistance to help implement sediment and nutrient reduction practices cost-shared through a LARE or 319 project.
- Proposals relating to water usage/conservation (irrigation management) will only be considered if the water quality project and conservation practices offered in it will also reduce sediment and nutrient reduction.

- Projects relating to urban practices that will reduce sediment and nutrients are eligible; however, no funding will be awarded for cost share on rain barrels. Cost-sharing is also not allowed on specific practices that an entity or individual is required to install to comply with a state or local rule or ordinance. For example, CWI funds cannot be used to meet MS4 requirements unless the proposed use of funds goes “above and beyond” the requirements outlined in the MS4 permit’s Storm Water Quality Management Plan.
- When practical, Districts are encouraged to cost share only on plants native to Indiana.

Applicants should consider the ratio of BMP cost to load reduction and make judicious use of their limited grant funding.

Application Process: Application forms are available from your District Support Specialist. Applications are in a fillable PDF format which can be saved to your computer and electronically submitted to your District Support Specialist as an email attachment. Districts should only submit the application and self assessment forms. No other documents will be considered when scoring applications.

Application Deadline: The application must be submitted by October 1, 2013. By electronically submitting the application, the lead SWCD certifies each partnering district has agreed to the terms outlined in the application.

Eligible Applicants: The multi-district applications may be submitted by any SWCD in the State of Indiana. However, only one application is permitted per project and must be submitted by the designated lead SWCD. Participating districts are not required to share borders, but must be in the same geographic area. **All participating SWCDs must be current on reporting and the lead district must meet the SWCD Required Deadlines as identified in the District Deadline Verification Tool (attached) effective May 8, 2013. Self assessments for all participating districts must be included with the application submission.** Please note: Clean Water Indiana funding to expand or extend current CWI projects/initiatives is available to current grantees, provided the project is at least 66% complete. Project status must be documented on the grant report in SharePoint at the time of 2014 application submission. Extension applications may include minor changes, however must stay within the scope of the original approved grant. All changes requested must be explained on the last page of the application. Districts currently serving as lead district on an active CWI project may apply as the lead district in a new project, however new lead districts are encouraged.

Project Description: The proposal must identify the current non-point source water quality concerns in the selected districts. If there is an existing Watershed Management Plan or one currently under development and will be the focus of the grant, please include the name of the plan and identify who developed it or is developing it.

Partnerships: SWCDs **must** partner with at least one other district and are encouraged to partner with other organizations. Each application must state clearly what each partner (particularly partner district(s)) will be contributing to the proposed project in the grant application (i.e. outreach, professional assistance, estimated funds, etc.).

Funds Available: Each applicant will be given the opportunity to apply for funding under one or all of the grant funding categories. Please see the **Grant Funding Categories with Descriptions** on the next page for additional information. Please note this grant opportunity will be competitive. The SSCB is looking for proposals up to \$75,000 over three years, however additional funding considerations will be made for exceptionally strong proposals. The SSCB will utilize a score sheet criteria to aid in ranking the proposals.

Match Requirement: A 50 percent cash and/or in-kind match is required. Match contributions can be federal, state and/or local sources including such things as landowner costs, staff time, supervisor time, equipment use, purchase, rental, etc. The match is applicable only if directly related to the purpose of the proposed project.

Project Dates: All 2014 Clean Water Indiana Grant projects shall take no longer than three full years to complete. Projects will start on January 1, 2014 and must be finished by December 31, 2016.

Funding Restrictions: Proposals must fall within the funding context allowed under the Clean Water Indiana Law (IC 14-32-8). The law prohibits funds to be used for food, food related paper products, office equipment or district self-promotional materials (examples include mugs, t-shirts, pens, etc).

Leveraging Funds: SWCD's are encouraged to partner with traditional and non-traditional organizations/agencies at the local, state and federal level to leverage additional dollars for their project/initiative. However, the SSCB will show preference to projects which do not add to the percent cost share/incentive rate offered through another program.

Process of Payments: Once the proposal is approved by the SSCB, the Indiana State Department of Agriculture (ISDA) will issue a contract to the designated lead SWCD. SWCDs should return their signed contract to ISDA within 14 days of receipt in order to receive their funds. Funds must be utilized in a timely manner. Districts will receive 50 percent of their grant funding up front and the remaining 50 percent at the end of the project, upon receipt of the final report.

Reporting Requirements: Annual reports through SharePoint will be required for the duration of the grant project and a final report will be due at the end of the grant period. This report must summarize the outcomes and achievements of the project. Tracking of conservation practice implementation must be reported through SharePoint's conservation practices tracking system on a (minimum) quarterly basis.

Grant Funding Categories with Descriptions:

Cost-Share/Incentives/Demonstrations: Practices and measures must be focused on the reduction of sediment and nutrients for the proposed districts. Districts are encouraged to provide matching dollars and to leverage additional dollars from other sources. Conservation practices and structural measures shall follow NRCS Field Office Technical Guide where applicable. New technologies not currently in the technical guide may be implemented if reviewed and concurred in by a technical representative of the Conservation Implementation Teams (CIT) or their designee. Districts also have the ability to assist in the purchase/lease or off-set of rental costs for equipment to encourage new technology adoption. Districts may also want to offer financial assistance for demonstration projects or farm comparison plots to demonstrate and evaluate options for reducing erosion and /or nutrient inputs or adoption of new equipment technologies. The SSCB will show preference to projects that are not fundable by other programs, or which do not add to the percent cost share/incentive rate offered through another program. For cost-share practices, CWI funds may be used to pay up to a maximum of 75% of the total BMP cost. At least 25% of the cost must be provided by the landowner or other non-federal source as match. However, cover crop cost share is limited to a maximum of \$30/acre. For demonstration practices, CWI funds may be used to pay up to 100% of the total cost of the BMP.

Direct Agronomic, Technical and Conservation Program Participation Assistance: Funding under this category is for the purpose of increasing the amount of direct agronomic, technical and conservation program planning/participation assistance to land users in the target areas that are willing to adopt best management practices and technologies for sediment and nutrient reduction. The BMP should address the goal(s) of the watershed management plan and be appropriate for the nonpoint source pollution in the critical area where the project site lies. For example, even within a critical area, it would not be wise to place a BMP where runoff

already infiltrates and has little chance of reaching a Water of the State. Furthermore, CWI grant funds shall not fund BMPs that are “bandages”, or spot fixes of much larger issues. For example, stabilizing streambanks without first addressing the source of the extra flow and sediment causing the bank instability is not a high value project or a funding priority. Examples of how funding in this category might be used include:

- **Contracted Services** – Funding under this category may be used for contracts or fee based agreements with individuals, firms, organizations or project partners who can provide additional on-site agronomic and/or other technical assistance to land users to help them plan and implement best management practices and technologies that will reduce erosion and sedimentation and/or improve nutrient management. This may include helping land users understand what conservation program assistance is available to address these resource concerns and helping them apply for conservation program assistance.
- **Matching Funds for Additional Professional Assistance** –Funding in this category may also be used as match to help partnering districts acquire additional personnel, to provide the types of professional assistance described above on a multi district basis. Examples include but are not limited to: Watershed Technician, Watershed Agronomist, Conservation Program Specialist (agriculture or urban), and Conservation Cropping Systems Specialists.

