

## Randolph County Commissioners

March 7, 2022

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President Michael Wickersham, Tom Chalfant and Gary Girton. Also present was Randolph County Auditor Laura J Martin, Sheriff Art Moystner and County Attorney Meeks Cockerill.

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Michael Wickersham, President presided over the meeting.

Pledge of Allegiance

### **Jim Nunez - Wall that heals, Wick's Car Show, WCCPC**

Jim said on behalf of the committee for the wall that heals, we would like to ask permission to use the east side of the courthouse for the parade that's going to be going by here on May 21<sup>st</sup> at 3:00 pm.

Mike asked are you going to use the courthouse lawn?

Jim said yes, just for people to stand.

Mike said I think Mike Kennedy may have shared that with us previously.

Tom made a motion to approve the use of the Courthouse lawn on May 21<sup>st</sup> at 3:00 pm. Gary seconded. All aye votes. Motion carried.

Jim said the next item is Wick's 9<sup>th</sup> annual car show, we're asking for the west side and the south side and the east side and the Bicentennial plaza. I know there's a form that we sign for the plaza, if it's dedicated to us. You have paper's in front of you.

Mike asked you use the plaza just to hand awards out?

Jim said yes, we set awards out on it. This is for Saturday May 28<sup>th</sup> and we share that date with the Farmer's market on the west side. We done that last year and it worked out well as they don't use some of the west side we put cars on that side and as they leave we put more cars on that side. So, we do share that side with the Farmers market.

Gary made a motion to approve the use of the courthouse area as mentioned for the Wick's car show. Tom seconded. Two aye votes. One abstained (Mike Wickersham). Motion carried.

Jim said the third thing is I'm on the committee for WCCPC's 76<sup>th</sup> annual Mardi Gras. We are asking for the west, south, east and the Bicentennial plaza and for the hook up to the water. This starts October 5<sup>th</sup> through the 8<sup>th</sup>. We hook up on the 4<sup>th</sup> and we tear down on the 9<sup>th</sup> of October.

Mike asked basically the same as last year and every year?

Jim said yes.

Gary made a motion to approve the request for the Mardi Gras. Tom seconded. All aye votes. Motion carried.

Mike asked do you have anything else for us Jim?

Jim said yes, I would like to invite the Commissioner's to our annual, out here at the Fountain Park Cemetery Memorial Day Service on May 30<sup>th</sup>. This year hopefully we're adding a twist to it. We got ahold of a bag pipe musician and we'd like to invite the Commissioner's to come to it. We'll start at 4:00 pm and it's always been a nice ceremony. We the committee have been doing this for about 7 years. I know there's been several others doing it but this committee that I've been on, we've been doing it for 7 years.

Mike asked what time is that?

Jim said 1:00 pm.

#### **Judge Arnett and Judge Toney – Computer access issues**

Mike asked Judge are you here on behalf of both you and Judge Arnett?

Judge Toney said I am. Judge Arnett was going to be here and do this but he had a special judge case that got scheduled. I have a couple of reporters with me they know the problem a lot better than I do but I think I can summarize it. We have obviously recording software that is hooked up with our computer system in the court rooms and at this point all our computers as I understand has a 15-minute go to sleep feature so that if we leave the court room and come back in and it's 16 minute later we have to log back in. There's another issue about how we log back in, it's my understanding that they wanted us to have each individual reporter log in. If you do that first of all the previous person would need to log out. Sometimes we don't know who is going to be in there. If it's supposed to be a case that Amanda's in there for and she had something come up and she's working on something and Jackie has to come in and Amanda didn't log off because she was expected to be back in there then we've got that issue and it causes problems with how they go back in later to find their notes that they take during hearings. What we do, they don't log in individually. Mike comes in in the morning and gets the computer going, sets it up and logs it in. So, all day long we never log in under anybody separate. Susan or Jackie or Amanda and I'm assuming that Superior Court does it the same but regardless, we log in once under his name so throughout the day if we have more than a 15 minute gap we have log back in, we have Mike's password sitting there beside the computer so they can log back in and it's easy to go back and find their notes and do what ever work they need to do. What we would really like to do and it would make things and one other thing that it does, if you're in a hearing and you don't

do anything on the computer for 15 minutes, this is more likely to happen during a trial. I know in Circuit court we take notes, so if I need to find something back in a particular hearing, they've got a note and can ID the time on the computer that can tell them exactly what time it is then I can go back and find that. If for example you're in the middle of a trial and they're not taking detailed notes, I know this has happened to Superior Court before, you get to 15 minutes and it shuts down and you have to say okay everybody stops what you're doing we need to log back on and get everything going again. What we would like to have, my understanding with both courts is to have this 15-minute sleeper feature taken off so that this does not shut down, we don't have to log back in every time you go back on the computer.

Rhonda said in Superior Court, Prior to this I was the one that always logged in and it was my log in all day long. We do things where we get back logged and she'll do a hearing, I have to shut completely down again, she has to log in. I right now cannot even get any of her hearings at all. So, if someone would come in right now and ask me to get a hearing and she would not be there for one reason or another, I cannot do it and those are public records. They're open to the public, they can listen to them at anytime but right now I can't even get to any of her hearings.

Judge Toney said that is another reason why we never get away from Mike's log in we just stay on the same log in all day. Overall Adam has been responsive to us and we appreciate having him around to help. When we talked to him about this both courts, he just said that's what I've been told to do so you need to go to the Commissioner's. That's why we're here, Adams been told to do it a certain way, that way does not work for us.

Mike said we have basically been advised that we have to do that for cyber security/insurance for cyber security.

Judge Toney said I forgot to say, our courtroom, those doors are locked. The only way somebody can get to our courtroom when there are not hearings going on is to come down our hallway and get past all of our employee's. Mike's there most of the time also. To me, if I thought it was a concern, I wouldn't want somebody having access to that. Both our recording software and our computer in general. It's really not going to be an issue and I'm sure it's the same way for Superior Court.

