

Policy for User Certification for the Indiana Youth Assessment System & Indiana Risk Assessment System

Adopted on January 15, 2010 by the Board of Directors of the Judicial Conference of Indiana

User Certification for Indiana Risk Assessment System and Indiana Youth Assessment System

Persons using the Indiana Risk Assessment System (IRAS) and Indiana Youth Assessment System (IYAS) are required to be certified by the Indiana Judicial Center or Department of Correction. The policy for user certification is as follows:

Certified users:

1. Only individuals who successfully complete the appropriate training course(s) and pass the certification test(s) are permitted to conduct IRAS and IYAS assessments. The IRAS and IYAS have separate training courses. Successful completion of a training course means full attendance and participation in the course exercises. The certification test includes scoring an assessment instrument from a taped interview presented during the training and completing a written examination.
2. To pass the certification test: (1) the overall score on the assessment instrument must be within 3 points of the correct overall score and contain no more than five (5) errors in scoring individual assessment items, and (2) a score of 70% or higher must be achieved on the written examination. Access to the INCite application to complete assessments and reassessments will be granted to certified users.
3. Each part of the certification test may be taken a maximum of (4) times. If an individual fails the certification test, he or she must complete a remedial training conference call with an assigned trainer before taking the certification test a second time. After the second failure, the individual must participate in a remedial training course offered by the Indiana Judicial Center before testing a third time. After the third failure, the individual must attend another two day new user training before retesting.
4. Recertification of users is required every three years. Access to INCite application will be suspended if an individual fails to complete recertification.

Authorized users:

Individuals who successfully complete the training course(s) on the IRAS Pre-trial tool, or the IYAS Diversion or Detention tools will be granted limited access to the INCite application to complete these instruments as authorized users.

Eligible participants:

Persons eligible to take the training course(s) include: court-appointed probation officers, community correction officers, Court Alcohol & Drug program professional staff, Problem-solving court intake staff/case managers/coordinators, DOC intake staff/case managers/program staff, parole agents, detention center staff (for diversion and detention instruments), and pre-trial services staff (for pre-trial instrument).