



**Indiana**  
**Department**  
**of**  
**Health**

## Division of **Home & Community Based Care**

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**HCBC Newsletter 2023-04**  
**Dec. 21, 2023**

- **IDOH Approved Home Health Aide – Tube Feeding Curriculum**

### **IDOH Approved Home Health Aide – Tube Feeding Curriculum**

The Indiana Department of Health (IDOH) released the [Home Health Aide \(HHA\) – Tube Feeding Education Module](#) developed in collaboration between the Division of Program Performance & Development (PPD) and the Division of Home & Community Based Care (HCBC). This newly mandated requirement, established under SEA 474 (2023), will be effective Jan. 1, 2024, and is codified at Indiana Code §16-27 et seq.

This is the only education module approved by IDOH to train current and future HHAs in the administration of nutritional feedings by means of a gastrostomy or jejunal tube to patients of Indiana-licensed home health agencies.

The Tube Feeding Education Module must be conducted through a licensed Indiana Home Health agency by an Indiana registered nurse (RN) whose license is active and in good standing. The training must adhere to the approved curriculum.

The training includes:

- 4-8 hours of classroom training by the licensed registered nurse following the state-approved curriculum.
- 2-4 hours of practical training with 1:1 supervision by the licensed registered nurse

- Successful completion of skills competency checklists with 100% accuracy administered by the HHA training program's registered nurse.
- Successful completion of a written competency examination (score of 88% or greater). administered by the state-approved testing entity (Ivy Tech Community College).
  - The cost of the exam is \$50.
- The agency's HHA training program is responsible for maintaining the Classroom, Clinical/Practicum & Competency Verification Form included with the curriculum for each individual.

All HHA Tube Feeding Subtype exams will be exclusively administered electronically at Ivy Tech Community College Testing Centers. Applications and payments will be processed electronically by their office, and upon validation, an email will be sent to the applicant with instructions on how to schedule an appointment at the Ivy Tech campus of their choice for the HHA Tube Feeding Subtype Exam.

Home Health Aides who successfully complete the training and competency examination will have a tube feeding subtype applied to their current home health aide certification.

In addition to using the IDOH-approved curriculum, home health agencies that allow home health aides to administer tube feedings are reminded of the requirement to establish a procedure for the delegation of the administration of tube feedings from a RN to a home health aide. The procedure must include patient-specific clinical parameters based on the RN's assessment of the patient and the home health aide's competency to administer the tube feedings and a procedure for the assessment by the RN of the patient-specific clinical parameters.

IDOH also requires a registered home health aide who administers gastrointestinal and jejunostomy tube feedings to annually complete one (1) hour of in-service training specific to the administration of gastrointestinal and jejunostomy tube feedings.

Additional details regarding IC 16-27-1.5-6 can be found at [IGA | 2023 Indiana Code](#).

## **Getting Started with the Online Testing Application with Ivy Tech Community College**

### **First Steps**

Complete the account request form [here](#).

- Enter your program and/or facility information in this format: Facility/Program Name-IDOH facility number.
- Example: If your home health agency is named ABC Agency and your number is 010111, you would enter: ABC Agency-010111.

## **Set Up Your Account**

Once your information has been entered into the system, you will receive an email letting you know you are ready to set up your account. To sign up for your account, please follow the instructions in [Module 01](#) - Program Director/Clinical Supervisor Account Signup

## **Complete the Training Modules**

After your account has been created: Please look at the following training modules:

- [Module 02](#) - Bulk Applications: Submitting Applications
- [Module 03](#) - Bulk Applications: Creating Applicant Account
- [Module 04](#) - Clinical Supervisor Verification Signature
- [Module 05](#) - Bulk Applications: Applicant Verification
- [Module 06](#) - Individual Application: Account Management and Login
- [Module 07](#) - Individual Application: Submitting an Application

Questions specific to testing with Ivy Tech Community College can be emailed to [cna\\_qma\\_testing@ivytech.edu](mailto:cna_qma_testing@ivytech.edu).