

**TO: INDIANA MINE SUBSIDENCE FILERS**

**RE: OPTins**

**FROM: INDIANA DEPARTMENT OF INSURANCE**

**DATE: JANUARY 30, 2024**

The Indiana Department of Insurance has mandated the use of *OPTins* (Online Premium Tax for Insurance) for insurance companies & brokers filing and paying **Mine Subsidence**. *OPTins*, a product of the National Association of Insurance Commissioners (NAIC), has been developed to facilitate state specific forms and payments.

*OPTins* is already available for paying your Premium Taxes and Surplus Lines filings. If you are already registered to use *OPTins*, nothing additional is required.

The steps to submit your Mine Subsidence Premium and Policy Summary Report are very simple and require no formal training. Easy to follow instructions are available at: <http://www.optins.org>. Once registered and set up, you will be able to log in, upload your reporting forms and submit your payment online. No more paper checks – everything is electronic and reporting forms along with the payment are received at the Indiana Department of Insurance immediately upon submission by the company or broker.

Using *OPTins* allows you to save time and ensure that both the forms and payment are received together and on time. If you are not currently registered with an *OPTins* account, please visit [www.optins.org](http://www.optins.org) and click on Getting Started to download the implementation paperwork labeled “All Other”. Once it is completed, submit the forms to [optinsmktg@naic.org](mailto:optinsmktg@naic.org) and a product specialist will work with you through your implementation. Once registered and set up, you will be able to log in, upload your reporting forms and submit your payment online. Setup of a new account takes 7-10 business days. If you already use *OPTins*, you do not have to contact *OPTins* Marketing. Once you have an account in *OPTins*, you can file to all state accounts using our application.

Questions or comments applicable to this email should be directed to: [MineSub@idoi.in.gov](mailto:MineSub@idoi.in.gov)