

Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting
Indiana Government Center South, Conference Room C
Monday, March 10, 2014 | 1:05 p.m.

Meeting Minutes

I. Call to Order

Chairman Jamal Smith called the meeting to order Monday, March 10, 2014 at 1:05 p.m.

II. Roll Call

Jessica Thayer took roll call – those members present were:

Jamal Smith Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Heather Kennedy Indiana Department of Transportation Representative
Jesse Moore Northern Representative	Lani Chuang Southern Representative	Marcia Duncan Southern Representative	

III. Establish quorum

Quorum was not established for the meeting.

IV. Adoption of Past Minutes

The December 9, 2013 meeting minutes were not adopted as there was no quorum. The adoption of the December 9, 2013 meeting minutes was tabled until the June 9, 2014 meeting.

V. Chairman's Update

A. Due to the weather and difficulty coordinating the schedule, the panel assigned to consider an appeal was unable to meet prior to today's meeting. The panel will meet as soon as possible in preparation for the June meeting.

B. There has been a second case that had been appealed back to the commission. It was not a new case, so Brandon Clifton, an attorney with the Indiana Department of Administration, reminded the commission of the details of the case involving Platt Construction.

VI. Deputy Commissioner's Report

Terrie Daniel provided the deputy commissioner's report on the Minority and Women's Business Enterprises. Ms. Daniel distributed the Pay Audit System participation report to the attending commissioners. She also provided another handout for the 2015 Disparity Study and discussed the updated timeline with the RFP. Finally, Ms. Daniel gave an update on division's progress in establishing community relationships across the state and streamlining the office processes in certification and business development. She also discussed the division looking into automating parts of the certification process to increase their customer service including moving the certification clinics to a webinar platform. Ms. Daniel gave an overview of the division's upcoming events including the North Central Indiana Business Conference and passed out the locations of the commission meeting for the rest of the year. The next commission meeting will be in Bloomington.

Luther Taylor provided the Minority and Women's Business Enterprises certification overview. He covered a three year snap-shot of the MWBE operations, reviewed the memorandum of agreements that help streamline the certification process, discussed online surveys used to view customer satisfaction and

reviewed the upcoming project and transitions including using webinars, staff training initiatives, municipality roundtables and filing projects.

Tracy Barnes, president/CEO of ENTAP, provided an overview of the efforts to streamline the reporting and compliance functionality of the Pay Audit System with system modifications. ENTAP has been working with the state on the Pay Audit System since around 2010. ENTAP has been making changes from the repository standpoint that they hope to have finished within the next 60 days. ENTAP is creating a self-service ability within the system to allow minority and women vendors to update their contact information. ENTAP is also providing an online certification tracking system that allows individuals to log-in and see where their certification status is throughout the application process. And the final repository update of the program is to incorporate a separate database into the system that Luther Taylor has been using to track denials. There will also be some changes implemented for the actual payments and compliance portion of the system including automating the data entry of the amount the prime contractors are being paid by pulling the data from the Auditor's office and automating the tracking of Quantity Purchase Agreements (QPAs).

VII. INDOT DBE Program Update

Heather Kennedy presented the Indiana Department of Transportation DBE program update and provided the commission members a summary report handout. Her report included an overview of their certification numbers for the year so far and the progress on the Ohio River Bridges project. Her handout also included a breakdown report of the DBE commitment and awards in a three-month snapshot. Ms. Kennedy also discussed INDOT's recent and planned outreach activities and touched on their compliance monitoring system and how they capture subcontractor data.

VIII. New Business

Jesse Moore provided each of the commissioners a flyer promoting a free web resource called Surety Learn, where businesses can learn more about bonding. He encouraged each commissioner to share this resource with other business owners in their area.

IX. Public Comments

Mr. Matt Price, Attorney for Platt Construction, presented comments related to the Platt Construction case.

"I don't want to go into all of the detail of it today, because I don't think it's the appropriate forum, but certainly I did want to mention that the upshot of Judge Altice's order was that he invalidated the Commission's order as being unlawful and remanded it back to the Commission, and in doing so, articulated what the standard was to apply to Mr. Platt and to any other applicants seeking certification as a minority business enterprise. And so, that's the upshot of the order, and I suppose it could go on indefinitely, but we're hoping that this will be the end of the matter, and really believe that one option that Mr. Clifton didn't mention but we think is appropriate is that we obviously maintain Mr. Platt meets the standard and should be certified by this Commission. "

X. Adjourn

Chairman Jamal Smith adjourned the March 10, 2014 meeting at 2:09 p.m.