

# **FMS CARE PROGRAM**

**Before and After School Daycare  
Program provided by Community  
Schools of Frankfort**

**Program Information  
and Interest Survey**



**Frankfort Middle School  
Campus**

**Telephone: 659-3321**



## FMS CARE Program Details

Community Schools of Frankfort will be offering a Before and After School Daycare program on the Frankfort Middle School campus contingent upon adequate enrollment.

This daycare will operate from  
6:30 AM to 8:00 AM and  
3:00PM until 6:00PM  
during each school day. A snack and milk will be provided each afternoon.

Parents can utilize the services as they are needed based on the following fee schedule:

Before school only—\$4.00 per day  
After school only—\$8.00 per day  
Before and after school—\$10.00 per day

Daycare will operate each day using the Community Schools of Frankfort calendar, and will be open at usual times during delayed starts and early dismissals.

A student/teacher ratio of 12:1 will be maintained.

Policies for the daycare appear on the opposite page, along with a community survey.



### Payment Policy

The Before and After School Daycare program for the students of the Community Schools of Frankfort in grades Kindergarten through sixth grade is solely funded by the fees collected from the parents of the participants. Therefore, payment of all fees is critical to the operation of our program, and is due either before or at the time of service. All payments are made to the site Director no later than the first day of the week that your child will attend. Payments for one day or one session must be made at the time of service. Payments can be made in the form of cash, personal check, or money order (make payable to the Community Schools of Frankfort). **Please include child's name and date(s) of services on all payments.** A receipt will be given to each parent at the time of the transaction. Payments for five days or more will receive a 10% discount. All late payments are subject to a \$10 Late Fee. Late payments are not eligible for the 10% discount. All checks that are returned for Insufficient Funds will be assessed a \$20 fee. After the second returned check, we will accept cash only for payments.

### Late Pick-up Policy

It is important to the operation of our Daycare Program that all children are picked up from the Daycare before our closing time (usually 6:00PM). When a child is picked up after our closing time, a late fee will be assessed using the fee schedule below. All late fees must be paid before the child may return to the Daycare.

- 1st Late Pick-up \$10
- 2nd Late Pick-up \$10 plus \$1 per minute after closing time
- 3rd Late Pick-up \$10 plus \$2 per minute after closing time
- 4th Late Pick-up Removal from the Daycare Program

### Multiple Sibling Discount

CSF families with multiple children in our Daycare Program will receive an additional discount. The first child will be charged at regular price with each additional sibling receiving a 50% discount off the regular price.

## Survey of Interest

Please detach and return by October 5, indicating your level of interest in participating in extended day care at school.

Parent/Guardian Name: \_\_\_\_\_

Phone: \_\_\_\_\_

List the names and grades of students who would participate:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I would be interested in childcare at the following times (Circle all that apply):

Mon.	Tues.	Wed.	Thurs.	Fri.
AM	AM	AM	AM	AM
PM	PM	PM	PM	PM

\_\_\_\_\_ We would only need childcare on days when school is operating on a 1 or 2 hour delay.

Thank you for sharing your interest in this program. Watch for additional information to come home soon!