Adult Education—Districts may apply for up to \$1,000 per year to support Adult Education activities, events/workshops, etc that help with implementation of the multi-district project/initiative proposed. However, grants will not be awarded for Adult Education only. Districts that are willing to measure effectiveness of adult education events may receive additional consideration when applications are evaluated.

Questions? Please contact your District Support Specialist. See [DSS Map](#) and contact information under documents on SWCD SharePoint Site.



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To: All SWCD Staff and Supervisors
Date: September 10, 2013
Re: Supervisor and Staff Training Reimbursements
Encl: 2013 Supervisor and Staff Training Reimbursement Form
Instructions for Completing the 2013 Training Reimbursement Form

The State Soil Conservation Board (SSCB) is pleased to again offer SWCD supervisor and staff training reimbursements for calendar year 2013.

In their September meeting, the SSCB voted to set aside \$30,000 for training reimbursements from the Clean Water Indiana budget. Each district is eligible to receive up to \$475 reimbursement for supervisor and/or staff training that occurred during calendar year 2013. Actual amounts of training reimbursements will depend on the number and amount of training requests submitted, but will be capped at \$475.

Attached is the form to be used to request reimbursement and instructions. Please refer to the instructions for reimbursement rates. Please submit the form (no receipts or additional papers) electronically to cleanwaterindiana@isda.in.gov. Requests must be submitted by January 31, 2014.

Please contact your district support specialists with any questions on the new training reimbursement procedures.

Thank you,

A handwritten signature in cursive script that reads "Larry Clemens".

Larry Clemens
Chairman
State Soil Conservation Board

Executive Summary

SSCB Sub-Committee Deliberations and Recommendations Action Steps for Utilizing the SSCB “Conservation Beyond 2016” Task Force Report

Establishment of the Sub-Committee

The SSCB (SSCB) and the Indiana Association of Soil and Water Conservation Districts (IASWCD) jointly established the membership of the SSCB Sub-Committee to complete the work highlighted in this report. The SSCB and IASWCD wanted the majority of the members on the sub-committee to be district supervisors. They also wanted several district staff representatives and one representatives of the SSCB, ISDA and NRCS to be part of the sub-committee membership. As a result, the following people were selected to serve on the sub-committee: Paul Cummings, Supervisor-Owen County, Ray Chattin-Associate Supervisor-Knox County, Jamie Scott, Supervisor-Kosciusko County, Les Zimmerman, Supervisor-Vermillion County, Lana Zimmer, Supervisor-Jasper County, David Caldwell, Supervisor-Fayette County, Greg Lake, District Staff-Allen County, Judi Brown, District Staff-Dubois County, Nicole Messecar, District Staff-LaPorte County, Bob Eddleman, Member-SSCB, Becky Ross, Area Conservationist-NRCS and Laura Fribley, District Support Specialist-ISDA. Note-Jennifer Boyle Warner (IASWCD), Larry Clemens (SSCB Chairman), Jim Lake (retired District Support Specialist-ISDA), and Jennifer Pinkston (Grants Coordinator-ISDA) provided support and guidance to the subcommittee.

Charge given to the Sub-committee

The SSCB Sub-Committee was charged jointly by the State Soil Conservation Board (SSCB) and the Indiana Association of Soil and Water Conservation Districts (IASWCD) with reviewing the three options presented in the [“Conservation Beyond 2016” SSCB Task Force Report](#) for improving the capacity, efficiency, and effectiveness of our partnerships’ local conservation delivery system. As part of their review, the sub-committee was asked to develop draft guidance for the SSCB to consider for conducting pilot projects to test any or all of the three options presented in the report. Those options were: (A) Collaboration and Sharing of Resources, (B) ICP Collaboration and Sharing of Resources on a Watershed Basis, and (C) Conservation District and ICP Consolidation on a Multi-District or Watershed Basis. The sub-committee was also given the flexibility to create new options or to combine aspects of multiple options for a piloting. The SSCB and IASWCD further requested the sub-committee to provide input on other actions that need to be taken to improve our local conservation district delivery system.

Process for carrying out the Sub-Committee Charge

The sub-committee came together three times to complete their assignment. A kick-off conference call was held on May 16, followed by a one day meeting on June 10 at the Farm Bureau Building in Indianapolis and a two day working retreat, August 7-8 at Ft. Harrison State Park Inn in Indianapolis. The full sub-committee also held a conference call on September 5 to conduct a final review of the draft sub-committee recommendations to be presented to the SSCB at their September meeting scheduled for September 10th. *(Note-David Caldwell was not present for the June 10 Meeting and Jamie Scott was not present for the August 7-8 Retreat.)*

May 16 Kick-off Conference Call

The purpose of the kick-off call on May 16 was to explain how and why the sub-committee was established and why they were chosen to serve on it. During the call the charge given to the sub-committee was highlighted and discussed. The sub-committee members were given adequate opportunity to ask questions about the previously published SSCB Task Force Report and the process they would be using to complete their charge. They were also informed that Jim Lake would be serving as their meeting facilitator and Jennifer Pinkston would be supporting their work administratively. Jennifer Boyle Warner agreed to be the nonmember sub-committee observer/advisor and logistical coordinator for sub-committee meetings, etc. During the call, the sub-committee members were asked to review the "Conservation Beyond 2016" Task Force Report, including the appendix materials, so they would be well prepared for the first face to face meeting. To further help the sub-committee prepare for its work assignment, an updated "funding received by the county" spreadsheet showing both the changes in county funding for districts between 2011 and 2008 and between 2011 and 2012 for each district was sent to each sub-committee member.

June 10 Face to Face Meeting

The main goals of the June 10 meeting were to: (1) review the funding, workload and staffing data reports contained in the original task force report and the updated materials, (2) gather input from each sub-committee member on what he/she felt were the key elements/changes needed to help conservation districts improve their capacity, efficiency and effectiveness in delivering conservation programs locally, and (3) examine each option recommended in the above referenced task force report for achieving the improvements identified by the sub-committee members. A short summary of key consensus points arrived at by the subcommittee includes:

- Need a diverse mix of board members (farming and non-farming) with leadership, public relations and management skills that actively engaged. Board members should also have working knowledge and passion for local resource concerns, and be engaged.
- Every district should have an Executive Director or access to one who can work closely with the board on program development (including pursuing grants and other funding to support program priorities) as well program management, and public relations.
- Every district should have access to staff with varying skill combinations based on local program needs, including program development, management, administration, technical, communications, educational, etc.
- Need to have more consistent position titles and job descriptions across the state
- More dependable funding source with opportunity to pay more for and retain top quality staff
- Districts need more identity and visibility

August 7-8 Working Retreat

The main goal of the two day working retreat held at Ft. Harrison State Park Inn was to develop draft guidance for the SSCB to consider for the future of conservation delivery in Indiana. The guidance would include at least one pilot project to test one of the options using funding and/or other support to conservation districts from Clean Water Indiana. The other retreat goal was for the sub-committee to identify any other actions the SSCB and/or IASWCD should consider to help improve the capacity, efficiency and effectiveness of conservation districts in delivering conservation programs locally.

