

Indiana Statewide Payroll Conference

The *electronic* Income Withholding Order project – *e-IWO*

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Enforcement

What is e-IWO?

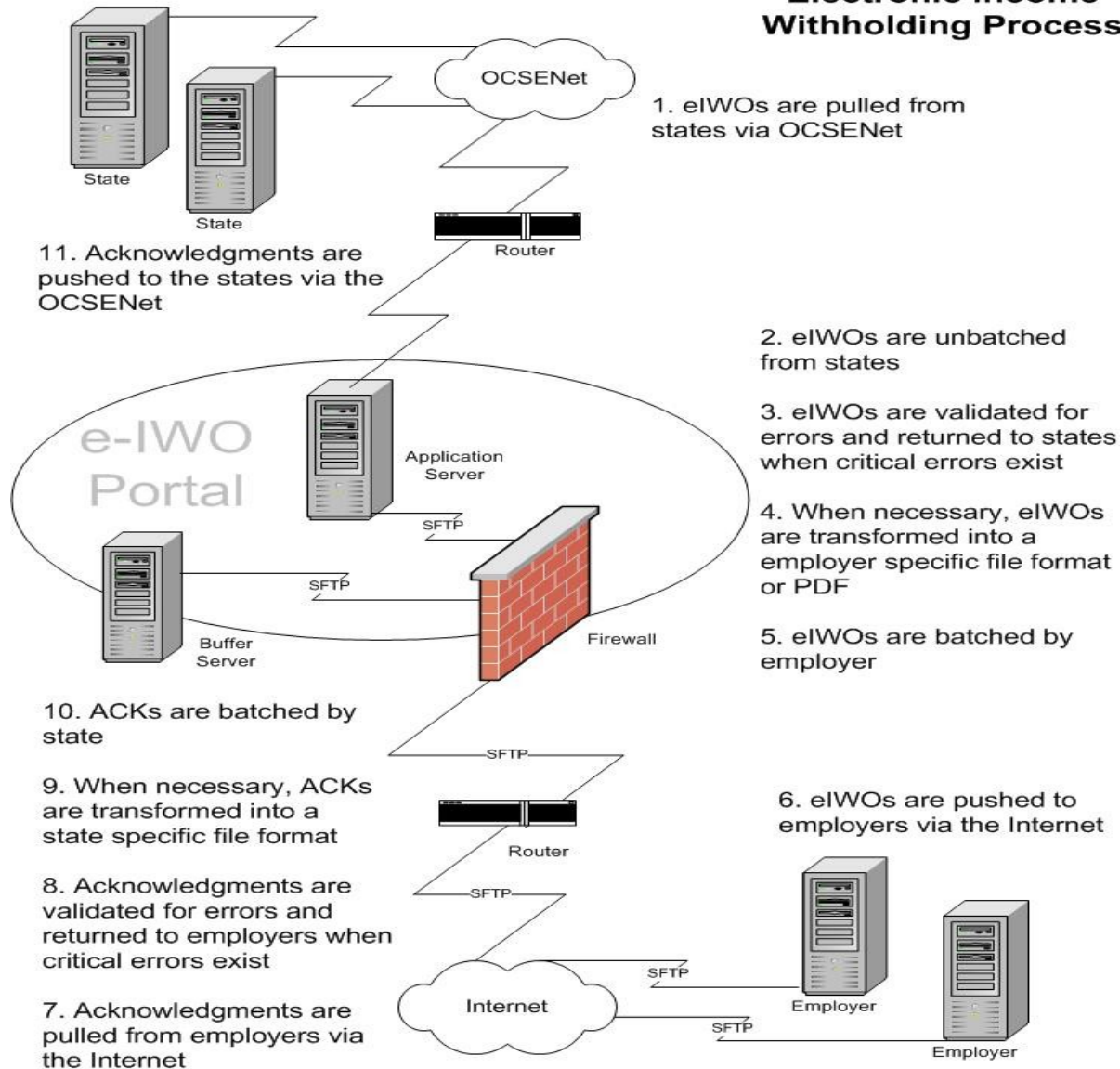
- ▶ States electronically send IWOs
- ▶ Employers electronically acknowledge IWO
- ▶ The Portal – One “point of contact”
- ▶ Federal Employer Identification Number (FEIN) is key
- ▶ Handles terminations, lump sum payments
- ▶ Implementation Options
 - System to system
 - Fillable PDF and Spreadsheet

Get Rid of the Crates!



e-IWO Process Flow


Electronic Income Withholding Process



Portal Registration

- ▶ Everyone must register
- ▶ Complete a Profile form
- ▶ Registration includes Agreement

System to System Implementation

- ▶ Flat File or XML Schema offered
 - ▶ Mapping
 - ▶ IWOs received in file/batches
 - ▶ Employer generates Acknowledgement
 - ▶ Error files returned
 - ▶ Manual processing minimized
 - ▶ 3–5 Month IT project
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eZ-IWO No Programming Options

- ▶ Option 1
 - PDF Income Withholding Order and
 - PDF Acknowledgment
 - *Pretty Darn Fast*
- ▶ Option 2
 - PDF Income Withholding Order and
 - XLS Acknowledgment
 - *Xtreme Lightning Speed*

The PDF Acknowledgment Option

- ▶ In production
- ▶ Sample – next slide
- ▶ Reduces the IT resources required
- ▶ Accept or reject the IWO
- ▶ Acknowledgment information provided to States
- ▶ Handles termination and lump sums

