

	INDIANA DEPARTMENT OF CHILD SERVICES CHILD WELFARE MANUAL	
	Chapter 12: Foster Family Home Licensing	Effective Date: October 1, 2012
	Section 6: Medical Training Requirements	Version: 2

POLICY

The Indiana Department of Child Services (DCS) will require a licensee to complete a Cardiopulmonary Resuscitation (CPR), First Aid, and Universal Precautions training prior to initial licensure. Additionally, each certification must be current in order to maintain a foster family home license.

Code References

N/A

PROCEDURE

[REVISED] The licensing worker¹ will ensure that training accepted for credit meets the minimum requirements of these guidelines:

1. Cardiopulmonary Resuscitation (CPR) must be completed at least every two (2) years. The program must be certified in pediatric CPR and pediatric airway obstruction under the [American Heart Association guidelines](#). On-line, internet based courses are **not** acceptable;
2. First Aid training must include first aid for seizures, poisoning, and hemorrhaging. Any nationally accredited agency that provides First Aid Training to public and private agencies is acceptable. On-line, internet based courses are **not** acceptable; and
3. Universal Precautions training must cover blood-borne pathogens which include, but are not limited to, hepatitis B virus (HBV), hepatitis C virus (HCV), human immunodeficiency virus (HIV), and the transmission of communicable diseases. Any nationally accredited agency that provides Universal Precautions training to public and private agencies is acceptable. The trainer must be certified. On-line, internet based courses are acceptable.

The foster family home applicant or licensee will submit a copy of the certificate of completion to the licensing worker.

Exception: Prior medical training received as part of applicant's profession (e.g. Medical Doctor (M.D.), Registered Nurse (R.N.), paramedic, etc) may replace the training requirements upon approval by the Central Office Licensing Unit. See separate policy, [12.20 Variances](#).

The licensing worker will:

1. Ensure documentation of the completed medical training is entered in the Management Gateway for Indiana's Kids (MaGIK); and

¹ The licensing worker refers to the Regional Foster Care Specialist (RFCS) or the Licensed Child Placing Agency (LCPA) worker.

2. Maintain copies of certificates and documentation supporting completion of training.

PRACTICE GUIDANCE

N/A

FORMS AND TOOLS

1. [American Heart Association guidelines](#)
2. [American Red Cross Learning Center](#)

RELATED INFORMATION

[NEW] DCS has a contract with the Red Cross to offer instructor led classroom courses for foster parents licensed by DCS. The courses offered are Standard First Aid with CPR for Adults, Children, and Infants. The Blood-borne Pathogens/Universal Precautions Training is only offered on-line. These courses will be billed directly to DCS. Registration is to be completed on-line at the [American Red Cross Learning Center](#). A coupon code must be obtained from the RFCS prior to registering for direct billing. The Red Cross contract is only valid for DCS foster homes and does not include homes licensed by LCPAs.