

June 27, 2023

Mayor Mark W. Myers
300 S. Madison Ave.
Greenwood, IN 46142
mayor@greenwood.in.gov

Ashley Gatlin
Program Director, Rapid Response
DWD
10 N. Senate Ave. SE 311
Indianapolis, IN 46204
Warn-notice@dwd.in.gov

Dear Sir/Madam:

Pitney Bowes Inc. (the Company) maintains Parcel facilities at 1415 Collins RD, Greenwood, IN 46143. Changing business needs require us to close **“The parcel department of the facility”** permanently and, therefore, we are providing you with this notice in accordance with the requirements of the Indiana and Federal Worker Adjustment and Retraining Notification Acts about the closing of this facility.

The Company officially will close its Commerce Parcel facility on September 4, 2023. More than sixty days’ notification was given to our workers on June 27, 2023, with the estimated first date of separation being September 4, 2023, with terminations expected to continue through September 18th, 2023, as we wind down activities. There are 240 Company employees at the Parcel facility who will be affected by the facility closing. There are 71 temporary workers at the Parcel facility who will be affected by this closing and who received notice from their employers. There are no applicable bumping rights.

The information contained in this letter is based on the best information available to the Company at this time. As permitted by 20 C.F.R. § 639.7(f), the Company maintains other information required by 20 C.F.R. § 639.7(e) on-site and readily accessible. For further information or to review the material required by 20 C.F.R. §639.7(e), Sonya Washington at (463) 701- 3485.

Warmest Regards,

Sonya Washington

Sonya Washington
Human Resources Advisor