



Indiana Free *Praxis*® Re-test Certificate Program

Guidelines

- For an individual to be eligible for a certificate, they must:
 - have a G.P.A. of 3.0 or higher*
 - have missed the passing score by no more than 3 points*
(A list of all Indiana required *Praxis* assessments and their passing scores are provided on the *Praxis* website at [http://www.ets.org/praxis/in/requirements/.](http://www.ets.org/praxis/in/requirements/))
 - have attempted to pass the test no more than once

Current students or prior graduates currently working on temporary/provisional/emergency certificates are eligible. Substitute teachers are not eligible.

- The certificate is available only through state-approved educator preparation programs.
- The certificate is valid for one year from the date issued.
- The certificate covers the test fee. Previously paid test fees are not refundable.
- Please have the Dean, Certification Officer, issuing professor, or appropriate department faculty or staff member complete the electronic certificate.
- The completed certificate must be submitted to the email address below by the program faculty or staff member:
Email: PraxisFeeWaiver@ets.org
- Upon receipt of the certificate, ETS will process and issue a voucher code directly to the test taker via email, which can be used to register online for a free *Praxis* re-test.
- The certificate does not cover service fees. The test taker is responsible for paying any change fees, or other service fees. Please see the *Praxis* Bulletin for details or visit us at www.ets.org/praxis.
- Each test taker is limited to 1 certificate per test over the course of the test taker's testing history.
- If a test taker is eligible to receive a certificate for more than one test, a separate certificate must be submitted for each test.
- This certificate program is an addition to and does not replace the regular "fee waiver" program that currently exists for *Praxis* test takers. Indiana test takers are still eligible to participate in the fee waiver program. Please see the *Praxis* Bulletin for details, or visit us at www.ets.org/praxis.
- Questions regarding this program can be directed to ETS by calling 1-800-772-9476 or emailing Praxis@ets.org.

*The Dean of the School of Education or Program Director may waive the GPA or the score point requirement if they feel the individual warrants special consideration.