The first thing the sub-committee did was conduct a review of the consensus points on what they felt was needed to make the improvements mentioned above. The sub-committee only added one point; Professional help with human resource issues (i.e.; hiring and personnel management). The sub-committee then revisited the three options from the original task force plus two additional options that came out of the June 10 meeting and subsequent emails following the June meeting.

Guidance for Pilot Projects

As a result of extensive sub-committee discussion of the three options in the original report plus the two additional potential options suggested by individuals on the sub-committee, the full sub-committee decided by consensus to develop draft guidance for potential “pilot projects” to test Option A-Collaboration and Sharing of Resources. They decided that Option B could be incorporated into the draft guidance for Option A by providing the flexibility for the sharing of resources to be on a geographic multi-county boundary basis or a multi-county watershed basis.

Detailed Guidance for Pilot Projects to test Option A-Sharing Resources

The sub-committee felt the best approach the SSCB could take for testing Option A at this time is to offer a couple of scenarios for pilot projects on collaboration and sharing resources. These would be (1) providing direct “hands on” program capacity building assistance to 2-4 districts by providing a concentrated District Support Specialist and (2) providing a grant for 2-4 districts to acquire an Executive Director to help them develop and begin implementing a program to improve capacity, efficiency and effectiveness of all the districts in the pilot project area through a shared resources approach.

Pilot Project Proposal Option A (1): Concentrated District Support Specialist

This option includes the Indiana State Department of Agriculture hiring a contractor as a concentrated District Support Specialist for the 2-4 participating districts. This ISDA contractor would provide enhanced, hands-on DSS support and services, with the goal of shared staffing, joint operations, and ultimately elevate the individual districts so they would be able to support themselves on this shared staffing concept. The Concentrated District Support Specialist (CDSS) will guide and assist the district staff and supervisors in capacity development, local government relations, funding concerns, and related duties. The CDSS will provide human resource guidance to the boards, but will not serve as manager to district staff. Priorities would be set by the participating districts.

Pilot Project Proposal Option A (2): Executive Director

This option entails 3-5 districts working together to hire an executive director, with the goal of shared staffing, joint operations, and ultimately the individual districts would be able to support themselves on this shared management concept. Executive Director will guide and assist the district staff and supervisors in capacity development, local government relations, funding concerns, and related duties. Participating districts will sign Memorandum of Agreements, whereby agreeing district staff and supervisors will be active participants in the pilot, agree to share staff and talents beyond boundaries, and work together to achieve the common goal of an enhanced conservation delivery model. The Executive Director will be the direct supervisor of all participating SWCD staff.

Guidance for Option C-Conservation District and ICP Consolidation on a Watershed or Multi-District Basis

While everyone on the sub-committee felt that Option C-ICP and Conservation District Consolidation on a Watershed or Multi-County Basis was a very viable option that needs to be encouraged, they noted that the district law currently contains a legal process for districts to consolidate. Therefore, the SSCB should offer advisory/legal assistance to any districts who would decide locally to pursue consolidation. In addition, the SSCB should continue to offer the incentive for consolidation outlined in the SSCB's current Business Plan which states for districts who consolidate "an incentive of two times the current state match for each of the merged districts for year one and then 1 ½ times the combined matching grant each year thereafter, if funds are available". In addition, the sub-committee recommended that the SSCB consider developing a grant option in the near future for districts to be able to apply for a one year "planning and feasibility study project" if two or more districts wanted to pursue the possibility of consolidation.

Other items the Sub-Committee Recommends the SSCB and IASWCD Consider

It is noteworthy that near the end of the retreat one of the sub-committee members stated that while these pilots might help advance collaboration and sharing of resources between, the reality is that the conservation district delivery system developed many years ago doesn't meet today's capacity and efficiency requirements and needs a complete overhaul. The member asked for a show of hands of how many sub-committee members agreed and 100% of the members present raised their hands in agreement. Based on extensive discussion and deliberations during the sub-committee meetings several things not mentioned previously in this executive summary that should be considered if an attempt at an overhaul is made include:

- Funding
 - A new funding source for conservation district operations
 - Need to change district law regarding matching funds for Annual Financial Report to include match from all counties included in district.
- Governance
 - Is there a better process for electing and appointing supervisors to help improve diversity and leadership on district boards?
 - Is there a better way to accomplish staff supervision and accountability?
- Structure

- Beyond considering consolidation, are there other local/regional agencies that conservation districts might work more formally with or combine with?
- Staffing
 - What core staff positions are needed for every district?
 - Would consistent titles and expectations of at least the core staff improve identity and performance?
 - Should employees actually become district employees rather be considered employees of their respective county to help improve salaries for district employees?

Other suggestions and questions for the sub-committee

- Could the SSCB create minimum requirements for SWCD Supervisors such as “must attend at least one leadership training per year”?
- Could continuing education requirements be established for staff?
- Request ISDA to Convert Resource Specialists (RS) to new roles fulfilling some of the duties of an RS but adding several key duties currently only carried out by District Support Specialists so that all districts get more “hands-on” assistance with program development and capacity building.
- Districts interested in applying for the Executive Director pilot should present their proposal at a state soil board meeting.

Conservation Beyond 2016 Task Force

Sub-Committee on Pilot Project Recommendations

The subcommittee met in June and again in August to develop a set of recommendations to the State Soil Conservation Board (SSCB) to consider as pilot projects as a result of the Conservation Beyond 2016 report. After reviewing the background materials presented and considering the current state of Soil and Water Conservation Districts, the subcommittee is proposing two pilot projects, both based upon Option A as summarized below:

This option would encourage the sharing of staff between two or more districts to better utilize the skills of existing staff, as well as broaden the expertise available to the collaborating districts. It likely would include increased use of Cooperative Agreements among districts, partnering organizations, and state and federal agencies. Workload, workforce and budget meetings, on a county basis, would be followed up on a wider geographic area. Consider rewarding performance, efficiencies, and collaboration strategies. Legislation changes introduced to streamline the process to allow for locally-driven consolidation and joint operations options.

Pilot Project Proposal Option A (1) Concentrated District Support Specialist

Summary: This option includes the Indiana State Department of Agriculture providing a concentrated District Support Specialist for the 2-5 participating districts. This Concentrated District Support Specialist (CDSS) would provide enhanced, hands-on DSS support and services, with the goal of shared staffing, joint operations, and ultimately elevate the individual districts so they would be able to support themselves on this shared staffing concept. The CDSS will guide and assist the district staff and supervisors in capacity development, local government relations, funding concerns, and related duties. The CDSS will provide human resource guidance to the boards, but will not serve as manager to district staff. Priorities would be set by the participating districts, and would likely include:

1. Assist SWCDs to develop and carry out long range and annual plans
2. Assist districts in finding funding resources to address district needs through identifying current funding sources, grant writing assistance, and locating in-kind services
3. Assist supervisors with human resources
4. Build staff and supervisor capacity
5. Establish and/or nourish relationships with partners and county officials by assisting in program development (i.e. staffing plan, working with county and city officials, Indiana Conservation Partnership, park districts, etc.)
6. Assists in outreach (i.e. media releases, field days, workshops, mass communication)

Funding Required: The CDSS salary would be in line with the current salary for District Support Specialists.

