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To: Real Estate Department Partners  
From: Real Estate Department  
Date: March 29, 2019  
Re: **Strategic Management for CHDO and Non-Profit Development Executives Training**

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Notice: **RED-19-14**

IHCDA is pleased to partner with TDA Consulting, the U.S. Department of Housing and Urban Development's (HUD's) CHDO TA Provider, to offer a new intensive training series on Community Housing Development Organization (CHDO) regulations and nonprofit management best practices.

Targeted to executive directors and senior managers of CHDOs and nonprofit development organizations and based on courses developed and delivered for HUD, **Strategic Management for CHDO and Nonprofit Development Executives** consists of two in-person sessions plus a 16-week online college-style course.

The program begins with a two-day in-person session – **CHDO Opportunities in HOME** – to kick off the series and to provide an overview of the HOME program and the CHDO set-aside – covering the CHDO definition, CHDO project roles, and core HOME requirements related to the development of both homebuyer (for-sale) and rental housing.

From this foundation, participants transition into an online college-style course for 16 weeks. With modules focusing on operations management, financial management, and strategic planning, each week includes several short presentations and reading assignments. Participants will be required to join discussion forums and complete weekly assignments, applying their learning to issues and challenges facing their own organizations.

The online course ends with each participant preparing a final “capstone” project – typically the development of a strategic business plan intended to improve an aspect of their organization's operations, culminating in another two-day in-person **Capstone Session** where participants present their final projects to each other, the course instructor, and IHCDA representatives.



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ADDRESS 30 South Meridian Street, Suite 900, Indianapolis, IN 46204  
PHONE 317 232 7777 TOLL FREE 800 872 0371 WEB [www.ihcda.IN.gov](http://www.ihcda.IN.gov)

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### Logistics Information

The two-day in-person sessions will be held on **May 21 and 22, 2019** and **September 4 and 5, 2019**. Onsite check-in for the first in-person training begins at 8:30 AM Eastern Time on May 21, with sessions starting at 9:00 AM and ending at 4:30 PM Eastern Time each day. The training will be held at IHCD's offices at 30 South Meridian Street, Suite 900, Indianapolis, Indiana 46204.

### Training Policies

Registration is free to participants. IHCD will review registration lists prior to TDA approving your registration.

The training is limited to two persons per organization and registration is limited to 30 persons. Each individual who registers is expected to fully participate in the training.

Approved registrants who fail to attend, do not cancel their registration at least 10 days before the course, or do not complete the course will be charged a \$100 "no show" fee by IHCD.

IHCD and TDA will offer the course series again in 2020 for those who are unable to participate or register.

Please click [HERE](#) to register or for more information on the series and additional logistics.

### Discount

Enter discount code IHCDAFREE for a 100% discount on the registration fee.

For more information on the training series, please contact Samantha Spergel, Director of Real Estate Production, at [sspergel@ihcda.in.gov](mailto:sspergel@ihcda.in.gov).



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