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June 9, 2010

To: Regional Managers
Directors, Local Offices, Department of Child Services

From: James W. Payne, Director
Angela Green, Deputy Director Practice Support
David Judkins, Deputy Director Field Operations
Douglas Weinberg, Chief Financial Officer
Department of Child Services

Subject: Waiver Demonstration Project Extension
DCS-10-06

The Indiana Department of Child Services (DCS) is pleased to announce that it has requested 5-year extension to the Waiver Demonstration project that was scheduled to terminate on June 30, 2010. DCS will not learn the final outcome of this 5-year extension request until sometime in 2011. In the meantime DCS has been granted a temporary extension through April 30, 2011. Therefore, this letter rescinds Administrative Letter DCS-09-17 previously issued on September 8, 2009 which provided guidance in regard to phasing-down intake of DCS in-home and out-of-home clients into the Waiver.

Effective immediately DCS staff may begin utilizing previously issued procedures for identifying and assigning DCS in-home and out-of-home clients to the Waiver Demonstration project. **Currently, only those children that have an eligibility status of no admin, claim admin, or open may be added to the waiver.** Three attachments to this letter are provided for informational purposes in regard to the Waiver: 1) Objectives of the Waiver Demonstration and Typical Uses of Waiver Funds, 2) DCS Protocol of Worker Specific Activities for Waiver Demonstrations, and 3) Waiver Demonstration Inclusion Decision Making Guide. Additionally, staff responding to the Random Moment Time Study should continue to select Program Code 076, IV-E Waiver Program when they are performing any activity on behalf of a client who has



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been assigned to the Waiver as indicated in ICWIS. DCS staff continue to have the ability to enter the waiver assignments into the system. If staff have a problem in entering the assignment into ICWIS they should contact Donna Sobecki at 317-234-5686 for assistance.

As DCS receives further information regarding the 5-year extension request staff will be notified with any further guidance.

Sincerely,

James W. Payne, Director
Department of Child Services

ARCHIVE



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