Rhonda said they have to come through our offices.

Judge Toney said it is shut down at the end of the day completely. It can't be started up without a log in. We really need, if you can have Adam take that feature off both courts will be in a lot better shape.

Mike said Adam is here, can we do that Adam?

Adam said we sure can.

Mike said I don't have a problem removing it.

Gary said I don't either, it sounds like to make things flow better it's almost a necessity to do this.

Judge Toney said that's a good way to look at it, based on what Mr. Wickersham said I understand why it had to be on there initially but it doesn't work for courts.

Gary said we did set that up and as Mike said we were told that was the process for everyone for our insurance and for Five Star and everyone's recommendation that we do that. So, we just made a blanket policy.

Mike asked do you want to make a motion?

Gary made a motion to direct Adam to remove the 15-minute sleeper feature from the court systems computer systems. Tom seconded. All aye votes. Motion carried.

**Jane Grove – Document scanning quote – ARPA funding**

Jane said I do have a quote of \$12,333.00 to do some back scanning in my office of records and was hoping that we could use some ARPA funds for that project.

Tom said you talked to us before about this right?

Jane said yes, I mentioned it. I didn't have the quote at that time.

Tom said you were pretty close.

Jane said he gave me a ball park and it came in much lower. This is from microfilm so it is not quite so labor intensive as when we would do books, which will be my second phase is to get some books done.

Mike said we've done it for other departments. Your satisfied this is a good quote?

Jane said yes, I was very pleased with it.

Mike said we can add it to our ARPA plan and then use ARPA funds to pay for it.

Gary made a motion to accept the Recorder's recommendation of the scanning for \$12,333.00 to be paid for out of ARPA funds. Tom seconded. All aye votes. Motion carried.

Jane said also in the contract, they want to do it 24/7. It will be for a couple days. They will provide background checks of the people that will be in the building. Do you want one of our staff to be with them while they're doing this? It makes the quote lower because the hotel bills, their food bills are all built into this quote, so they don't have to be here as long.

Mike said I'd prefer it be the elected official but that's your choice. I think it would be valuable to have staff here.



Jane said I kind of thought that too. That's what we'll do.

**Adam Wilson & Brandan Wright – Cooling System for server room, Web Site change, Security camera and electrical quotes**

Adam said I want to clarify, on the Courts are we just going to stop the 15-minute timer on the PC's in the courtroom or are we going to do the PC's in their offices as well?

Mike said it sounded like, the courtroom was the issue.

Adam said so, I am going to leave that policy on everything else.

Mike said that's what I gathered. You might want to clarify that with them.

Adam said do whatever they ask?

Mike said I think if they need it in their offices, then we should probably take it off their office's as well. But I'm not sure they need it in their offices. It didn't sound like it.

Adam said I will defer to the Judges.

Mike said Rhonda did raise an issue that she can't get to Amanda's hearings.

Adam said she can, it's just a training thing. I will try to make that easier for her to find. She has access to it she is just having trouble finding what she needs to find.

Mike said the cooling system for the server room.

Adam said we have removed the cooling system from our server room because of that the only way to keep that room cool is to prop the door open and point fans at the servers which is obviously not optimal.

Mike said is it working now?

Adam said it is but it's pretty warm, if we don't get some kind of air conditioner in there it's probably not going to stay cooled.

Gary said that unit wasn't working to start with.

Adam said it was blowing air, it wasn't like cold air but it was either outside air or it was circulating the air. It was doing something because it got warmer after it wasn't there.

Tom asked what's the temperature variation from before and after, do you know?

Adam said when I came in the day after it had been done and all the doors were closed, all of the machines had a spike in their temperature of about 20 degrees Celsius.

Mike said when we discussed the radio room, we discussed the server room might need it but we didn't know.

Gary said that was the reason in putting the openings in the wall, that was our discussion at that time. Is the unit functioning in the other room?

Art said it is functioning, it's finished. That parts finished, on Friday they put a second the hole in the room going to the IT room in anticipation of adding the unit there. When Gary Friend had come over in February following the Council meeting, he had looked and stated the same as Salyer Taylor is that they do believe that both those rooms do need their own unit. I think we get into some unique problems if we start putting the holes in the wall and don't know that that's necessary at this point if we get that other unit in. I had conversation with Salyer Taylor on Friday, they can get those units, the place they get them from has them in stock. So, your looking at once you approve them your looking at a week to two weeks out before it's installed but everything's ready to drop, they've already worked on the holes. It's kind of the same we been discussing since October or November, I don't remember specifically in moving forward with the project. I think part of the reason we had a spike in temperature in the building is with the warm weather last week and the building wasn't set to cool, I think everything increases when you do that.

Mike said we have a quote here for \$25,400.00 for the IT basement room and it's dated January 21<sup>st</sup>.

Art said correct, I believe those are 30-day quotes. I'm not sure if it will go up. I know we had turned in quotes last fall for some of these units and then had to get it requoted when we started moving forward. I think it had gone up \$1,000.00 or \$2,000.00 over that time frame. I can't see it fluctuation any more than that.

Gary said this is the same price they quoted.

Art said that is the most recent.

Adam said the difference here is they used the existing piping to put in the radio room and that quote is for existing piping, right?

Art said I think the piping was replaced too or part of it. Part of it was replaced that's why it was turned but there's been a second hole already bored in which they were going to have to do anyway to run the pipes for the IT room.

Adam said so, all new pipes will have to be ran for this other one?

Art said correct, but I believe that is included in the quote.

Mike said it looks like it's in there.

Art said so that is all taken care of.

Mike said if we want to do this then we can approve it and use a not to exceed amount with Salyer Taylor.

Gary said they should know what it is because they just put the exact same thing in. Although they do have a clause in there for time and materials.

Mike said it expired last month. We can wait and get a current quote or we can give authority to go ahead and have it done based upon the quote, not to exceed.

Gary said if this is what were going to do then I say that we take this quote and move forward and if they say that's not going to fly then we'll have to modify it. I don't think they're going to do that.