Lead and Partners: ISDA would be the lead entity. Participating districts will sign Memorandums of Agreement, whereby agreeing district staff and supervisors will be active participants in the pilot, agree to share staff and talents beyond boundaries, and work together to achieve the common goal of an enhanced conservation delivery model. All participating district boards would be required to sign the MOA, as well as possibly county officials. Supervision of the CDSS would be the responsibility of ISDA.

This project could also be structured on a watershed basis instead of multi district.

Notes from the Committee:

The first choice of the subcommittee is the CDSS will be an ISDA employee, possibly a current RS with modified duties and roles during the project. Ideally, this person would have the DSS skillset and agronomic and/or technical knowledge. The option of ISDA hiring a contractor is not the preference of the committee.

DSSs could target districts who would benefit from this pilot.

SSCB could openly solicit RFPs from districts following this concept.

The subcommittee feels this proposal should not be competitive; rather an open option to interested districts.

Application

I. Purpose

What is the purpose of your proposal? (brief overview that identifies what you hope to accomplish)

II. Vision

What is the long term vision for this multi-district initiative? (limit # of words)

II. Demonstration of Need (Self evaluation)

What challenges has your district encountered in fulfilling your district mission that warrants this application? How have these challenges affected your ability to implement your business plan?

III. Goals

Identify specific and measurable goals for this initiative. May include "big picture" goal and goals for individual districts.

IV. Project Description

a. Staffing

Describe each district's current staff titles, roles and responsibilities. What is the potential for sharing staff and resources?

b. Governance

Describe how the Boards will collaborate to provide direction and receive recommendations for improvement.

c. Managerial

Describe how this project will be administered. Each participating district shall appoint one representative to meet with ISDA and selected contractor on a regular basis. Additionally, one district shall be designated as the "lead".

d. Partnerships

How will the partnership be engaged and affected? (i.e. office space, computer, vehicle, etc)

e. Outreach and Communications

Including state and local officials

V. Measuring Success

What will be your overall measures of success? What benchmarks can be shown in the following areas on a quarterly basis?

Each should include 1) Goal 2) Performance Measure 3) Benchmark 4) Target

Effectiveness: How will this project assist in meeting the SWCD mission? (i.e. staff, Board, project development, etc.)

Efficiency: What will be the cost savings? How might this assist in eliminating duplication of services?

Capacity: In what ways will this project facilitate the strengthening of Boards? building of local partnerships?

VI. Documentation

Memorandum of Understanding between partnering districts

- a. frequency of communication, i.e. meetings, committees
- b. sharing of staff

Benchmarks reported in quarterly report. Remediation plan?

Additional Information

Please provide any additional information here

Conservation Beyond 2016 Task Force

Sub-Committee on Pilot Project Recommendations

The subcommittee met in June and again in August to develop a set of recommendations to the State Soil Conservation Board (SSCB) to consider as pilot projects as a result of the Conservation Beyond 2016 report. After reviewing the background materials presented and considering the current state of Soil and Water Conservation Districts, the subcommittee is proposing two pilot projects, both based upon Option A as summarized below:

This option would encourage the sharing of staff between two or more districts to better utilize the skills of existing staff, as well as broaden the expertise available to the collaborating districts. It likely would include increased use of Cooperative Agreements among districts, partnering organizations, and state and federal agencies. Workload, workforce and budget meetings, on county basis, would be followed up on a wider geographic area. Consider rewarding performance, efficiencies, and collaboration strategies. Legislation changes introduced to streamline the process to allow for locally-driven consolidation and joint operations options.

Pilot Project Proposal Option A (2): Executive Director

This option entails 2-5 districts working together to hire an executive director, with the goal of shared staffing, joint operations, and ultimately the individual districts would be able to support themselves on this shared management concept. Executive Director will guide and assist the district staff and supervisors in capacity development, local government relations, funding concerns, and related duties. The Executive Director will provide human resource services for all participating districts.

Funding Required: Salary for the Executive Director would be determined at the local level, considering local needs, candidate experience, and other factors as determined by districts; estimated around \$40,000-\$45,000 plus benefits, if hired on as a full time employee. The pilot phase would be three years. Total estimated cost: \$120,000-\$195,000.

Lead and Partners: One district would be designated as the lead district and would provide the tax and employment related services. Participating districts will sign Memorandums of Agreement, whereby agreeing district staff and supervisors will be active participants in the pilot, agree to share staff and talents beyond boundaries, and work together to achieve the common goal of an enhanced conservation delivery model. The Executive Director will be the direct supervisor of all participating SWCD staff.

Description of Executive Director

1. District employee that functions as a hands-on multi-district (2-5 districts) executive director.

2. 3 year commitment from SSCB
3. Strengthens districts by increasing efficiency, effectiveness, and capacity of the Board of Supervisors and staff
4. Assisting districts with governance, program development, communication and outreach

Potential roles:

- assists in developing and implementing district plans (Business Plan and Annual Plan of Work)
- assists districts in finding funding resources to address district needs through identifying funding sources, grant writing assistance, and locating in-kind services
- assists in program and partnership development (i.e. staffing plan, working with county and city officials, Indiana Conservation Partnership, park districts, etc., sharing resources)
- assists in outreach (i.e. media releases, field days, workshops, mass communication)

Application

I. Purpose

What is the purpose of your proposal? (brief overview that identifies what you hope to accomplish)

II. Vision

What is the long term vision for this multi-district initiative? (limit # of words)

II. Demonstration of Need (Self evaluation)

What challenges has your district encountered in fulfilling your district mission that warrants this application? How have these challenges affected your ability to implement your business plan?

III. Overall Goal(s)

Identify specific and measurable goals for this initiative. May include "big picture" goal and goals for individual districts.

IV. Project Description

a. Staffing

Describe each district's current staff titles, roles and responsibilities. What is the potential for sharing staff and resources?

b. Governance

Describe how the Boards will collaborate to provide direction and receive recommendations for improvement.

c. Managerial

Describe how this project will be administered.

d. Partnerships

How will the partnership be engaged and affected? (i.e. office space, computer, vehicle, etc)

e. Outreach and Communications

Including state and local officials

V. Budget Request

Budget Narrative. Provide sufficient information in paragraph format about each budget category (see Budget table at end of application) to demonstrate that grant funds are being expended on activities that meet the purpose of the program, such as leadership development, extra travel expenses, etc

VI. Measuring Success

What will be your overall measures of success? What benchmarks can be shown in the following area on a quarterly basis?

Each should include 1) Goal 2) Performance Measure 3) Benchmark 4) Target

Effectiveness: How will this project assist in meeting the SWCD mission? (i.e. staff, Board, project development, etc.)

