EIHub

First Steps Early Intervention Case Management System

Guide to Logging in and Navigating IN EIHub

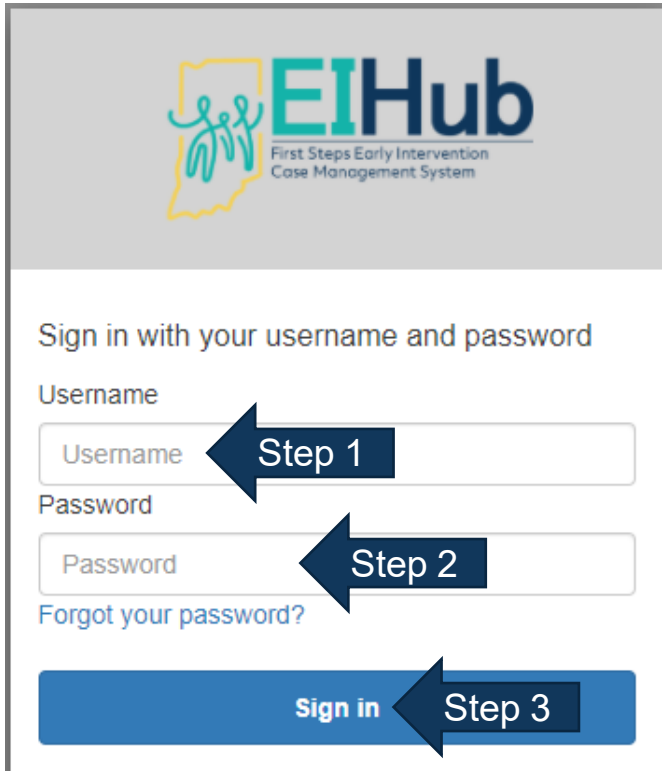
first steps

PUBLIC™ CONSULTING GROUP

Logging into EIHub

The URL to access IN EIHub is www.hub.prod.ineihub.com

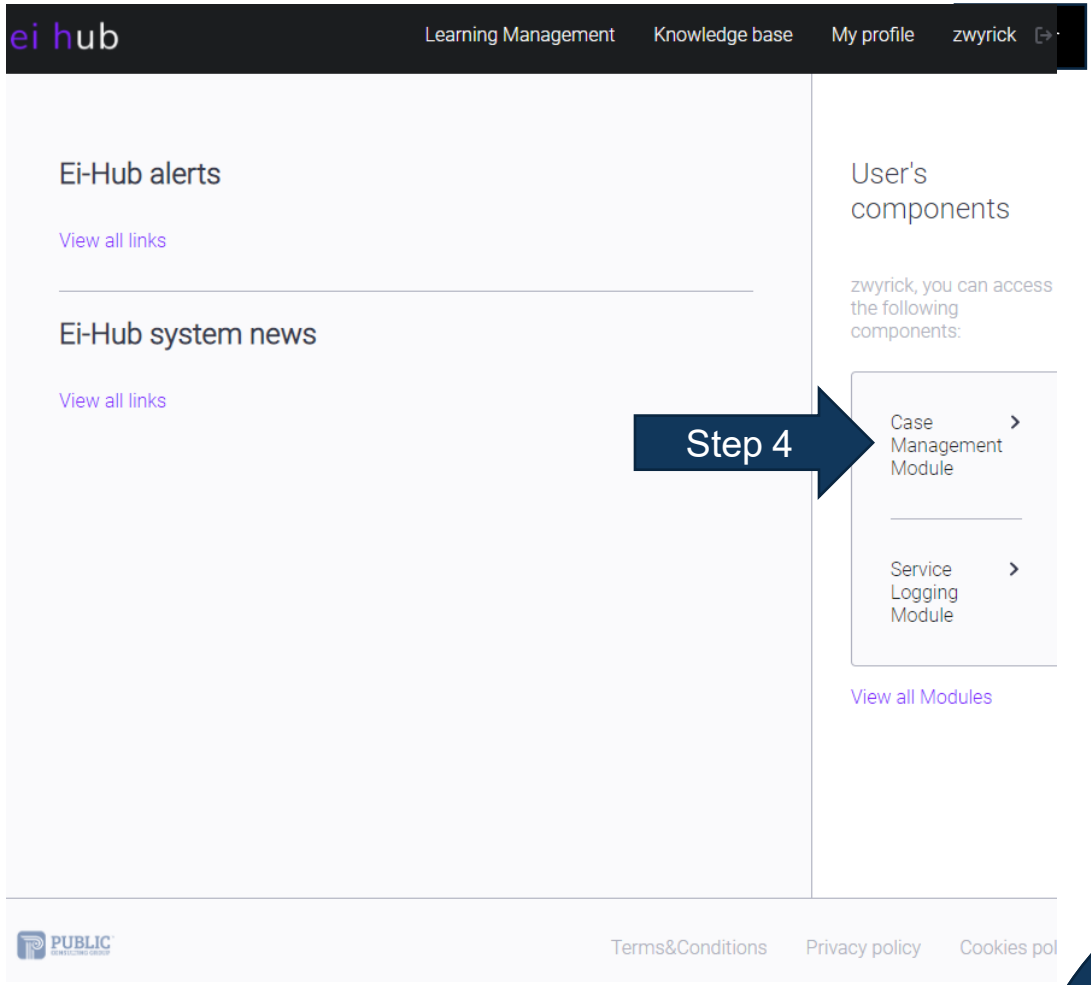
1. Enter the username you created through Provider Enrollment registration or was emailed to you if you are an administrative, clerical, or billing staff
2. Enter the password you created or was emailed to you
3. Click “Sign In”