Art said according to Salyer Taylor, the quote would be very close still. And part of the labor on this new project is already done because they've already bored the holes.

Mike asked your moving to accept this quote of \$25,000.00.

Gary said I guess, that wasn't my first choice. J&K told us the entries for their new equipment they were putting in was only going to be 1200 BTU's which is only a small amount. What were talking about is 12,000 BTU's per ton and we're putting a three-ton unit in. It looked to me like 36,000 BTU unit would cover both rooms but if they're saying that's not going to function. I'm not the one making that determination. I just understand the process and understand the units, I don't know what the total capacity is that's needed.

Jake Donham said I will add something to that, with the holes they're talking about in the walls and using one unit. I wouldn't be in favor of that mainly because Salyer Taylor says to do it right they're going to have to build temporary walls on both sides of those two rooms. So, your looking at a couple days and a couple guys plus materials to build those walls just for dust contaminates and everything else and then once we do put the holes in the walls we're looking at putting fans in there to exchange air temperatures and then we got fire issues too with it being a solid block wall. When I talked to Phil he was understanding that two units in there was going to be the best solution. That is a conversation Phil and I had over the phone a couple weeks ago.

Mike said I suspect it would be different if it were one large room.

Jake said yes, one large room would be wide open and one unit would cover it. I'm in favor of putting oversized units in each room because I don't know what that equipment is going to generate heat wise. I know we'd rather have to much cold than not enough.

Mike said if anything the IT room is probably going to have more hardware added to it as we go down the road. It might run more efficiently, it might not be as hot. I'm in favor of accepting this quote and moving ahead.

Tom said I'll second.

Mike said I have a motion to accept this quote and move ahead. It's been seconded. All in favor signify by saying aye. All apposed same sign.

All aye votes. Motion carried.

Mike said Web site change.

Laura said I stuck this under you since you kind of brought this on.

Adam said we have a web site that is currently a dot net and the state gives us a free URL. The Randolph.in.gov which is a dot gov which is more professional for us to use as a county. So, I contacted the company that runs our website and simply said hey can we add the dot gov as a URL for our web site. The response I got back is well in fact we don't want to support you anymore. So, now we've got to find a new person to run our web site for us. I know that we had the state come in, that lady had talked about it. I think that's a great option for us.

Laura said I talked to Ted about that too and he tended to agree, that would be a good option for us.

Adam said they will definitely have to coordinate with someone to get information moved over, likely somebody that is going to make sure the information that the commissioner's want on that web site is on it and the various organizations and agencies are going to get what they need access on that site. Laura and I have been at a loss as to who's responsibility this is, we are contracted for just IT. Not that I'm not willing to do that but I just want to make sure on who's responsibility and how we want to move forward with this in general.

Laura said I think before Jessica Cheesman left she was kind of in charge, so it has ended up that I am the contact person for the web site at this point. I have been corresponding with Ted.

Mike said I think it would probably benefit us to reach back out to the young lady that was here from the state and I was approached by a group from Delaware County that is doing broad county web site development and I referred him to Ceann Bales at Randolph County United and I don't know if he does web sites or not. I know he does web sites but his kind of a web site is a connectivity for all the web sites in the county. So, you go to his web site to find Randolph County, to find Union City's site or Winchester. I don't know what the back story is on that. I think we just maybe look into it. I tend to agree with you Adam, I think the state's option looked pretty good to me. I like our web site the way it is for what I use it for, I can find things pretty quick and easy on there. I would recommend Laura reach out to that group and maybe Laura and talk to some people and see if they can come up with something for us.

Laura said I can do that.

Mike said security camera's and electrical quotes, this is for the probation department?

Adam said probation and EMS. We had talked about that a little bit, I didn't have our quote back for running the lines and you wanted me to get quotes on replacing the other camera's in the Community Correction's building, so I did that. That is all represented in the quotes that you received. Carroll Electric was recommended to me by Jake. He says that they know the buildings pretty well.

Mike said I'm not seeing the replacement of the Community Corrections in here. Were they included in the probation?

Adam said yes.

Laura said that's the electric, Mikes looking at the Security Automation.

Mike said I see the probation department, I guess I didn't realize we were looking at the EMS building.

Adam said yes. We talked about that last time we were here.

Mike said what this is missing is the Community Corrections, we thought it might be a benefit if we're doing it to replace those too.

Adam said absolutely, can I go find that and come back to it. I have it.

#### **Mike Haffner – IT Quotes, Utility agreements**

Adam said I should have a quote from Dell and a quote from Five Star.

Mike Haffner said on the IT, we've looked into purchasing equipment and I haven't received an updated quote but we did talk to Dell because we got a county discount that wasn't figured into the first quote. Evidently Five Star has requoted it through Dell and as long as they provide us with the Dell discount then basically we are going to need some funding to make all this happen. I think once we get in there, there might be some other stuff that we have to have. That's why we're trying to appropriate and additional \$15,000.00 to move into that line to cover all this equipment.

Mike said the Dell quote is a Five Star quote?

Adam said it is not. I went directly to Dell after our conversation before, that is purchasing directly from Dell with whatever we can get as far as discounts go and all that.

Mike Haffner said there was some equipment that was on there that Dell didn't have in stock, they were wanting to substitute some equipment and that's where Five Star and us needs to, is this going to be adequate for what our needs are, if it is, that why it's hard to just get an exact quote at this time because we have to go with what is available. I just built in a budget with a window that I know we can work within.

Mike asked what was Five Star's equipment quote?

Adam said that is just for the fire wall.

Mike asked we didn't quote the equipment originally?

Adam said we did, if I remember correctly it was like \$1,000.00 more

Mike asked and we are talking apples to apples here?

Adam said yes. The current Five Star quote is for a fire wall and installation of the fire wall.

Mike said we need to have that connectivity out there. You're going to appropriate money from your funds?

