

**STATE OF INDIANA** 

Michael R. Pence, Governor

Indiana Government Center South 402 West Washington Street, Room W479 Indianapolis, IN 46204

- DATE: June 26, 2015
- TO: All State Institutions
- FROM: Jessica E. Robertson, Commissioner, Department of Administration Brian E. Bailey, State Budget Director
- SUBJECT: Reduction in State Mileage Reimbursement Rate

On May 1, 2011, the Indiana state mileage reimbursement rate was increased to \$0.44 per mile. That rate recognized the sharp increase in fuel costs. Fuel prices have since declined and remain at levels that have not been seen since 2008-2009.

Effective July 1, 2015, the mileage reimbursement rate will be adjusted to \$0.40 for each business mile driven. The reimbursement rate will be reviewed semiannually by the State Budget Agency ("SBA") and Department of Administration ("DOA") and formal notice will be provided for any rate adjustments.

Moving forward, the SBA and the DOA will use the chart included below to provide transparency for future adjustments of the mileage reimbursement rates.

Fuel Cost Scale		Mileage Reimbursement Cents Per Mile Driven
\$0.00	\$1.75	\$0.35
\$1.76	\$2.01	\$0.36
\$2.02	\$2.27	\$0.37
\$2.28	\$2.53	\$0.38
\$2.54	\$2.79	\$0.39
\$2.80	\$3.05	\$0.40
\$3.06	\$3.31	\$0.41
\$3.32	\$3.57	\$0.42
\$3.58	\$3.83	\$0.43
\$3.84	\$4.09	\$0.44
\$4.10	\$4.35	\$0.45
\$4.36	\$4.61	\$0.46
\$4.62	\$4.87	\$0.47
\$4.88	\$5.13	\$0.48

If you have any questions, please do not hesitate to contact the IDOA Travel Management Office (317-232-4258) or your Budget Analyst (317-232-5610).