

STATE OF INDIANA

DEPARTMENT OF VETERANS' AFFAIRS
302 WEST WASHINGTON STREET ROOM E120
INDIANAPOLIS, INDIANA 46204-2738



Eric J. Holcomb, Governor

Dennis A. Wimer, Director

To: Veterans' Affairs Commission
From: Indiana Department of Veterans' Affairs
Date: July 12, 2019
Subject: IDVA Policy #19-07-02
MFRF Time in Service Evaluation

Purpose: To establish the process of evaluating the time in service of a National Guard or Reserve service member for eligibility for use of the Military Family Relief Fund.

References:

Title 915 IAC 3

IC 10-17-12-7.5

IC 10-17-12-10

Policy: If the veteran does not have twelve (12) full months of active duty service, as proven by a DD-214, but has served in the National Guard or Reserves, the program manager shall do the following:

- Obtain a copy of the veteran's NGB-22 or NGB-23B.
- Tally the number of AD days for inactive duty training (monthly drill, annual training, special work orders, or non-Title 10 orders) days in the AD column of the form.
- The NGB-22 or NGB-23B will already have the active duty time that is noted on the DD-214, so the tally of AD days for inactive duty training should be 365 days or more.
- If the tally is not over 365 days, the veteran must provide further documentation, if applicable, to prove that they have more eligible time.
- If the tally is 365 days or more, the veteran meets the time in service requirement.
- The program manager shall include all copies of the NGB forms, along with the DD-214, in the veteran's application packet.
 - A physical copy of all forms related to this policy shall be saved for archival purposes.
 - A digital copy of all forms related to this policy shall be saved for archival purposes in the MFRF folder of the shared drive.

Effective Date: This Policy shall be in effect immediately upon approval by the Commission

Ending Date: This Policy will end upon rescission by vote of the Commission

Contact for Questions: All questions regarding this policy should be directed to NAME, General Counsel of the Indiana Department of Veterans Affairs at EMAIL.

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INDIANA VETERANS AFFAIRS COMMISSION

IVAC Resolution 2019-3

WHEREAS The Indiana Veterans Affairs Commission, on April 5, 2019, was presented with proposed policy, "MFRF Time in Service Evaluation".

BE IT HEREBY RESOLVED that the Indiana Veterans Affairs Commission, acting under the legal authority granted to it by IC 10-17-12, does hereby approve the policy, "MFRF Time in Service Evaluation".

Be it so resolved this 12th day of July, 2019.

Signed by the appointed members of the Indiana Veterans Affairs Commission:

Kevin Colby DAV
Jan R. Smith INNG

Dr. A. Wei IOVA

Erika C. Steetman, Chair

Guy A. Ballou

Ken Hyatt AA

Richard Caldwell AMVETS

Greg Baker VFW

Jay A. Kahl CVSO