Mike Haffner said yes, I've already, on your back page, highway 1176 appropriation for \$39,000.00 and some of it is office and I will talk to you about the other stuff. As my budgeted line goes I don't have enough but we are doing the additional appropriation to these lines to support this.

Mike asked this takes care of the engineer as well, his needs?

Mike Haffner said yes. It will take care of his needs as well.

Mike asked what do you want from us on this, do you want us to give you the go ahead here? Are you satisfied with these two quotes?

Mike Haffner said yes.

Gary made a motion to take the recommendation of the Highway Superintendent and approve moving forward with the Highway Department IT as presented. Tom seconded. All aye votes.

Mike Haffner said I have two utility agreements, one they want to actually bore some fiber on Short Street, 82 feet west of US 27, in that area it is county property and then the other one is just a simple bore under 200 South at 12413 West Parker City.

Mike said we have the Parker City one.

Mike Haffner said this one took a while because we didn't know if it was in the city. They will put a slush amount of base in the one person's yard.

Tom asked was this Comcast?

Mike said it says QC Communications.

Mike Haffner said it is the same structure, the same fiber boxes. It's not anywhere close to an intersection or anything.



Mike asked are you recommending both of these?

Mike Haffner said I am recommending both of them.

Tom made a motion to approve the two county utility agreements. Gary seconded. All aye votes. Motion carried.

Tom said while were talking about this, I wanted to mention I'm having an issue with Indiana and Michigan closing roads without permission. I've tried to talk to some people but they hired some contractor's and putting poles in that are needed but they close roads, they're not seeking permission from the county. They just go out and put barricades and cones up. I ask them about it and they said they contacted the county but they don't. I contacted one guy from I&M. I explained the process but if you see I&M you might question them. The people doing the work are subcontractors and by I&M's admission most of them aren't very capable, it's hard to get good help. Anyway, they are closing roads without anybody in the county's knowledge.

Gary asked do we need to contact Indiana and Michigan?

Tom said I did. I contacted the guy that's supposedly in charge. I told them the requirements and yet I still had issues after I contacted them with a company called Line Logics, a subcontractor. Hopefully in the future, that was all during the same week, hopefully in the future it will improve but if not just be aware that that's the way they operate.

Mike said I wonder if the Sheriff is aware of that. Have you talked to the Sheriff about that?

Tom said no I haven't.

Mike Haffner said you need to notify the emergency service for ambulance and fire trucks.

Mike asked Art are you aware of any road closure by utility companies without permission or requests.

Art said I am not aware of any.

Meeks said I thought we had an ordinance.

Mike said I think we do.

Tom said they don't put road closed signs, they just barricade and then they'd probably let people by but in one instance they closed 1200 right at Highway 28 so you couldn't travel up 1200 West. I talked to the guy, he lied to me saying he had contacted the proper authorities when he hadn't. They go out and do these things and most of the time it's probably not a problem, they would probably let busses through or anybody that needs to.

Mike said at their convenience.

Tom said yes.

Art said I would want to do some research, if we had specific dates to make sure that they hadn't called into dispatch. I personally was not made aware of it.

Tom said they didn't call anybody that I'm aware of.

Mike Haffner said the only other thing I have is when Joe came aboard we basically gave him a pickup that was really meant for the 02. We are getting quotes that is for more of an SUV instead of a pickup. We don't have a vehicle on hand right now. I just wanted to let you know that we were basically going to buy him a straight-out vehicle so I can have my other pickup back. I will let you know the exact quote prices at the next meeting. Also, Tom do we need to declare that generator surplus property so we can run it through the auction. I need some guidance because Wagner's sale is going to be coming up here soon.

Tom said the generator can't be used by the 4-H because it's single phase and the 4-H is three phase and so they don't want it. I would think the sooner we get it out of there the better. I had talked to Mike about possibly putting it in an auction and selling it.

Mike said I think Dave Lenkensdofer was curious about that generator.

Mike Haffner said I am concerned about it getting damaged so I don't care what you determine, if you want to hold on to it to maybe find a better use for it. It probably needs to be put in a safer environment, because it is getting damaged where it's at.

Mike asked this is the one in the old garage, correct? Can you reach out to Dave and ask him?

Tom said I think they wanted us to give it to Union City for their communication tower. I would guess it's worth \$8,000 to \$10,000.00 possibly. I doubt if it's ever been used other than just to run on a Saturday at noon.

Mike said he was interested in it, I just don't know if they're interested in buying it or if they want it given to them.

Tom said Tom Kerns I think wanted it given to them. I am assuming that was the same thing Dave was asking about. We can check with him.

Mike said do you want to find out from Dave if they want to buy it or if they want it given to them?

Mike Haffner said okay.

**Joe Copeland - Perpetual Highway easements, proposals for culvert inspection and inventory for culverts 6 feet to under 20 feet**

Mike said you have some perpetual highway easements?

Joe said the easements are for the culvert on 1000 South east of State Road 1, there's two owners.

Mike said these are in front of us, we received them via email and they are pretty straight forward. Is there any cost involved with these easements?

Joe said it would depend on if Tom can help us talk to those property owners, hopefully not, the easement area is total of 70 x 70. It's enough to get everything in there and shouldn't have any problem.

Mike asked are we taking any productive ground?

Joe said I don't think so.

Tom made a motion to approve the perpetual highway easements as presented. Gary seconded. All aye votes. Motion carried.

Joe said I found out there was no Small structure inspection and inventory. When I say small structure culverts, those under 20 feet span. It's kind of important, especially the larger ones that are box type. We already had a failure down on 1000 South and it's my understanding there was a failure last year or year before.

Tom said we've had three or four failures.