first steps

Logging into EIHub

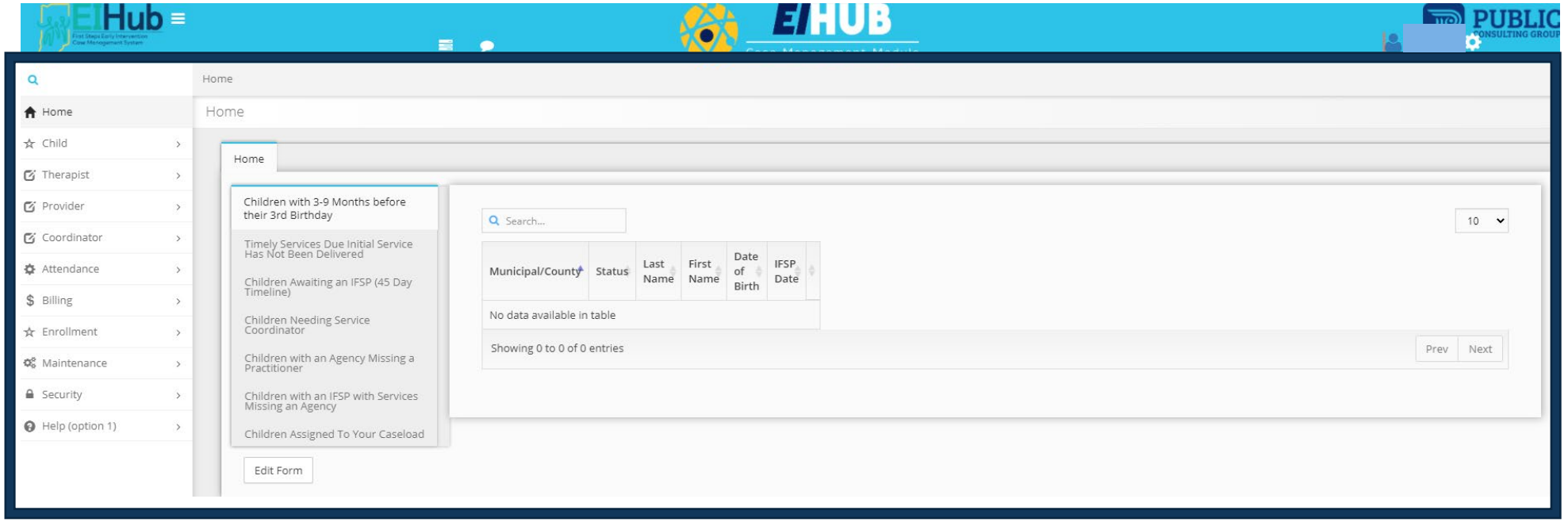
4. Service Coordinators and SPOE users can access the Case Management module



