

NOTICE OF MEETING AND AGENDA

May 25, 2022, 10:00 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: Indiana Government Center South, Conference Center Room D

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – June 29, 2022 at 10:00 a.m.

IV. APPROVAL OF MINUTES – April 27, 2022

V. DIRECTOR'S REPORT – Chandler Lighty, Executive Director

VI. OLD BUSINESS

1. Mailbox Retention Policy
2. Re-adoption of 60 IAC 2

VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. Department of Revenue: Special Tax

VIII. NEW BUSINESS

1. None

IX. MEETING ADJOURNMENT