

# Consultant Request for Proposal Process



**Indiana Department of Transportation**  
100 North Senate Avenue, Room N755  
Indianapolis, IN 46204  
[www.in.gov/indot](http://www.in.gov/indot)



This is a quick reference guide to resource information regarding opportunities and planning for future RFPs.

## Transparency Leading to Opportunity

INDOT is your source for:



The INDOT Contract Administration values its transparency and ease of access to documentation utilized in the INDOT RFP process.

Transparency is informative and efficient. INDOT's transparency efforts are important to maintaining stakeholder and the consultant community confidence in the INDOT RFP selection process. Knowing the results of previous advertised RFP items can help you plan a method and approach in success in the future.

### Consultant Services Opportunities

After a consultant is registered and prequalified, when applicable, through the INDOT consultant prequalification process (<https://www.in.gov/indot/2732.htm>), consultants are eligible to work directly with INDOT or indirectly serving as a sub-consultant providing services to lead design consultants on

INDOT projects. Firms may seek opportunities to provide their services through the following processes:

- ✓ INDOT Consultant Request for Proposal (RFP) website for:
  - On-call right of way services
  - Project specific RFP items requiring right of way services
    - Team up with a lead firm
- ✓ INDOT Small Purchase process:
  - Sent to invited prequalified consultants
    - Contact INDOT Real Estate to be included in future small purchase opportunities

### INDOT RFP Archives

The INDOT RFP Archive page is INDOT's approach to transparency. Previously advertised RFP information can be a useful tool for preparing for future RFPs. Most often consultants are interested in previously advertised information because:

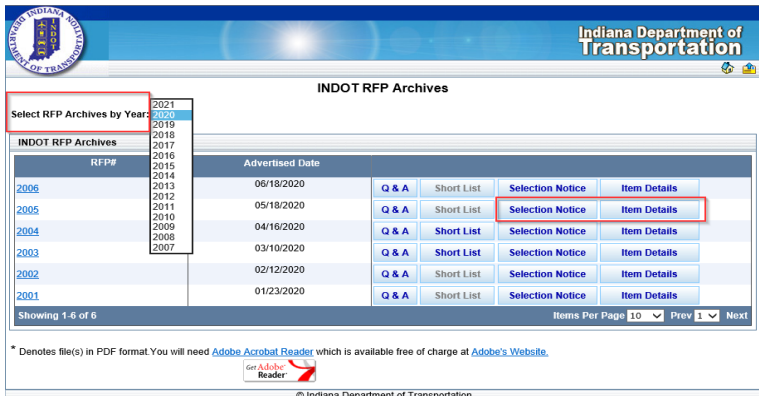
- Consultants have interest in seeing selection information about their firms and other firms.
- Consultants are curious about the content of other consultants' Letters of Interest (LOIs) submittals.
- Consultants are curious in finding other consultants to potentially sub-consult with for future RFP items.

Whatever the reason of interest in viewing previously advertised RFP information, consider visiting: <https://psc.indot.in.gov/RFPPublicWebsite/Default.aspx> and click on INDOT RFP Archives link.



On the INDOT RFP Archives pages, RFP information can be searched by year. Under **Item Details** button, the following information may be viewed:

- Supporting Documents
- Letters of Interest (LOIs)
- Scoresheets
- Selection Review Committee (SRC) Tabulations

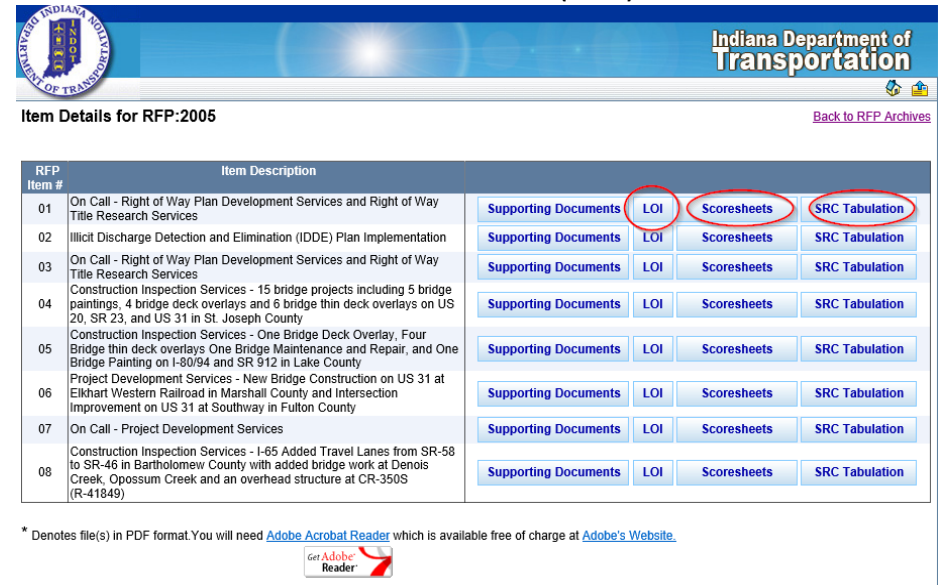


While at the INDOT RFP Archives page, the following information may be viewed:

- RFP Advertisements
- Q & As for RFP advertisements
- Selection Notices

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\* Denotes file(s) in PDF format. You will need [Adobe Acrobat Reader](#) which is available free of charge at [Adobe's Website](#).



If you have any questions about the INDOT RFP process for professional services, please email [ContractsRFP@indot.in.gov](mailto:ContractsRFP@indot.in.gov).