

Division of Mental Health and Addiction (DMHA)

RFF-2021-005 Questions and Responses

1. What is the maximum amount one institution can request?

Response: There is no maximum amount one institution can request. There is a total of \$540,000 to be divided among all recipients. We estimate awardees will receive \$90,000-\$135,000 per year.

2. Per the RFF there needs to be one FTE or equivalent for this project; however overhead/administrative costs are not to exceed 5% of the budget. Am I misunderstanding what is considered in overhead/administrative costs?

Response: The full-time employee and their direct supervision is not considered part of that 5%. The 5% is for basic overhead and administration costs such as rent, utilities, insurance, administrative staff such as accounting, and/or other expenses that an institution incurs that are not tied to a specific function of the funding but are associated with general services.

3. Can this FTE be split between a staff at the university and a staff with a community partner?

Response: The first criteria for this RFF is to be constituted as a nonprofit accredited institute of higher education, therefore it is intended that staff are also considered staff of that institution. While it is encouraged to work with community partners the intent of this funding is to directly impact substance use/misuse prevention and mental health promotion of the institution's students.