Efficiency: What will be the cost savings? How will this assist in eliminating duplication of services?

Capacity: In what ways will this project facilitate the strengthening of Boards? building of local partnerships?

VII. Sustaining Success

How will this initiative be funded beyond the 3-year state commitment?

VIII. Documentation

Memorandum of Understanding between partnering districts

a. frequency of communication, i.e. meetings, committees

b. sharing of staff

Benchmarks reported in quarterly reports. Expectations for success? Remediation plan?

Budget Table

Expense Type	Grant Funds (ISDA)	District	District	District	District	District

Note: Each district must contribute to the match for this grant (cash or inkind).

**NRCS State Conservationist Report
State Soil Conservation Board
September 2013**

Weller Appointment Permanent NRCS Chief

Jason Weller has led NRCS since December 2012, first as Acting Chief and now as permanent chief effective July 2013. Before assuming this role, Jason served as NRCS's acting associate chief for Conservation and as chief of staff where he worked alongside Chief Dave White and the agency's national and state leaders to plan and implement strategic conservation initiatives and conduct the annual business operations of the agency. Prior to joining NRCS, Jason served as a staff member for the U.S. House Appropriations Subcommittee on Agriculture where he provided oversight and crafted bills to fund USDA programs and activities. He also served on the U.S. House Budget Committee where he helped construct the annual congressional budget for agriculture, environment and energy programs. Jason also worked with the White House Office of Management and Budget where he assisted with the development and implementation of the budget for USDA conservation programs.

Farm Bill

The current Farm Bill is set to expire September 30, 2012 at the end of the 2013 federal fiscal year. The Senate passed its version of the Farm Bill in June, and the House Ag Committee passed its version in July. The legislation has not yet been taken to the House floor.

NRCS Education Materials

Just in time for the new school year, NRCS unveiled its new Teachers and Students webpage, home to age-appropriate scholastic resources. These tools are designed to help students learn about soil, water, air, plants and animals and what we can all do to protect those resources, and can be found at:

<http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/home/?cid=STELPRDB1167808>

Soil Health Materials Available in Spanish

To help our Spanish-language customers understand the basics and benefits of soil health, fact sheets are being made available in Spanish online. The Spanish-language versions of our soil health fact sheets, and an 11"x17" print-on-demand poster, are available to view or download on our "Dig a Little, Learn a Lot" web page at:

<http://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/national/soils/health/?cid=stelprdb1101313>

Fax2Mail

The Fax2Mail system has been implemented for all three USDA agencies in Indiana (NRCS, Rural Development and Farm Services Agency). Partnership staff have been designated in each field office as Fax2Mail users. The system allows designated users to receive and transmit faxes from their computer. Training resources are available to designated employees in a folder located on all servers, which contains guides and a short 15 minute instructional video to help configure and use the Fax2Mail system. The resources can be found

at: S:\Service Center\all_agency\user_documents\Indiana\Fax2Mail

LincPass

As a reminder, all non-federal employees using a CCE machine are required to have a USDA LincPass. It becomes mandatory to use the LincPass to access computer systems November 15. For any questions regarding LincPass, please contact Elana Cass, Indiana NRCS Administrative Officer, at 317-295-5836 or elana.cass@in.usda.gov.

Pathway to Water Quality: A Field Trip Destination

The Pathway to Water Quality exhibit at the State Fairgrounds will be available as a pilot location for school field trips this fall. More information on field trips at the State Fairgrounds can be found at

<http://www.in.gov/statefair/barn/classroom.html>.

Conservation Reserve Enhancement Program Update

State Soil Conservation Board Meeting, 9/10/2013

New pending CREP practices since June, 2013:

PRACTICE	NUMBER OF PRACTICES	PRACTICE ACRES
Bottomland Tree Plantings	27	263
Wetland Restorations*	14	247
Permanent Native Grasses	2	5.2
Riparian Buffer	1	8.5
Permanent Wildlife Habitat	3	7

*Wetland Restoration signups have been coming in since lightening eligibility restrictions. Prior to this decision, there were no CREP wetlands.

Total Acres Post Expansion (includes new pending practices):

Watershed	Native Grasses	Permanent Wildlife Habitat	Filter Strip	Hardwood Tree Planting	Riparian Buffer	Bottomland Timber Establishment	Wetland Restoration	Wetland Restoration (non floodplain)	Total
	CP-2	CP-4D	CP-21	CP-3A	CP-22	CP-31	CP-23	CP-23A	
	Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres
Upper White	13.8	0.0	65.8	0.0	34.7	82.9	0.0	0.0	197.2
Tippecanoe	90.9	0.0	0.0	0.0	0.0	21.4	168.4	0.0	280.7
Highland-Pigeon	0.0	0.0	0.0	0.0	0.0	38.0	0.0	0.0	38.0
Lower East Fork White	19.4	0.0	0.0	0.0	31.1	360.6	0.0	0.0	411.1
Lower Wabash	0.0	0.0	0.0	0.0	0.0	353.6	0.0	0.0	353.6

Lower White	10.7	0.0	0.0	0.0	0.0	150.0	0.0	0.0	160.7
Middle Wabash-Busseron	0.0	0.0	0.0	0.0	0.0	517.2	17.2	0.0	534.4
Middle Wabash-Deer	0.0	0.0	0.0	0.0	0.0	21.2	0.0	0.0	21.2
Middle Wabash-Vermillion	0.0	0.0	0.0	0.0	0.0	133.9	0.0	0.0	133.9
Upper East Fork White	0.0	0.0	0.0	33.4	0.0	34.5	0.0	0.0	67.9
Upper Wabash	3.7	13.0	0.0	0.0	0.0	111.0	61.4	0.0	189.1
Total	138.5	13.0	65.8	33.4	65.8	1,824.3	247.0	0.0	2,387.8

Total Acres Pre and Post (Includes new pending practices):

Watershed	Native Grasses	Permanent Wildlife Habitat	Filter Strip	Hardwood Tree Planting	Riparian Buffer	Bottomland Timber Establishment	Wetland Restoration	Wetland Restoration (non floodplain)	Total
	CP-2	CP-4D	CP-21	CP-3A	CP-22	CP-31	CP-23	CP-23A	
	Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres	Acres
Upper white	15.4	0.0	478.5	1.0	151.2	1,011.2	0.0	16.0	1,673.3
Tippecanoe	90.9	0.0	2,916.8	0.0	7.8	41.8	290.1	924.0	4,271.4
Highland-Pigeon	2.5	0.0	214.8	10.8	16.0	147.3	0.0	0.0	391.4
Lower East Fork White	19.4	0.0	0.0	0.0	31.1	360.6	0.0	0.0	411.1
Lower Wabash	0.0	0.0	0.0	0.0	0.0	353.6	0.0	0.0	353.6
Lower White	10.7	0.0	0.0	0.0	0.0	150.0	0.0	0.0	160.7