INCOME WITHHOLDING ACKNOWLEDGEMENT

- ORIGINAL INCOME WITHHOLDING ORDER
 AMENDED INCOME WITHHOLDING ORDER

- ONE-TIME LUMP SUM PAYMENT INCOME WITHHOLDING ORDER
 TERMINATION OF INCOME WITHHOLDING ORDER

CS123245	NY		366603
Case Identifier	State Code	Order Identifier	Document Tracking Number
Public		John	
Employee Last Name	Employee First Name	Employee Middle Name	Suffix
123456789		123456789	
Employee Social Security Number	Employer / Income Withholder's Federal EIN		

INCOME WITHHOLDING DISPOSITION STATUS:

- Accepted Income Withholding Order
 Rejected Income Withholding Order

Validate & Save

Please select a Disposition Reason Code: _____

Corrected FEIN:

Other State IWO Code:

NOTIFICATION OF TERMINATION OF EMPLOYMENT: You must promptly notify the Child Support Enforcement Agency if this person has never worked for this employer or this person no longer works for this employer.

Please provide the following information for the terminated employee:

Termination Date _____ Last Known Phone Number _____

Last Known Home Address Line 1 _____

Last Known Home Address Line 2 _____

Last Known Home City _____ State _____ ZIP Code _____ ZIP Code Ext _____

Date final payment was made to the State Disbursement Unit or Tribal CSE agency: _____ \$ _____
Final Payment Amount

New Employer Name _____

New Employer Address Line 1 _____

New Employer Address Line 2 _____

New Employer City _____ State _____ ZIP Code _____ ZIP Code Ext _____

FOR USE BY PORTAL ONLY:

First Error Field _____ Second Error Field _____ Multiple Error Indicator _____


The XLS Acknowledgment Option

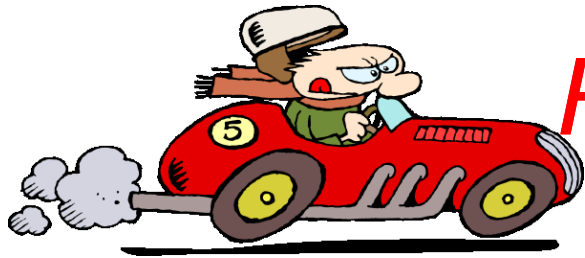
- ▶ In Production
- ▶ **See Sample** in Separate Document
- ▶ Reduces the IT resources required
- ▶ Accept or reject IWO
- ▶ Acknowledgment information provided to states
- ▶ Handles termination and lump sums

States Using e-IWO

- ▶ Arizona
- ▶ California
- ▶ Colorado
- ▶ District of Columbia
- ▶ Idaho
- ▶ **Illinois**
- ▶ **Indiana**
- ▶ Massachusetts
- ▶ **Michigan**
- ▶ Missouri
- ▶ Nebraska
- ▶ New Jersey
- ▶ New York
- ▶ North Carolina
- ▶ North Dakota
- ▶ **Ohio**
- ▶ Oklahoma
- ▶ Oregon
- ▶ Pennsylvania
- ▶ Texas
- ▶ Virginia
- ▶ Washington
- ▶ West Virginia

Improvements!

- ▶ E-mail process and error notifications
 - ▶ Enhanced editing
 - ▶ e-IWO information on Web
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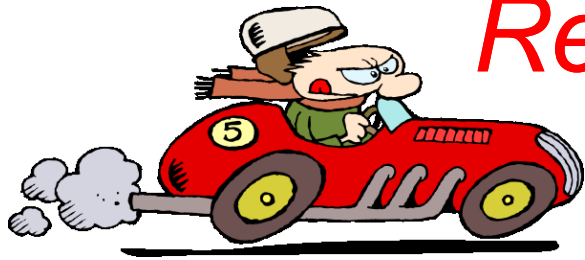


Ready, Set, Go!

Speed records will be broken with this process!

What do I need?

- Secure File Transfer Protocol (SFTP) Server
or
- FTP Server with a Virtual Private Network
- We will help you get set up!




Ready, Set, Go!

I want to do this!
How do I get started?

- No cost to the employer!
- Fill out Profile, FEIN Spreadsheet
- We establish connectivity with you
- Conduct a test
- Start receiving Acknowledgments!!

The Benefits

- ▶ Adding additional employers (for states) or states (for employers) is straightforward
 - ▶ Increases collections
 - ▶ Saves time, money, and resources
 - ▶ Ensures uniform IWO data from all states
 - ▶ Increases accuracy and reliability of data
 - ▶ Acknowledgement provides timely feedback
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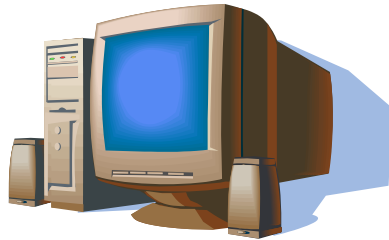
Resources

- ▶ Software Interface Specification Document (SIS)
http://www.acf.hhs.gov/programs/cse/newhire/employer/publication/eiwo/sis/eiwo_sis_qc.htm
- ▶ e-IWO Workgroup
 - 33 States; 65+ employers – monthly calls
- ▶ e-IWO Workplace
 - Minutes of meetings, business rules, etc.
 - Contact Bill Stuart to register and access the Workplace

In Summary

DO THIS


e-IWO



NOT THAT



National Medical Support Notice

- ▶ A project has started
 - ▶ Uses the Portal
 - ▶ Follows e-IWO processes and procedures
 - ▶ Will include a fillable PDF option
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Questions & Answers

Contact Information

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