



## Indiana Alternative Licensure - Advanced Degree Certificate for *Praxis*® Re-test

Submit this certificate to ETS so that you may re-take a *Praxis* Subject Assessment free of charge. Upon approval by ETS, you will be provided with a voucher code to be used for registration on the ETS website. Any additional service fees will be the responsibility of the test taker.

### *\*Required Fields*

*Praxis* Candidate ID Number

\*Full Name

\*Date of Birth

\*Email Address

\**Praxis* Test  
Code/Test Name

### Required Documentation:

**Verification Letter Documenting at least 1 academic year of experience teaching students in a middle school, high school, or college classroom setting attached.**

**Official Transcript showing master's degree or higher attached.**

**Verification Letter Documenting 4,000 hours of career and technical education related, non-teaching occupational work experience attached. *Required for Career and Technical Education content areas only.***

\*Issue Date

*\*Certificate is valid for one year from the issue date.*

**IMPORTANT:** This completed form must be submitted to ETS with the teaching experience verification letter and an official transcript showing a master's degree or higher in the desired licensure area. If the desired licensure area is a CTE area, verification of non-teaching occupational work experience is also required. Email this completed form and the required documentation to ETS at [PraxisFeeWaiver@ets.org](mailto:PraxisFeeWaiver@ets.org).