Joe said we desperately need an inventory and we need to put a priority to that inventory on where we go next and get some of these replaced. I have no problem getting them replaced, it would be nice where I need to go next. I ask for three proposals to give us an idea of what the cost would be. I asked SJCA, Resolution Group, Inc. and I asked USI Consultants. USI Consultants did not give me a proposal. So, I have two proposals and they're from Resolution Group and SJCA. There is only money difference between the two. The thing that concerns me the most is who's going to be out there doing these inspections. That's pretty important to me. Is it a professional engineer, is it a EIT which is an engineer in training, is it an inspector and if it is an inspector, how much experience does he have. I sent some of the emails going back and forth with my questions about that subject. I know Perry is here, I don't know if there is anyone from Resolution Group here. I don't think there is. Krista didn't make it, she's had some surgery. I'm just going to ask, Perry talk to us about who's going to be on the site.

Perry Knox said SJCA has quite a bit of experience in doing small structures and county wide inventories state wide, we currently are doing your county wide bridge inspections. We look at these small structure inspections the same as we do the county wide bridge inspections. They're smaller structures but they still require the same level of inspection because ultimately, we're trying to put together a good plan for the county to move forward. Our team that we are proposing for this and I will rewind a little bit, we have 17 PE's in our firm. So, we have a deep bench in case the following team for some reason not available, we can pull other people up. Leading out team is Greg Huyck, Greg is not a PE, however he is the longest termed employee at

SJCA and has 35 years of continuous experience doing small structure inspections state wide. He is our lead on this. At 35 years experienced doing small structure inspections is pretty experienced. We have Mike Murosky who is a PE and has a masters in civil engineering, he is a design engineer, he'll be on our team to do those. We have Sam Majors who is another PE and then we have Sharma, Sharma is fairly new, he's been with us a couple of years. We do our inspections in two-man teams, we do that for safety reasons, so Sharma will be accompanied by one of our other team leaders. I will say that Sharma has a masters degree in civil engineering and graduated with a 4.0 from the University of Toledo, so he is a smart young man that we are bringing along. That is the four members of our lead team and again should something happen that these folks are not available, we have alternate PE's that we can put in position to do these inspections

Tom asked do you have any history on why the federal government doesn't get involved? They fund 80% of bridge inspections yet they don't do anything with small structures?

Perry said we would certainly like some funding, obviously we would be an advocate of any kind of support of funding that would help the counties with their small structure inspections. The difference between a bridge and a culvert could be six inches. They still could be as problematic as a bridge. Recently you had one down there on 1000 South that you had an issue with.

Tom said it was about 20 feet long.

Perry said it was close, it was fairly good-sized small structure.

Gary said what is the process Perry of your company of actually doing an inspection for an individual unit? What are the steps that you take?

Perry said we looked at your budget and worked with Joe on this, this is not a cheap study. We worked with Joe to phase this over two years to help him with his budget, so it wouldn't hit in all in the same year. We schedule a preliminary meeting with Joe with our team and talk about what our process is and what days we expect to be in the county and execute those physical inspections and coordinate with Joe if he wants to be with us or with Mike or anyone that wants to be out there at certain structures to identify things that might be problematic that our team needs to be made aware of and then we submit the report, we go through the inspection process. We prepare a pretty sizable report as you've seen in the county wide bridge inspection, images and what we saw. If we determine that the structure has enough deterioration to recommend a load rating or posting, we will go back to Joe and say we recommend the following structures to be load rated. So that if they have enough identified deterioration we'll be able to give you a proper load posting. This will be delivered in two phases because it's two years, we'll deliver an initial report from the first year and then we go into the second year we'll give you another report with a summary.

Gary said you will be rating them as far as prioritizing them?

Perry said absolutely we will set a prioritization schedule on what we think is the small structure that needs to be addressed first. Whether it be a repair or a rehabilitation we do a lot of rehabilitation work. Sometimes we can recommend some rehabilitation with Joe that can extend the serviceability of the structure.

Gary said I think this more than a necessity, it's a requirement to have this process done. I've talked to Mike over the last few years on moving forward with this because just like the one down on 1000, if we'd have known a little more about that I'm sure that probably would have been replaced before we had the issues with it. Possibly not, but I would say if we have them inspected and prioritized that we could stay ahead of it. There will be issue at times that will catch us but right now we are just running blind and we've got a number of them, 300 and some.

Joe said 358.

Perry said we've identified 358 over six foot. Better than 70 of those are concrete boxes, I think that is what we had a problem with on 1000 South. Those can be problematic do to deterioration.

Mike asked is there a reason other than a year later and the unit cost between the one's over ten feet and the ones under ten feet?

Perry said when we do a multiyear proposal, we anticipate inflationary rates. The contract overall is a fee of not to exceed.

Joe said phase one in 2022 would be inspections and load ratings for those ten feet up to 20 feet and then phase 2A which would be in 2023, two phases actually would be 6 feet to ten feet. SJCA did do the inspection in Henry County which was done I believe in 2013 and 14.

Tom asked anything under 6 feet can that be a culvert pipe?

Joe said yes, it could still be a box but if we find some that needs some inspection, I'll be there, I'll do it.

Tom said those are a lot more manageable?

Joe said yes, pipes pretty obvious. You can get a good idea of what the situation is. The boxes could be a little different but we just need to look at them. Like the one on 1000 South, it had a huge crack on the west abutment wall and one wall failed and actually shifted in and the wayne wall came apart, it separated about a foot now and the road dropped right behind it.

Mike said included in this quote, it looks like there's 160 metal pipes to be inspected.

Joe said yes, over six feet.

Perry said we worked with Ed in getting a list, there are 3,255 of these countywide from all sizes zero up to 20 feet.

Tom said that he's aware of.

Perry said exactly. We really had to work with Joe to narrow this down to something that would work within his budget and then give him the information that he needs for the larger structures.

Joe said pipes that large would probably be multiplate or something. They won't be a standard type.

Mike asked is there a reason you just picked two years as opposed to three?

Joe said we can do three.

Mike asked what's your budget?

Joe said what ever money we can get to take care of this, is what I was looking at. One's to much, absolutely to much. It would have to be at least two, but we could change the proposal and get three.

Mike asked do you have the money?

Joe said no.

Mike said we have to come up with the money?

Joe said we're asking for it.

