

NOTICE OF MEETING AND AGENDA
September 18, 2019, 10:00 A.M.
Indiana Archives and Records Administration
Conference Room D
Indiana Government Center South – First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (October 16, 2019- 10:00 a.m. – Room 12)

III. APPROVAL OF MINUTES (August 21, 2019)

IV. DIRECTOR’S REPORT

V. NEW BUSINESS

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. All State Agencies, General Retention Schedule
2. Family and Social Service Administration, Division of Aging
3. Department of Health, Environmental Labs

VII. OLD BUSINESS

1. Tammy Glickman – update on status of Readoption of rules under IC 4-22-2.5
2. Luke Britt – discussion of retention of subsequent revisions of prior versions of databases, registries and other types of records

VIII. MEETING ADJOURNMENT