

## **Division of Aging Request for Funding 19-001 Award Recommendation Summary**

### **I. Introduction**

DA RFF 19-001 was issued to solicit applications from public or private nonprofit organizations interested in the designation as the Area Agency on Aging (AAA) for Indiana's Planning and Service Area (PSA) 9, comprised of Fayette, Franklin, Rush, Union, and Wayne Counties. This RFF was issued due to the previous designee of PSA 9 relinquishing their AAA status. An RFF evaluation was conducted to select a Grantee to provide services to PSA 9 residents utilizing funding provided through various State and Federal grants beginning in State Fiscal Year (SFY) 2020.

The grant awarded in response to this RFF will be in effect from July 1, 2019 to June 30, 2020. This is a one (1) year grant. At the end of the grant period, the grant may be extended or renewed upon the written agreement of the parties and in conformance with IC §5-22-17-4, and as permitted by the State and Federal laws governing this grant. While the grant itself has a term of one (1) year, the designation of PSA 9's AAA is not limited to one (1) year. The designation will continue until the Grantee or State relinquishes this designation.

The State received one application for this RFF from LifeStream Services, Inc.

### **II. Evaluation Overview**

A team of Family and Social Services Administration (FSSA) staff reviewed the application according to the evaluation process described below:

- A mandatory requirements check was performed to ensure that the application was complete and that the applicant met the AAA eligibility requirements, including being a public or private nonprofit organization exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code, as well as the requirements set forth in the Older Americans Act Section 305(c).
- The application's Business Proposal was reviewed for completeness and scored based on its organization information and references.
- The application's Technical Proposal was reviewed for the overall service plan for PSA 9, relevant experience, and their detailed response to service provision requirements for each section of the Scope of Work.
- The application was also reviewed qualitatively based on the cost and quantity information submitted in the Applicant Suggested Services tab of the Grant Budget Proposal, as well as based on the submitted Grant Budget Narrative.
- The application was reviewed quantitatively based on the required cost and quantity information submitted in the State Specified Services tab of the Grant Budget Proposal.
- The maximum score an applicant could receive was 100 points:
  - 10 points for the Business Proposal
  - 65 points for the Technical Proposal
  - 25 points for the Grant Budget Proposal
- The evaluation resulted in a score for LifeStream Services, Inc. of 6.00 in the Business Proposal section, 38.00 in the Technical Proposal section, and 21.25 in the Grant Budget Proposal sections, leading to a total score of 65.25 points.

III. Award Recommendation Overview

Based on the Applicant's response to DA RFF 19-001 and their demonstration of ability to provide necessary AAA services to PSA 9 residents, the State recommends designating LifeStream Services, Inc as the official AAA for PSA 9 and awarding them an estimated grant of \$1,897,050.06 for State Fiscal Year 2020. Actual allocations will be dependent upon availability of State and federal funds and the application of the Intrastate Funding Formula that will occur in spring of 2019.