Gary said if you went to three, how would you decide which ones to inspect?

Perry said we could move 2B back to 3A.

Joe said we'd take the larger ones first.

Perry said yes, phase one would be the larger ones first and divide up 2A and 2B into two year rather than do them all in one year.

Mike said you are already doing the larger ones first, 134.

Perry said yes, we want to address those first, those are the ones that we need to take a real good look at.

Mike asked any thoughts why USI didn't quote on this?

Joe said I talked to the lady and told her I needed it by this date and I didn't get it, it was the end of February. I don't know. They may be to busy. I have no idea. Remember they won't load



rate every structure, they are only going to load rate the ones that are really bad. A rating 4 or less.

Mike asked how are we arriving at the 41 and 92 to be load rated?

Perry said we just had to pick an arbitrary number. That's why the contract is a not to exceed.

Mike said some of those load rating obviously will be on larger structures and smaller structures.

Perry said yes. If we go out and see a culvert that's got a lot of section loss on the ends of the steel beams over the fence then yes, we're going to recommend that one for load rating right away.

Mike said we had two fail in the last two years, so we probably ought to find some money.

Joe asked do you want us to change the proposal to three years instead of two?

Mike said I just raise it as an effort to spread the cost out. We've never done it, so it's a matter of do you jump in all in one year, do you jump in two years, do you jump in three years. I don't know what Tom and Gary thing.

Tom said the longer you wait the more expensive it becomes. What ever we can afford to do now, we should do. The question is what can we afford.

Mike said the question is where does that money come from. We could use ARPA funds for it.

Gary said from my perspective I would prefer to stay with the two-year plan. I think we need to get it done.

Mike said I think Tom echoes that too.

Gary said I've talked to Joe, I've talked to Mike and I've talked to Perry about moving forward on this.

Mike asked how do you want to pay for it? This is a not to exceed figure?

Perry said correct.

Mike said \$298,086.00.

Joe said if the load ratings go down it could be less.

Tom said probably not more than 10%, it's probably going to be at least 90% of this bid. How much ARPA money do we have left, available?

Mike said we still have quite a bit of ARPA left and this is going to be spread out over two years. We've got our first payment, we'll have our next payment later this summer. We just need to make that decision and earmark it if we want to spend that money and I'm okay to do that.

Tom said it's a safety issue.

Gary made a motion to use ARPA money to fund this program over a two-year period. Tom seconded. All aye votes. Motion carried.

Joe asked is my next step to go to the Council, is that correct?

Mike said I would go to the Council. They appropriate the ARPA funds, we decide how to spend it based upon our plan. I don't think we need specific permission for an ARPA claim. I plan to be there tomorrow.

Joe said I can bring it up at tomorrow's meeting.

Mike said that would be good or I could bring it up and tell them that is what we decided to do.

#### **Greg Beumer and Lynn Town Council – Water utility improvement funding**

Greg said I am here on behalf of the Town of Lynn with the continuation from a discussion at the last Commissioner's meeting. Mr. Kirtly sends his apologies, he's not able to be with us this morning, he's the president of the town council. The Town of Lynn is requesting \$150,000.00 to pay for preliminary engineering so that they can apply to the state revolving fund by the first of April. The state revolving fund is also accepting those application by the first of May but you get extra points if you get it turned in early. The community does not have the funding, this is a very similar situation as we had with L&M Water District. They can get the money by issuing what would be called for example bond anticipation note. They don't have the time to do that. This could be in the form of a grant, grant/loan combination or a loan that could be paid back from future funding. It really just helps the community facilitate getting the engineer on board so they can finish their preliminary engineering report and qualify for the glut of funding that seems to be out there right now for water and sewer projects. I would be happy to try and answer any questions.

Mike said we've helped L&M, we've helped Modoc, we've helped Losantville.

Tom said yes, that was really their first request.

Mike said we've have helped the Town of Lynn with windfarm money in the past to the tune of I think \$100,000.00 for water meters.

Greg asked was that repaid?

Mike said no, that was a grant.

Gary said I'm not apposed to giving them a zero-interest loan and see how things shake out in the future to get them in business of getting their plans up and ready and sent in and see how they come out financially with some the grants.

Tom said I'm okay with loaning the money at no interest.

Mike said it is \$150,000.00?

Greg said yes.

Laura asked where is the money coming from?

Mike said we have windfarm money of about \$280,000.00.

Angela said no, that's been used.

Tom asked do we have any economic development money?

Mike said we could we have about \$420,000 available there. What are your thoughts about this being repaid?

Greg said it could be into 2023, just thinking of the award schedule for the SRF and when they will do their bond closing, it could easily be early 2023.

Gary said I would rather go with the recommendation of paying it out of EDIT.

Mike said that's available or Headwater's II.

Gary said Headwater's II we got about \$600,000 and solar we got about \$600,000.00.

Mike said we've handled it both ways. Ridgeville borrowed against their economic development payment for over a ten-year period. Modoc, we took out of windfarm.

Meeks said Ridgeville was a little different because they weren't going to bond. If they're awarded they will be bonded. I would look at this more like Losantville, if that is what you want me to draw up, I can.

Gary said that would be my preference because I would hate to take it out of EDIT.

Mike said so we would ask Council to lend this money out of Headwater's II economic development funds.

Gary said correct.

Mike asked does that work for Lynn?

Greg said that would.

Gary made a motion to loan Lynn \$150,000.00 at zero interest out of Headwater's II. Tom seconded. All aye votes. Motion carried.

Greg said I also wanted to update you, L&M's preconstruction meeting is the 17<sup>th</sup> as soon as it dries out a little bit they hopefully, that award did go to a local company, Earthworks owned by Scott Fisher, so we're not only helping a local community but keeping that work and the jobs local. Mr. President, I have a document for L&M that I would like you to sign, it's the subrecipient agreement, I do not have it with me. I will forward it to the attorney and with his approval, I would like to seek your signature.

Mike said okay, Thank you.

