

Randolph County Building Commission
 325 S. Oak St., Suite 204
 Winchester, IN 47394
 Phone: 765.584.0275 Fax: 765.584.0098

The contractor or owner is responsible for calling when any of the following inspections are due.

Please Give a 24-Hour Notice for Inspections

Class II Structures (Non-Commercial)

I. Footer

1. Pre-Pour Footer inspection: After site excavation is done and footers are ready for concrete. Grade stakes or forms set.
2. Hole inspection for pole structures.

II. Poured Foundation Walls

1. When forms are set and rebar is in place.

III. Foundation

1. Foundation with slab inspection:
 - a) Block laid or walls poured.
 - b) All plumbing and electrical rough-in is completed.
 - c) Before sewer and water lines are back filled.
 - d) Before slab is poured.
 - e) Anchor bolts and plates are secured.
2. Foundation with Crawl Space:
 - a) After sod removed.
 - b) After sump is installed.
 - c) After all block are laid or walls poured.
 - d) All anchor bolts set.
 - e) Plates bolted in place.
 - f) Perimeter drain installed and before back fill.
 - g) Crawl insulated (if needed).
4. Basement
 - a) After all block is laid or walls poured.
 - b) After sump pit is installed.
 - c) After basement walls are waterproofed.
 - d) Anchor bolts installed.
 - e) When perimeter drain is installed and before back fill.
 - f) Under-slab plumbing and drains in place.

III. Rough-in

1. All carpentry rough-in done and building enclosed.
2. All mechanical rough-in, which includes plumbing, HVAC and electrical.
3. Ready for pressure test.
4. Roofing completed.
5. All fire blocking in place.
6. All exterior windows and doors in place.
7. No insulation until after rough-in inspection.

IV. Wallboard

1. Lath and/or wallboard hung.
2. Before wallboard joints and fasteners are taped and finished.

V. Final

1. Plumbing, HVAC and electrical all completed.
2. Dwelling ready for occupancy.
3. All decks, porches, steps and handrails must be completed.
4. Final grading completed.

Class I Structures (Commercial)

1. Footer/Trench inspection (refer to front page)
2. Poured foundation wall (refer to front page)
3. Foundation inspection (refer to front page)
4. Periodic inspections as determined by the Building Inspector.

Pole Structures

1. Hole inspection before poles are set.
2. Framing inspection before inside is insulated or finished. Rough-in electrical (unless surface mounted) and plumbing done.
3. Final inspection after structure is complete.

Modular or Manufactured Homes

1. Footer Inspection (refer to front page)
 2. Foundation Inspection (refer to front page)
 3. Rough-in inspection when home is set on foundation and electrical is ready for hook-up
 4. Refer to Final Inspection
- Note: On manufactured homes (double wide, modular, single wide, etc.) you must have the information packet, showing tie down systems, foundation plan, and installation ; if outside contractor will be doing your foundation, that contractor must provide a layout of the foundation that meets state code.

In-Ground Swimming Pools

1. Rough-in inspection: all underground plumbing, electrical and bonding is done
2. Final inspection when pool is completed and operational
3. All safety equipment in place (as per 675 IAC 20-4-27) and fencing/gate or automatic pool cover installed

Decks

1. Footer/hole inspection
2. Final inspection when deck is completed

Electrical Upgrade

1. All electrical upgrade inspections such as meter bases and disconnects will need to be scheduled with the Utility Co. and the Building Commission when it is necessary to shut off the power and reconnect in one day.
2. All panels must be ready for power along with grounding. Meter base with risers, weather heads, guy wires, etc. as needed
3. Final Electrical inspection will be done after all work is completed.

Temporary Electric

1. After the pole is set, temporary meter base, disconnect, riser, ground rod, outlets, etc. are ready.
2. Local inspection is required before the Utility Co. will connect power.