

NOTICE OF MEETING AND AGENDA
October 16, 2019, 10:00 A.M.
Indiana Archives and Records Administration
Conference Room 12
Indiana Government Center South – First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER**
- II. DATE OF NEXT MEETING (December 11, 2019, 10:00am – Conf. Room 29)**
- III. APPROVAL OF MINUTES (September 18, 2019)**
- IV. DIRECTOR’S REPORT**
- V. NEW BUSINESS**
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)**
 - 1. Archives and Records Administration/Records Center**
 - 2. Archives and Records Administration/Records Management**
 - 3. Archives and Records Administration/Archives**
- VII. OLD BUSINESS**
 - 1. – Home Drive Policy (no action required)**
- VIII. MEETING ADJOURNMENT**