**Julie Northcutt - Clocktower sponsor senior celebration**

Julie said I'm Julie Northcutt, Assistant Superintendent at Randolph Central School Corporation. I'm not really here asking a question for the school corporation, just as a private citizen asking a question. In October 2010 there was an article in the News Gazette telling the story of how the county had raised funds to purchase the three clock faces on the courthouse that needed some funding for the fourth clock face. At that time the second-grade students of Randolph County held a penny drive and raised the funds for that clock face. Later that year, two second grade students from each Randolph County school was invited to attend the celebration, I'm assuming was the reopening of the courthouse, when we had that celebration. At that time, they mentioned that they would like to bring those students back in ten years when they were seniors as another celebration. I just wondered if that was something that was in the plans. My daughter is one of those seniors, so I was just kind of wondering about that.

Mike said I think Meeks was the only one around at that time.

Meeks said I have a senior now too.

Tom asked do you want to organize it?

Meeks said no.

Mike said I would be in favor of such a thing.

Gary said I think it's a great idea and I will move that we approve that.

Mike said I have a motion to approve the senior celebration, is that something the school corporations are willing to organize?

Julie said I could organize that if I need to, I just didn't know if that was actually in the plans. I would probably need some assistance knowing which students were here from every school but I could do some digging.

Missy said we do the third grade, there is 309 third graders, we'd be glad to do it then if you would want to do it.

Julie said that was when?

Missy said it is the first Friday, I send you a request, it's the first Friday in May. The Randolph County Historical Museum with assistance from Tourism and the Community Foundation are doing it this year.

Mike said I think what you have from us is our support and if you want to work with the third-grade group or if you want to go on your own and do your own celebration, I would just ask you to let us know how we can help you.

Julie said I did at first reach out to the Mayor, because I had been asking him about something else and he said he would support that celebration.

**Adam Wilson, Security camera quotes**

Mike said this looks the same.

Laura said I printed this off of Adam's email that he forwarded.

Adam said the Community Corrections is on the second page.

Mike said there it is. I see that, I thought that was the total. That raises the question do you believe the camera's that Community Corrections have are satisfactory?

Adam said yes.

Mike said for me, I would move the focus to the Probation office of \$2,050.00 and the EMS for \$4,445.00 plus the Carroll Electric. Does the Carroll Electric cover drop for Community Corrections or is that just for Probation. He split it out for two buildings, so that Carroll Electric quote for the Community Corrections building is going to be less by a significant amount. It looks like \$6,496 and then the electric on both buildings would be, what are the four drops at the RCFFO building for?

Adam said that was for WIFI drops and I was going to cover that out of my IT budget.

Mike said we're looking at about \$730.00 per drop, so it could be about \$1500.00 for electric in the Community Corrections building.

Adam said the two drops we're doing would be the more expensive drops just to be completely clear.

Mike asked do you want to go back to Carroll Electric and get an exact quote and we can go ahead and order the cameras.

Adam said would you be willing to do like a not to exceed.

Mike said I would be willing if you know what that number is.

Adam said maybe ½ the cost for that building.

Mike said that's \$7,300.00.

Adam said we would ½ that and make it not to exceed.

Mike said we're looking at not to exceed \$6,500.00. How's that sound. Which that puts the total at about \$13,000.00. Equipment of \$6,495 and not to exceed \$6,500.00. I think this would be appropriate for ARPA funds as well.

Tom made a motion to approve this request of the installation of camera's in the Probation Department and the EMS building and to pay the electric to do that not to exceed \$6,500.00 out of ARPA. Gary seconded. All aye votes. Motion carried.

Angela asked where were you paying for the cooling system out of?

Mike said the new radio room was paid for out of ARPA, I think the IT room should follow that.

Gary said that's what I think.

#### **Ceann Bales – READI grant support funding, RCU update**

Ceann said I am here to revisit the \$15,000.00 to be part of the READI grant planning process and now implementation process. As you recall it was a \$30,000.00 commitment, our office put in the first \$15,000.00 just to be a part of the process from our savings, we had talked at that time about the county doing the other \$15,000.00 if we got a project. I can say we are committed to every county getting a project. Our Region did receive \$15 million. We have another meeting tomorrow. Each county of our eight-county area originally submitted our top two projects. Our top two projects are the Vision Corner project and the 4-H expansion project. We know for sure that we will get one project, we are negotiating tomorrow because of the two projects that we all submitted came in at \$21 million and of course we only have \$15 million. So, our team is meeting in the morning to negotiate, I did tell them at the last meeting I'd be thrilled if we got those two projects, those two projects are only going to be about \$550,000.00 which is way below, if you figure out equitably, if everybody got the same. We are please and with that said it is now time to come to you and say we are definitely going to have a project in, if it's only one project it will be the Vision Corner project because it was the highest scored. But again, we are hopeful that we're going to get in both of those projects. I am approaching you to see if the county would be willing to do that other \$15,000.00 which we as a county will be required to implement this to help pay ESERP staffing to over see this grant process because it is going to be very labor intensive.

Mike said I think we last talked about this planning funding back in July and from a review of the minutes at that time I think the consensus was that if we did have success we would fund that



\$15,000.00 is the way I read the minutes. I will move that we fund the \$15,000.00 out of EDIT to cover this.

Tom seconded. All aye votes. Motion carried.

