

**NOTICE OF MEETING AND AGENDA**

January 16, 2008, 1:30 P.M.  
Indiana Commission on Public Records  
Room E418, Indiana Government Center South

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (February 20, 2008)
- III. APPROVAL OF MINUTES (December 19, 2007)
- IV. OLD BUSINESS
  - 1. BMV Request for Waiver from OCPR Policy No. 06-01
  - 2. FSSA Request for Waiver from OCPR Policy No. 06-01
  - 3. Email Retention Policy-County and Local Government
  - 4. General Retention Schedule for County and Local Government
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. INDIANA UNIVERSITY.....12-14-07  
Payroll Division
  - 2. INDIANA COMMISSION ON PUBLIC RECORDS.....01-07-08  
Records Center
  - 3. OFFICE OF THE ATTORNEY GENERAL FOR THE STATE.....01-09-08  
Consumer Protection Division
- VII. NEW BUSINESS
  - 1. State Archives Fee Schedule
- VIII. MEETING ADJOURNMENT