

Management Meeting /Conference Call 05/05/2017

Those present: Tawana, Gwen, Amy, Jim, Jessica, Ashley, Shannon, Melissa, Bob Daugherty, Nancy, Brittany, Mendy, Sybil, Briley, Crystal, and Michelle, Jessica, Michelle, Dale, Susan, Lisa,

RM meeting was yesterday.

At RSC next month, there will be a management meeting following that meeting

Jim will try to rotate with conference call, face to face with directors, and meeting after RSC for management meetings

1. Something Good:

Jim thanked everyone for their April events

Dale reported that between Orange and Crawford Counties there were 7 detention hearings/all continued detention- positive relationships with judges in both counties now

Jessica reported that Spencer County was able to get TPR on 9 kids and 8 kids are already ready for adoption

Susan reported that Martin County should have 8 adoptions completed

Mendy reported building has been measured for furniture and they were supposed to start painting this week

Jim reported that James Wide gave out DCS posters for offices

Briley reported limited removals the last two months by using Community Partners more and completing more CFTM's

Nancy reported closed 20 cases in the last month- 30 children needed TPR's filed and all but 6 have been filed

Jessica- kudos to region 17- there were 4 kiddos presented at PRT, all in residential, and there were several good ideas presented to work towards permanency

Susan reported Martin County now has an attorney and things are going well

2. Finance Report:

Bob discussed RSC recap and reviewed YTD expenditures, which increased last year. Individual county reports were included in the email. Probation costs were not on the email, but Bob reported that 1.1 million for this year compared to 540,000 last year. The largest increase is for residential placements. Martin and Orange Counties didn't have any costs through probation.

Finance met with RM's yesterday. Bob reported that the local offices are getting back to managing their own budgets. Allocations were given yesterday and Bob will be meeting with Jim. RFM's are meeting today to determine what kind of reports are going to be provided to assist in this process. We need to provide services that are more efficient. This will be monitored a lot closer. There will be a budget training for LOD's in the future.

Amy asked if Bob would be meeting with probation; he advised that the controller would be meeting with Don Travis.

3. Service Coordinator Report:

Gwen reported on FCT that can be more cost effective that pay per hour services; there are slots available for the region. She will be sending out a new handout. The team is currently working on a service standard for transportation. No additional information on RFP's. Gwen advised that FCM's need to do referrals for what we are requesting and not what the provider is requesting. Gwen is open to meet with new FCM's on an individual basis. A provider fair may be completed in the future for the region. Jim asked about biennial plan- Jim asked about LOD's reaching out to Purdue Extension offices. Regarding substance abuse, Gwen reported that Brentwood is going to start having pickup points, but still unsure if will take Medicaid. There was an additional goal to increase AI-Anon/AA meetings throughout the region.

4. Practice Update/Peer Coach:

Tawana also reported some adjustments to travel, so webinars are being scheduled throughout the region. The topic will be focusing on back to basics, how to use the family story, what to focus on at the very beginning of the case, expectations, prep meetings and beginning that road work for permanency at the very beginning of a case, what strength based really means. This will be completed county by county during the first week of June. Melissa requested that foster care specialists be added to the invite. Tawana would like for it to be interactive; please encourage staff

5. Foster Care Unit:

June 24, 2017 time TBA will be next event for foster care families. She is hoping to do some type of picnic....details to come. Melissa also reported working with her FCM's regarding referrals. Jim will be meeting with Jessica and Melissa in the near future regarding emergency foster care.

6. Cultural Liaison:

Ashley didn't have anything to report- there isn't anything new

7. Field Items:

- a. Courtesy Interviews-Jim would like to have them more structured- they should come from the FCMS/LOD (if FCMS, include LOD), include FCM, include the county and the region that you would like it to go to, include specific request towards to front of the email trail to make it easier for Jim to know what exactly we are needing. If Jim asks for assistance for another region, please respond to him with who is assigned and include the RM from the other region as well.
- b. RAF's-It states on the request to be specific, reason and circumstances. Jim needs more information included on these, such as, attempts to assist in other ways, barriers, have we asked for at least partial assistance from the family/other agencies
- c. Interviewing/Hiring Process-Jim asked how this was going and if we need to try something different. Communication regarding hiring between counties was

discussed. Recently, there was a FCM offered a position when they had already been hired by another county. It was also discussed that concerns need to be addressed and/or may be a good candidate, but not a good fit for that specific office. It was determined, that once there has been an offer to a potential FCM, there will be an email sent out to other LOD's.

d. Supervised Visits-over a year

Dale- using relatives, constantly reviewing in staffing, reviewing referrals and making sure that they are doing what we are requesting (Dale didn't believe that there were any for Crawford or Orange- he will get back with Susan) Concerning supervised visitations over a year: Orange has 7 cases over a year with supervised visitation. Crawford has 1 case over a year with supervised visitations.

Mendy- looking at relatives, reducing providers, don't believe that there have been any that have been over a year, looking at relatives during the assessment phase

Jessica- believes that there is one over a year that is being supervised, most are supervised by relatives, reviewing in staffings, Judge Lucy orders that parents have to provide 3 clean drug screens before they can visit

Nancy- has 3 and those are addressed in their staffings- their judge often orders extensive visitation and it is reviewed bi-weekly to move to monitored when safe or able to be supervised by relatives

Amy- Dubois reported that there are 11, most are TPR

Susan- Martin has 5

RM advised to continue to review visit plans, policy, and when we can move forward. Reviewing referrals to make sure only visitation if that's what we are requesting.

TPR's are being filed and in some cases, the courts are ordering.

Issues were discussed with service providers and their lack of availability- Brittany will send the email that she referenced to Gwen

e. Background Checks-making sure that waivers are being completed, checks and balances to make sure these are being completed, tracking waiver. Jim will ask Rhonda to assist with tracking this. Jim clarified that it is imperative that we don't have kids placed in homes where we don't have the appropriate background checks completed.

- f. Residential Placement Reviews/ESC Extensions (emergency shelter care)- Jim clarified that we need to make sure that when a child is placed in residential, then we need to make sure that they are being presented at the RPC. Also, that we are working with the clinical consultant regarding placement and working towards less restrictive placements when we can. The extension needs to be filed on the 15th day for emergency shelter care. Perry County has one child on an extension, and one that being accepted into a long term program. Mendy believed that there will be a record of that through the RPC calls.
- g. FCMS Case Closure/Transfer-As of July 1, supervisors shouldn't be carrying any more cases.
- h. HOI Meeting- Jim and John Kaiser met with Home of the Innocence, Kelly Pullen 502-596-1217. Contact for Director of Admission, Kim Fouch 502-596-1221. General number- 502-596-1200. Call Kim 1st and Kelly 2nd. We do have a contract for them and they do provide emergency shelter and residential care. They DO NOT consider anyone with an IQ under 70. They are willing to work with us. It still needs to go through Melissa Weedman. There will be some type of meet and greet in the future☺

Other Items- Travel- Jim clarified not a travel "ban", but travel is being adjusted and certain things are being eliminated.

Regarding Safety Training- Susan, Sybil, and Briley completed a train the trainers for Safety Planning. It was discussed how it would be presented to the region. Trainings will be completed at each office.

Melissa Winkler asked that she be included and that her staff be included in the training.

Meeting adjourned at 1138☺