Middle Wabash-Busseron	0.0	0.0	0.0	0.0	0.0	517.2	17.2	0.0	534.4
Middle Wabash-Deer	0.0	0.0	0.0	0.0	0.0	21.2	0.0	0.0	21.2
Middle Wabash-Vermillion	0.0	0.0	0.0	0.0	0.0	133.9	0.0	0.0	133.9
Upper East Fork White	0.0	0.0	0.0	33.4	0.0	34.5	0.0	0.0	67.9
Upper Wabash	3.7	13.0	0.0	0.0	0.0	111.0	61.4	0.0	189.1
Current Reporting Period (ending 9/3/13)	142.6	13.0	3,610.1	45.2	206.1	2,882.3	368.7	940.0	8,208.0
Previous Reporting Period (June 2013)	4.1	0.0	3,515.0	8.6	138.0	1,188.0	121.7	940.0	5,915.4
Change since July 2011	138.5	13.0	95.1	36.6	68.1	1,694.3	247.0	0.0	2,292.6

DSC Director/Ag and Environmental Affairs Program Manager UPDATE – Jordan Seger

State Soil Conservation Board meeting 9/10/13

Staffing

- Laura Fribley was officially promoted to the DSS Team Leader position which was vacated after Jim Lake's recent retirement. Laura is based in southern IN.
- 52 applications have been received for the vacant DSS position based out of Fort Wayne covering NE counties. Interviews with the top candidates are scheduled the week of Sept 16th.
- The Upper White CREP leader position based in Danville has been filled internally with the employee officially starting Nov 11. Transition and training has already been initiated. This was Jim Norris' position which was vacated after his retirement.
- The Indianapolis based vacant Program Manager for Ag and Env. Affairs (OFN/CCSI responsibilities) is currently posted to the state job bank and will remain open for applications until 9/25/13. The posting can be found here: https://hr85.gmis.in.gov/psc/hr91prd_3/EMPLOYEE/HRMS/c/HRS_HRS.HRS_APP_SCHJOB.GBL

Lieutenant Governor

- The Lieutenant Governor continues with her 92 county Listen and Learn Tour. Since initiating the Listen and Learn Tour the Lieutenant Governor and her staff have visited over 40 counties. Agriculture has been very well represented at the majority of these meetings.

State Fair

- During the state fair ISDA Director Gina Sheets and staff hosted 17 meetings at the Normandy Barn with Indiana commodity groups, other government agencies, and agricultural leaders. The discussions provided a format for open dialogue to express concerns and current issues facing these groups and suggestions of the roles ISDA can play to help alleviate these issues going forward.
- ISDA staff worked shifts at the Normandy Barn, Pathway to Water Quality, and Glass Barn and also hosted the Hoosier Homestead Ceremony

On Farm Network (OFN)

- Over 600 fields have been enrolled this year in OFN with ICP staff playing key roles in coordination of local groups. Aerial imagery has been flown for all enrolled fields. Field history has also been collected for all enrolled fields. Preparations are being made to begin collection of Corn Stalk Nitrate Test samples collected after blacklayer (corn maturity). Some scattered stalk sampling has started in the southern part of the state with the bulk of the sampling starting mid September.
- Conducting discussions with the Iowa Soybean Association to explore IN OFN ownership of existing data processing software and IN OFN partnering with the ISA in development of new data processing software specific to Replicated Strip Trials
- 2013 IN OFN at a glance
 - Over 230 growers
 - 18 Groups
 - Over 600 fields totaling over 40,000 direct acres

Conservation Cropping Systems Initiative (CCSI)

- In collaboration with CCSI team, aiding hub teams and private farmers with Replicated Strip Trial set up, plot layout, and data collection
- Coordinating aerial imagery and corn stalk nitrate sampling on CCSI strip trials
- Exploring the use of new OFN data collection software to be utilized with CCSI strip trials to stream line field level data collection

Red Gold Environmental Stewardship Program

- 21 Red Gold Environmental Stewardship Award applications were received, up from last year's total of 13. Applications were ranked with the top 6 farms receiving site visits by Julie Harrold. This year's winners were Jason Stanton of Sherwood, MI and Gary Lott of Deerfield, MI.

SSCB 2013 March Meeting
Technical Assistance Report – Deb Fairhurst

Field Staff Activities

January 1, 2013 – September 4, 2013

Resource Specialist Activities	Total
SWCD Board Meetings	214
ICP Meetings, Conference Calls, Webinars, etc.	246
Field Days	66
Training	242
Conservation Planning	495
Survey, Design and Inspections	799
Construction	197
Public Interaction	*8,627
CREP – Met with Landowners	96

*As of February 1, Field Staff were instructed to begin tracking their public interaction at various events including meetings, forums, seminars, exhibits and on-farm presentations.

DSC Conservation Workload

January 1, 2013 – September 4, 2013

Action	Currently Reported
Technical Assistance	2,348
Practices Underway	749
Completed Practices	267
Practice Acres	3,334
Practice Feet	177,930
Field Acres	11,711
Nitrogen Reduction	38,938 lbs.
Phosphorus Reduction	19,334 lbs.
Sediment Reduction	16,616 tons
Total Watersheds (HUC8) Impacted	33

Clean Water Indiana

Grants Report

September 2013



2011 Clean Water Indiana Watershed Grants

For 2011, the State Soil Conservation Board (SSCB) also awarded \$84,000 for competitive watershed-based grants.

Projects are to fund one or more of the categories listed below:

Cost Share/Incentives/Demonstrations

Increase Direct Professional Assistance to Land Users

Eighteen applications were received for the 2011 CWI grant totaling over \$500,000. The SSCB approved five grant applications and awarded a total of \$84,000.

Project Title: Reducing Nutrient Impacts in the Western Lake Erie Basin Through the On-Farm Network

Participating Districts: Allen, Adams, Dekalb, Noble, Steuben, Wells

Funds Awarded: \$20,000-Technical Assistance

Status: Projected completed 12/31/12. Final report submitted and reviewed.

Project Title: Tri-County Conservation Initiative

Participating Districts: Knox, Daviess, Pike

Funds Awarded: \$15,000-Technical Assistance

Status: Year 1 and Year 2 reports submitted and reviewed.

Project Title: On-Farm Soil Quality Assistance to Farmers

Participating Districts: Kosciusko, Fulton, Marshall

Funds Awarded: \$20,000-Technical Assistance

Status: Year 1 and Year 2 reports submitted and reviewed.

Project Title: Reducing NPS pollution by assisting agricultural producers in performing research on their farm

Participating Districts: Tipton, Howard

Funds Awarded: \$20,000-Cost Share

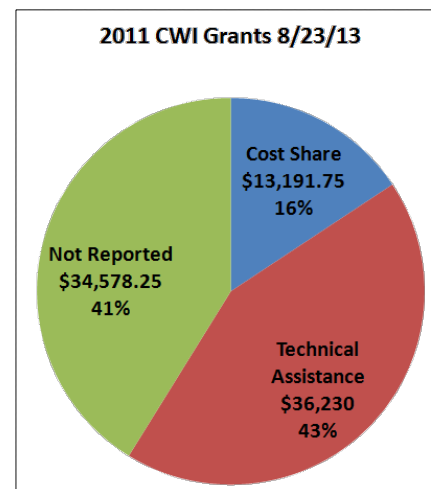
Status: Year 1 Year 2 reports submitted and reviewed.