first steps

Logging into EIHub

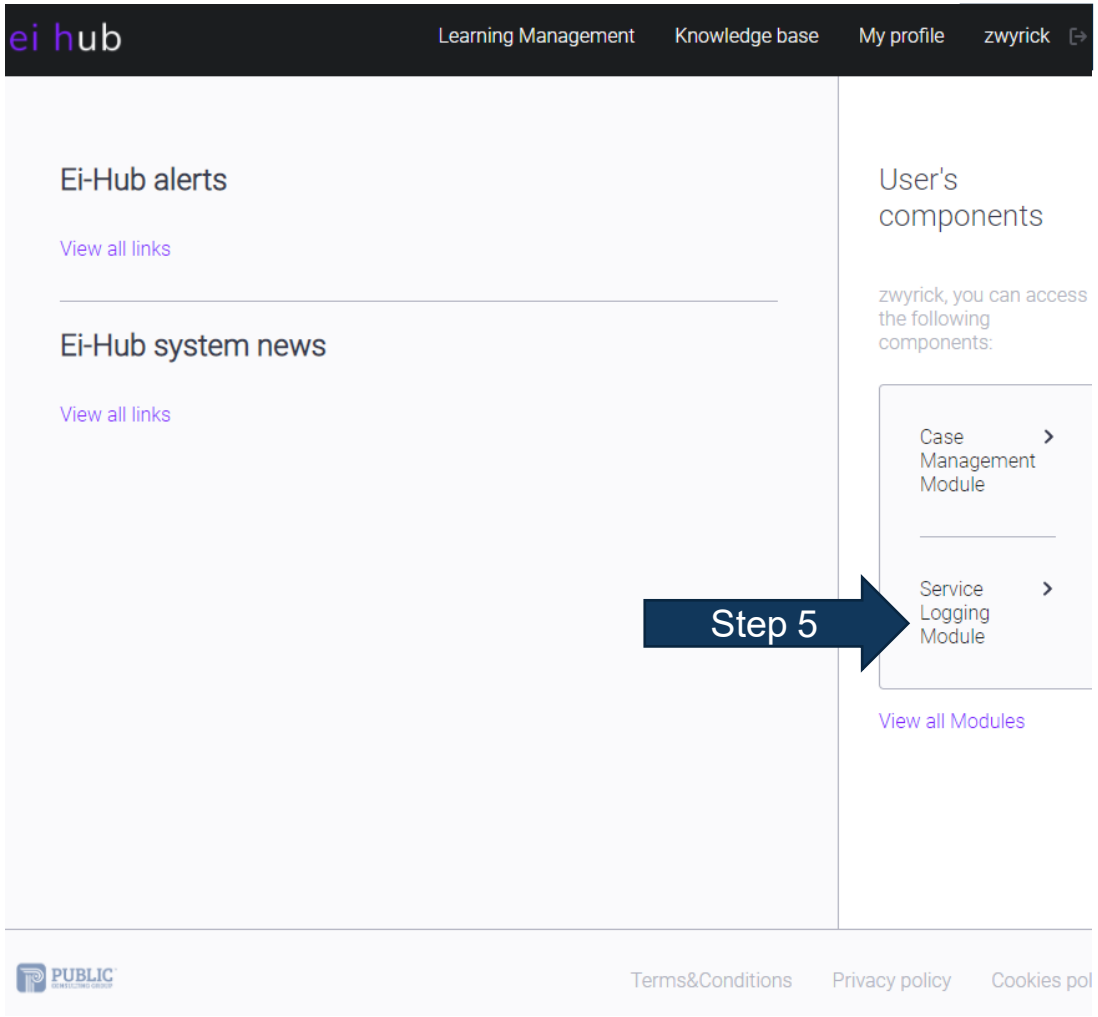
The Case Management module allows Service Coordinators and SPOE users to add new children and manage existing children's records in the system.



