

## LCPA Monthly Meeting Minutes

Date: 9/1/21

### Schedule of Monthly Meetings:

- LCPA Meetings will be held the first Wednesday of each month at 2:00pm.
- The official calendar invite will be updated after today's call.

### Updates from RIE: Resource Parent Engagement and Inclusion

- Matt Ashcraft (Children Bureau) noted the changes made to several forms as a result of the June 2021 Rapid Improvement Event.

1. Resource Parent Travel Request:

Is now simpler to use, stream-lined, standard information for the FCMs and Attorneys to use when approving court ordered travel for kids. Resource Parent Travel Request form will be posted in Policy 8.24 on DCS website, after some policy adjustments.

2. Authorization for Psychotropic Medications Form:

Two questions have been added:

- a. Is it a current or new medication?
- b. Is there an increase or decrease to the dosage?

DCS policy does not require the form to be submitted when the dosage is adjusted for a medication that is already authorized, nor for meds that were already prescribed when a child entered DCS care. Only for a new medication to be administered to a child while in placement.

The reasoning for the added questions is some judges have reportedly ordered notification and approval of the court for changes in dosages, even though the medication has initial authorization. The form would only need to be completed and submitted in a circumstance where the court, or perhaps the child's custodian, insists on being informed of dosage adjustments. Outside of that, the form is just used for the initial authorization.

Authorization for Psychotropic Medication Form will reside in Policy 8.24.

- Kristina Southard (Kids Peace) noted the changes to Application to Foster Family Home License and Resource Parent Role Acknowledgement
3. Application to Foster Family Home License – State Form 10100
    - a. What role do you believe a foster parent has in supporting reunification? This question is located on page under Motivation/Support.
    - b. What type of care are you interested in providing? Foster, Adoption, Kinship or Emergency Care?
    - c. As a Resource Parent, how do you feel about a child being reunified after abuse or neglect has occurred? The purpose is to assess the Resource Parents' understanding of their role for reunification process.
  4. Resource Parent Role Acknowledgement – State Form 54642
    - a. Email address section now has space for two different email addresses for each applicant.
    - b. In section A at #2 there is notation added that Resource Parents can request CFTMs as needed to ensure the child's needs are being met.

Rapt 1 Training will include language which reinforces on the trainer side and highlights the goal of Reunification and what it entails. There will be a focus on the changes and the reasons for changes.

**Over-due Annuals (Nicci Chenowith):**

- At the last monthly meeting 777 resources were on the over-due annual list.
- Since 8/4/21 there are 757 resources on the over-due annual list. This is 31.6 % of all LCPA homes without annual checklist/non-compliant.
- Specific number will be given to Foster Care Consultants to then give directly to their assigned Agencies.
- There is not a specific target number to reach for annual checklists, instead DCS wishes it to be as low as possible. Once data entry is complete, DCS will have a better understanding of what target goals should be and what percentage of the overdue list is truly out of compliance and should be addressed.
- There are some logical reasons for non-compliance and DCS recognizes this, but the data has not been clean enough prior to now to understand exactly which are which.
- There was an unrelated question regarding background checks for out of state when a resource parent lived out of state prior to moving to IN. Those checks should be run until they have not lived in that state for five years.

**Monthly Meeting Minutes:**

From now on, the LCPA Monthly Meetings will be uploaded to the Placement page of the DCS website. The direct link is here: <https://www.in.gov/dcs/placement/lcpa-monthly-meeting-minutes/>

**Reminder about Annual Public Comment Period:**

The annual public comment period for 2022 rates will be August 16, 2021–September 16, 2021. Please send comments to the department at [RateRulePublicComments@dcs.in.gov](mailto:RateRulePublicComments@dcs.in.gov)

Annual Public Hearing: September 16, 2021 from 10am – 12pm

[https://www.in.gov/dcs/files/2022-Public-Comment-Period-Public-Hearing-Notice\\_TODD.pdf](https://www.in.gov/dcs/files/2022-Public-Comment-Period-Public-Hearing-Notice_TODD.pdf)

**Next meeting: October 6, at 2:00 pm.**