Project Title: Salamonie River Watershed Incentive Program

Participating Districts: Wells, Huntington, Jay, Blackford

Funds Awarded: \$9,000-Cost Share

Status: Year 1 and Year 2 reports submitted and reviewed.



2012 Clean Water Indiana Watershed Grants

During state fiscal year 2012, the State Soil Conservation Board awarded 21 Clean Water Indiana grants totaling \$1,078,000. The focus for this round of grant funding includes:

- Cost Share Incentives/On Farm Demonstrations
- Increase Direct Technical/Professional Assistance to Land users
- Adult Education

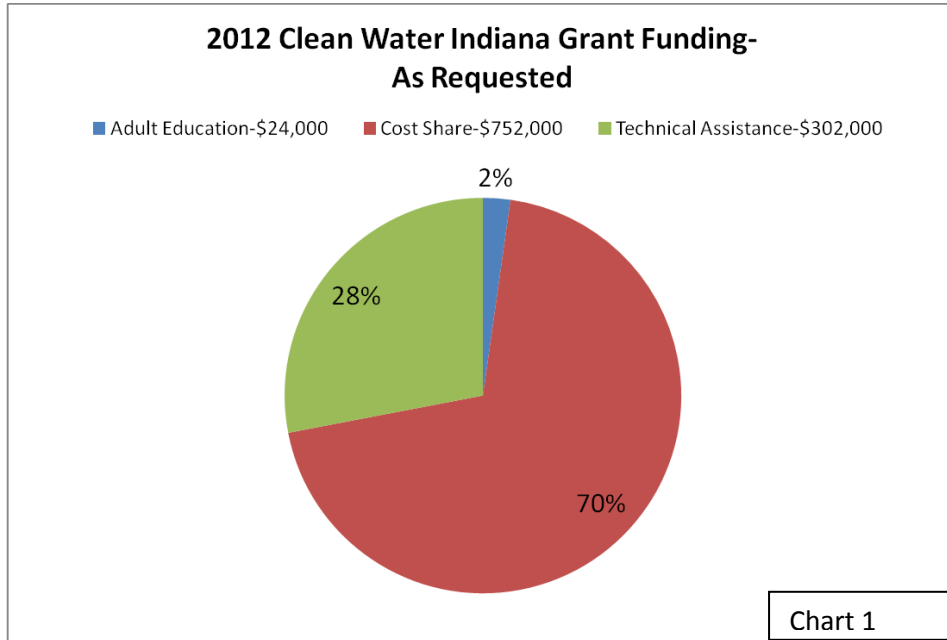


Chart 1 above illustrates the breakdown of funding requests.

Sixteen of the grants began on January 1, 2012; the remaining five began on May 1, 2012. All grantees are required to report on their progress annually.

Lead District	Other Participating Districts	Amount	Details	Status
Clay	Vigo	\$10,000	cover crops, field border and rain simulator	Project Completed
Crawford	Harrison Perry	\$40,000	pasture planting	Year 1 report complete and reviewed. Year 2 Report due 5/31/14
DeKalb	Steuben	\$60,000	blind inlet with ARS/NRCS and cover crops	Year 1 report complete and reviewed. Year 2 report due 1/31/14
Delaware	Madison, Randolph, Blackford	\$40,000	OFN/CREP	Year 1 report complete and reviewed. Year 2 Report due 5/31/14
Dubois	Crawford, Gibson, Orange, Pike, Spencer	\$60,000	Cover Crop/Vincennes University rain garden/barrel	Year 1 report complete and reviewed. Year 2 Report due 5/31/14
Fulton	White	\$40,000	CREP/Cover Crop-hiring contractor.	Year 1 report complete and reviewed. Year 2 Report due 1/31/14

Hamilton	Marion, Hancock, Madison	\$60,000	urban coordinator staff	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Howard	Carroll, Clinton, Madison, Tippecanoe, Tipton	\$60,000	research project	Year 1 report complete and reviewed. Year 2 Report due 5/31/14
Jackson	Jefferson, Jennings, Scott	\$60,000	CREP cost share for people not eligible for FSA programs	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Jennings	Decatur, Bartholomew	\$60,000	CCSI, bundling incentive	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Johnson	Morgan	\$60,000	conservation BMPs	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Knox	Sullivan, Greene, Daviess, Gibson, Pike, Dubois, Warrick	\$60,000	OFN on released coal lands	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Miami	Wabash, Kosciusko	\$60,000	technical assistance	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Newton	Benton, White, Pulaski, Starke, Lake, Porter, Jasper	\$100,000	cover crop and data collection	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Pike	Gibson	\$33,000	bi-county technician	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Randolph	Delaware	\$15,000	CREP cost share for people not eligible for FSA programs	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Steuben	LaGrange,	\$60,000	BMPs for Amish and English underserved	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Vermillion	Fountain, Parke, Montgomery	\$60,000	local CCSI contractor	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Warrick	Gibson, Pike, Posey, Vanderburgh	\$20,000	cover crops on ag land and gardens	Project Completed
Washington	Lawrence, Martin, Orange	\$60,000	BMPs in Karst area	Year 1 report complete and reviewed. Year 2 Report due 1/31/14
Whitley	Allen, Huntington, Wells	\$60,000	cost share and TA to a new audience	Year 1 report complete and reviewed. Year 2 Report due 1/31/14

2013 Clean Water Indiana Watershed Grants

For 2013, the State Soil Conservation Board (SSCB) voted to hold a grant program similar to the 2012 CWI grant program, focusing on multi-district, multi-year grants. The focus for this round of grant funding includes:

- Cost Share Incentives/On Farm Demonstrations
- Increase Direct Technical/Professional Assistance to Land users
- Adult Education

The total amount awarded was \$612,000.

Lead District	Other Participating Districts	Amount	Details	Status
Allen	Adams, Wells	\$70,000	Connecting Communities to Conservation	Year 1 report due 1/31/14
Boone	Clinton	\$70,000	Watershed Land Treatment	Year 1 report due 5/1/14
Dearborn	Ohio, Switzerland	\$70,000	Dearborn, Ohio and Switzerland County Water Quality Improvement Project	Year 1 report due 1/31/14
Gibson	Posey	\$25,000	Gibson/Pike Continuous Cooperative Partnership	Year 1 report due 1/31/14
Hancock	Hamilton, Madison, Marion	\$70,000	Implementing Backyard Conservation in the Fall Creek Watershed	Year 1 report due 1/31/14
Jefferson	Clark, Jackson, Jennings, Scott	\$70,000	Better Soil. Cleaner Water. More profit	Year 1 report due 1/31/14
Martin	Jasper, Lawrence, Orange, Washington	\$70,000	Drought Relief Incentives for Pastures (DRIP)	Year 1 report due 1/31/14
Orange	Martin	\$70,000	Lost River Nutrient and Sediment Reduction Initiative	Year 1 report due 1/31/14
Owen	Monroe	\$70,000	McCormick's Creek Watershed Nitrification, Sedimentation and Bacterial Reduction Partnership	Year 1 report due 1/31/14
Posey	Vanderburgh, Warrick	\$27,000	Southwest Indiana Cover Crop Program	Year 1 report due 1/31/14

