

NOTICE OF MEETING AND AGENDA
July 29, 2020 10:00 A.M.
Indiana Archives and Records Administration

Virtual meeting – Microsoft Teams
For connection information, please contact Marilyn Fernandez at 317-914-3789.

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (August 26, 2020 - 10:00 a.m.) LOCATION-TBD

III. APPROVAL OF MINUTES (February 15, 2020)

IV. DIRECTOR'S REPORT – Chandler Lighty

V. NEW BUSINESS

- a) 60 IAC 5 - Imaging Standards for Original Records
- b) 60 IAC 6 - Management of Electronic Records
- c) 60 IAC 7 - Access to Health Records

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

- (1) County/Local General Retention Schedule
- (2) Department of Child Services/Child Welfare Division
- (3) Family & Social Services Administration/Agency-wide schedule
- (4) Family & Social Services Administration/Division of Mental Health & Addiction
- (5) Department of Health/Environmental Labs
- (6) Horseracing Commission
- (7) Department of Toxicology
- (8) Worker's Compensation
- (9) State Agencies General Retention Schedule

VII. OLD BUSINESS

- (1) Review of Article 1.1. General Provisions Rule 1 Definitions;
Collection of Religious Information; Lists

VIII. MEETING ADJOURNMENT