

COMMITTEE MEETING MINUTES

Indiana Fire Prevention and Building Safety Commission's Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee Cisco Webex Electronic/Virtual Meeting

Tuesday, February 16, 2021

1. The Indiana Fire Prevention and Building Safety Commission's (the Commission) Safety Codes for Elevators, Escalators, Manlifts, and Hoists Committee (the Committee), was called to order by Committee Chairman Michael Corey at 9:03 a.m. EST on Tuesday, February 16, 2021.

a. Committee Members Present:

Michael Corey, Chairman, Thyssenkrupp Elevator Corporation and Fire Prevention and Building Safety Commission Member
Adam Sisson, Otis Elevator
Brian Stanley, Indiana Department of Homeland Security (IDHS)
Steve Stuard, Stuard & Associates, Inc.
Brian Smith, Indiana University Bloomington
John Watson, Mid America Elevator
Joe Albertson, IUEC Local 34

b. Committee Members Absent:

Clifford McDaniel, Indiana Department of Homeland Security (IDHS)

c. Committee Staff Present:

Douglas Boyle, Director of the Fire Prevention and Building Safety Commission and Committee Secretary (IDHS)
Justin Guedel, Indiana Department of Homeland Security (IDHS), Deputy General Counsel
Bryston Sprecher, Administrative Assistant to the Fire Prevention and Building Safety Commission (IDHS)

d. Guests Present:

Matthew Cronley, Indiana Department of Homeland Security (IDHS)
Tom Hendricks, Indiana Department of Homeland Security (IDHS)
Clifton Dukes, Indiana Department of Homeland Security (IDHS)
Bart Giesler, John Frick and Associates

2. Roll Call/Attendance

Secretary Boyle conducted roll call noting that quorum was met with seven (7) voting members in attendance at the beginning of the meeting.

3. Committee Staff Updates/Announcements

- a. Status Update on Indiana Open Door Law and Public Meeting Requirements during the State of Indiana’s COVID-19 Public Health Emergency – Douglas Boyle, Director of the Fire Prevention and Building Safety Commission & Justin Guedel, IDHS Deputy General Counsel

Secretary Boyle advised the Committee that Governor Holcomb again extended the State of Indiana public health emergency disaster declaration through March 1, 2021. He also advised that he does not expect anything will change within the next few months in terms of the Committee’s ability to continue meeting completely virtually/electronically via Webex.

4. Committee Review and Action on Meeting Minutes

- a. Tuesday, January 19, 2021 Meeting – tabled at last month’s meeting

Chairman Corey motioned to approve the January 19, 2021 meeting minutes with one (1) noted correction being that Brian Smith was incorrectly listed as absent. Steve Stuard made the second. It was voted on and carried.

	Yes	No
Michael Corey	X	
Steve Stuard	X	
Joe Albertson	X	
Brian Stanley	X	
Adam Sisson	X	
John Watson	X	
Brian Smith	X	

The January 19, 2021 meeting minutes were **approved as amended**, with a vote of 6-0.

5. Continue Review of ASME A17.3-2017 [Next Steps for Rewriting 675 IAC 21-9 (Rule 9) and Incorporating ASME A17.3-2017 by reference]

- a. Review “ASME A17.3-2017 with 675 IAC 21-9-2 Amendments Incorporated” Document prepared by Committee Staff

The Committee continued to incorporate recommended amendments to Rule 9, which were submitted by Steve Stuard. Located on the Committee’s meeting materials webpage (<https://www.in.gov/dhs/boards-and-commissions/fire-prevention->

[and-building-safety-commission/iecc-meeting-materials/](#)) is the amended edition of ASME A17.3 to reflect all changes decided on by the Committee.

The Committee made an amendment to Section 3.4.4.2 “Side Emergency Exits” to correct the date for when door restrictors, where required in code for new devices, became modernized. The motion was made by John Watson and seconded by Brian Stanley. It was voted on and carried.

	Yes	No
Michael Corey	X	
Steve Stuard	X	
Joe Albertson	X	
Brian Stanley	X	
Adam Sisson	X	
John Watson	X	
Brian Smith	X	

The amendment was **approved**, with a vote of 6-0.

b. Next Steps for finishing ASME A17.3-2017 and rewriting 675 IAC 21-9 (Rule 9)

Secretary Boyle stated that he is hopeful that the Committee will be able to finish its review of ASME A17.3-2017 at next month’s meeting.

6. Plan Forward

a. Set Meeting Date for March 2021

After some discussion, the Committee decided that it will tentatively plan to meet next on Tuesday, March 16, 2021. Secretary Boyle advised that format of the meeting – in person or electronic – will depend on if Governor Holcomb extends the State of Indiana’s public health disaster emergency declaration again, along with the current modifications to the Indiana Open Door Law. Secretary Boyle advised that he expects the next meeting will again be conducted completely electronic via Cisco Webex, and the Committee can expect an update and confirmation during either the last week of February or the first week of March.

b. Set Agenda for February 2021 Meeting

The Committee will revisit a couple items that were tabled based on research regarding the potential fiscal impact of repealing the current amendment under 675 IAC 21-9-2(b)(19) before moving on to Section 3.5 of ASME A17.3-2017.

7. Adjournment

Secretary Boyle adjourned the meeting at 11:25 a.m. EST.