More information on Clean Water Indiana grants, including printable flyers, can be found at

<http://www.in.gov/isda/2379.htm>

ISDA-District Support Specialists Team Activity Report (June 4th – September 3rd, 2013)

State Soil Conservation Board Meeting

September 10, 2013

Major Activities or Events:

- Tillage Transects: DSSs assisted with preparing, distributing, and cross-checking returned spreadsheets from all participating counties. DSSs were also available to assist with the tillage transect surveys upon request/availability, and helped in approximately 7 counties (Adams, Crawford, Lake, Porter, Scott, Washington, Whitley). Geneva is serving as DSS lead contact & organizer for the initiative.
- Pathway to Water Quality: Nathan serves on the committee and has dedicated an extensive amount of time to the success of this event, including site preparation. Each DSS also served as Day Coordinator or staffed an individual station at least once.
- August 27th SWCD Chair and Vice-Chair Summer Summit: approximately 65 attendees were present (53 SWCD Supervisors from 30 counties). Evaluations were positive and a couple of ideas have come in for additional follow up activities. Supervisors representing the following SWCDs were present: Boone, Brown, Clark, Clinton, Crawford, Dearborn, Decatur, Delaware, Franklin, Fulton, Hancock, Jasper, Jay, Jefferson, Lake, LaPorte, Lawrence, Marion, Montgomery, Newton, Owen, Posey, Putnam, Scott, Starke, Union, Vermillion, Wabash, Warrick, Wayne.

Ongoing Key Support:

- Board Meetings: DSSs have attended 52 SWCD Board Meetings (at least 9 each) in the following counties and assisted with various topics- Benton, Blackford, Boone, Brown, Carroll, Clark, Clinton, Dubois, Fayette, Floyd, Harrison, Hendricks, Henry, Jackson, Jefferson, Lake, Madison, Marion, Newton, Orange, Owen, Pike, Porter, Posey, Pulaski, Putnam, Scott, Shelby, Spencer, Starke, Sullivan, Tippecanoe, Union, Vanderburgh, Vermillion, Warrick, Washington, Wayne, White
- Business Plans: all DSSs have been assisting SWCDs with the development of long range business plans and/or annual plans of work, or facilitating publicly led meetings to get input on “critical natural resource issues” (Bartholomew, Carroll, Clark, Daviess, Delaware, Fayette, Hendricks, Howard, Lawrence, Orange, Spencer, Union, Wayne, White)
- Conservation Cropping Systems Initiative: all DSSs continue to provide support to this program as they work with their Hubs and Hub Leadership Teams, and associated roles.
- New Supervisor and Staff Training: DSSs have provided this training to three counties (Blackford, Newton, Pulaski)
- DSSs and Resource Specialist Team Leaders met. A portion of the meeting was dedicated to better coordinating and fine tuning our work with SWCDs, CCSI, and CWI grants.

Committees and Advisory Roles: DSSs have been involved serving on various committees and accomplishing related tasks. They also have been serving in advisory roles at several key events.

- Tara: Water Quality Trading, Precision Ag Trading Grant, Leadership Institute
- Nathan: Pathway to Water Quality
- Laura: Conservation Beyond 2016 Task Force Sub-committee, ICP Training and Certification Program, 2014 CWI Grants Committee, Indiana Watershed Leadership Academy, 2014 IASWCD Annual Conference Planning Committee
- Jim: Conservation Beyond 2016 Task Force Sub-committee, SSCB Executive Committee, Phosphorus Stratification Study Update, Great Lakes Commission’s Erosion and Sediment Control Task Force, Western Lake Erie Partnership

- Geneva: Women in Agriculture, 2014 IASWCD Annual Conference Planning Committee

Region Meetings:

- Clean Water Indiana 2014 Grants: the following 11 workshops (by location) have been offered or are planned so that SWCDs and interested Partners can hear about the upcoming grants round, network, and get questions answered in one central location. This is in addition to the more individualized assistance DSSs provide. Each DSS is hosting at least two meetings.
 - Northwest: Pulaski Co (complete- 2 counties attended). White Co (planned).
 - Northeast: Whitley Co (planned).
 - Southeast: Clark Co, Lawrence Co, Ripley Co (complete- 13 counties attended).
 - Southwest: Dubois Co, Posey Co, Warrick Co (complete- 8 counties attended). Daviess Co, Putnam Co (planned).
- Laura and Tara hosted an SWCD Staff Meeting in Jennings Co, and 13 counties were in attendance

Other Key Items:

- IDEM and SWCD “Rule 5” MOU: The 2009 document includes the clause: *“The SWCD shall provide written comments concerning its implementation of this MOU to the IDEM and the SSCB on a semi-annual basis.”* To assist with this requirement, a spreadsheet was posted on SharePoint (6/27/13) where SWCDs can indicate which participation level they’re providing (Administrative Level, Technical Level 1, or Technical Level 2) and also provide comments to the SSCB. Districts wanting a reply are instructed to formally correspond to the SSCB via email. To date, no SWCDs have filled out the form.
- Staffing: Jim Lake retired July 31st. His position was posted, and applications have been reviewed. Laura Fribley is now serving as DSS Team Leader.

Upcoming Events:

- September: four SWCD region staff meetings are planned
- October 4 & 5: Leadership Institute, “Board Development”, Lafayette (Lead DSS: Geneva)
- December 3: State Board of Accounts & Indiana Department of Revenue training for SWCDs, Indianapolis (Lead DSS: Nathan)
- December 6 & 7: Leadership Institute, “Communication”, Madison (Lead DSS: Tara)

**Note: due to the large amount of data summarized, errors or omissions may exist in this report. Report was based on information available.*

SSCB 2013 September Meeting

Accountability & Technology Report - Deb Fairhurst

- Deb created 16 maps, based on eight Conservation Implementation Teams, which feature conservation practices completed by Division field staff and the Soil and Water Conservation Districts.
- In August, NRCS provided Deb with their conservation workload data. Deb created an additional eight maps featuring the NRCS conservation workload in each CIT region, as well as eight maps featuring the combined conservation workload of the Division, SWCDs and NRCS. This is the first time in history that the conservation workload of all three entities is featured on one map. Deb also created five statewide maps featuring the conservation workload for the Division, NRCS, SWCDs, as well as their combined workload. A statewide map featuring conservation practices generated from CWI grants was also completed.
- Deb created a map featuring District Capacity efforts generated by the Division's five District Support Specialists.
- Deb utilized the data entered by Division staff and John Nagle in the SharePoint ISDA Events database to create a map which features the locations of events attended and the number of visits to each County for the time period of January 1 thru June 30, 2013.
- Deb created maps which feature the sediment, nitrogen, and phosphorus reductions resulting from the conservation practices installed by Division and SWCD field staff from January 1 thru June 30, 2013.