first steps

Logging into EIHub

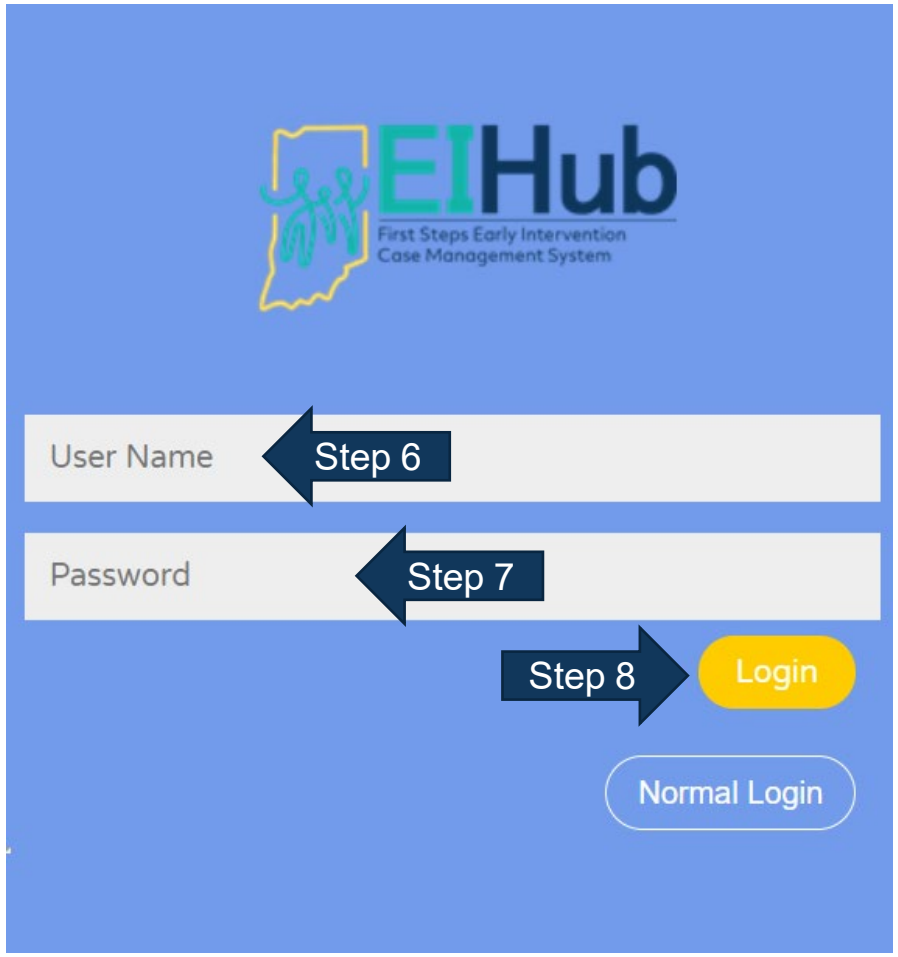
5. SPOE users, direct service providers, agency directors, billing staff, and clerical staff can access the Service Logging module



Logging into EIHub

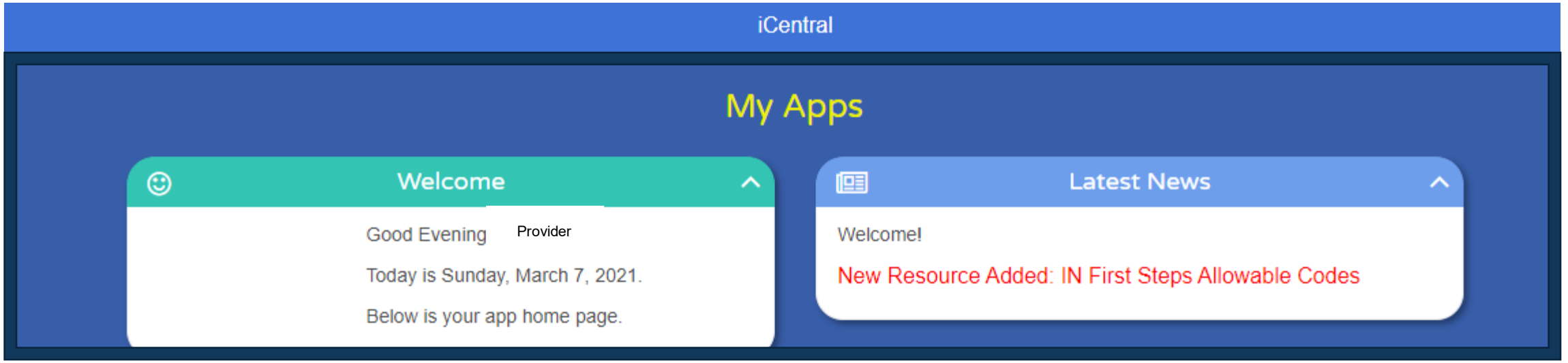
The system will automatically open to the Service Logging module login page

6. Re-enter your EIHub username
7. Re-enter your EIHub password
8. Click “Login”



Logging into EIHub

The Service Logging module contains portals for rendering providers, clerical staff, billing staff, and others to enter service logs and complete billing activities.



EIHub

First Steps Early Intervention Case Management System

first steps

PUBLIC CONSULTING GROUP™

For assistance, contact the EIHub Helpdesk:

(877) 522-1065

INFirstSteps@pcgus.com

Hours: Weekdays 8 a.m. – 5 p.m. ET