Ceann said I wanted to give you a short update, I just passed out our budget as a reference for all of you. I also passed out an update on the Cultivating Communities ready to act action plan, we're seeing great movement on this, we're very excited. Just to highlight a few key areas. The housing committee is working on an incentive program with a partnership down in southern Indiana with a group that's been doing it for 15 years, so we're excited about that. The quality of life is working quickly on the promoting of parks, creating a brochure to promote our park system. Scottie Harvey from the Tourism has done a great job doing some drone footage of our parks as well to promote all the beautiful parks we have in the county. The one that's gaining a lot of traction out of cultivating community which is surprising to me personally is to open the kayak route along the Mississinewa River, we've had our first meeting and it looks very doable and we're getting a lot of feed back on our face book page. The other one is our countywide internship program, which Annette Clark our new staff person is heading up working with all five of our schools, she's contacted 70 businesses in the community and that will be kicking off in the fall. We are pleased with that, all offices invested in a special portal that the youth will go in and submit their applications to help train them just like they would a job for the internship program, we'll be having a speed interview process for all the kids on April 19<sup>th</sup>. Hopefully it will give our youths a better opportunity and to be aware of all the opportunities in the county versus just the ones in their communities and to help our schools branch out and offer more internship programs. So, a kid from Lynn might be able to intern at Frank Miller Lumber, etc. If you have any questions that's pretty much what our office has been doing and I do have a question about Lynn Library.

Mike asked does anyone have any questions of Ceann?

Gary said I don't.

Ceann said so Susie reached out to me from Lynn wanting to know the process, I told her I would be here today and would ask on her behalf, the process to have the funds released for the Library roof.

Laura said we've already passed the EDIT plan, so we need a claim with an invoice.

Ceann said they have to have paid it first?

Laura said no. We will pay it to the Lynn Library, so we need something saying why we are paying it to them. If they want to make an invoice and attach it to a claim.

### **Sherri Thompson – Nursing position**

Sherri said the reason I am here is to ask permission about a full time nursing position. That position would be the clinic nurse. In the past years it's been part time but it would only be for a two year period. There is a break down of the money there, we have two grants that we've been

approved for a \$110,000.00 grant to help with getting things caught up from Covid, working with the schools. In that grant it says that we can supplement the incomes to get this taken care of. I did give each one a break down of the funds and how we would intend to use them if it's been approved. In this break down that's offered are these annual figures that would be used over two years.

Sherri said yes.

Mike said so the grant and the maintenance health fund, that's for one year and you know your going to get it a second year as well?

Sherri said it's been approved for up to two years.

Mike asked does the Health Department have any thoughts as to what happens in that third year?

Sherri said we are hoping that we can get caught up by then with everything that has been set aside for Covid but it could go back to the part time position using just the maintenance fund.

Mike said you would then reduce the county nurse and the coordinator's income as well?

Sherri said yes.

Mike said I would say good luck with that but it sounds like the Health Department could use a full-time clinic nurse at this time. I don't have any objection in letting you choose how to use the money your receiving from the state. I presume this has been approved by the Health Board.

Sherri said they know about it but we haven't had a meeting yet.

Mike said if your asking for our approval I would think we could approve it subject to the condition that the Health Board approves it as well because they are your governing body.

Tom made a motion to approve this recommendation. Gary seconded. All aye votes. Motion carried.

Sherri asked do I need to go to the Council?

Mike said I think the salary ordinance is going to need to be amended.

Laura said yes, will you be there tomorrow?

Sherri said yes.

Mike said I received an email, Meeks has left, he received a copy of it and Dr. Sowinski received a copy of it regarding the use of the white building that we been using. We have a lease with St. Vincent for that property and they're wanting to renew it.

Sherri said Wendy has spoke to the hospital about that, we will be using that through the end of June, that is the plan for now, unless the Covid testing is completely taken out. It will not be used after June.

Mike said our lease with them expires at the end of this month.

Sherri said yes, and she has already talked to them about using it through June.

Mike asked has she talked to Rachel Martin, do you know?

Sherri said I don't know if she talked to Rachel, she talked to the gentleman that runs the hospital. I will ask her about it.

Mike said if you could and ask her to send me an email about it, I'd appreciate that because I don't want to leave Rachel, and maybe Dr. Sowinski has talked to Rachel, I don't know.

Sherri said I'm not sure, he didn't say when he was there Friday.

#### **Other Business:**

##### **Council**

No reports

##### **Art Moystner, Randolph County Sheriff**

Art said I was going to talk to you about the IT but that's been done. I can also tell you that I have already texted Phil form Salyer Taylor, so he's going to get that equipment ordered. I did have a question. I didn't know if you wanted me to go out as the Sheriff to talk to our tenant at the old Highway building or whether it was something you guys wanted to do, I've received some complaints with regards to those buildings being parked very close to Huntsville Road and not being able to pull out.

Tom said I talked to him about a year ago.

Art said we're back in that situation again. I will go out and have a conversation about it being a road hazard and getting those moved. I just wanted to make sure you were aware that I was going to do that.

Mike said that's a good idea.

Art said the other think that I wanted to talk about is just staffing, I'd sent out an email to everyone. We have filled one of the three positions in the jail, we still have three openings. One of those we've had since October. I wanted to make sure that you guys were aware of that because we are having a very tuff time hiring anyone. I know we were talking about salaries at one point in time.

Mike said that has kind of been put on the back burner and my intention is to bring that up with Council tomorrow, hoping that maybe we start talking about that again.

Art said I think everybody is having hiring issues, I don't think we would have quite the hiring issue if we didn't have the retention issue that we have currently. I just wanted to bring that back up.

**Minutes of December 6, 2021**

Mike said we each received a copy of these minutes via email. If there are no additions, corrections or deletions to those minutes. I'd entertain a motion to approve them as presented.

Tom made a motion to approve the minutes as presented. Gary seconded. All aye votes. Motion carried.

**Regular Claims \$367,632.39**

Gary made a motion to approve the regular claims as presented. Tom seconded. All aye votes. Motion carried.

**Payroll Claims \$229,240.65**

Gary made a motion to approve the payroll claims as presented. Tom seconded. All aye votes. Motion carried.

**Randolph County United Claim \$18,837.00**

**Randolph County United Tourism Claim \$1,996.00**

Gary made a motion to approve both the Randolph County United claims as presented. Tom seconded. All aye votes. Motion carried.

**Town of Modoc claim \$500,000.00**

**Town of Losantville Claim \$750,000.00**

Mike said the next two items are the ones we discussed earlier today, the Town of Modoc claim in the amount of \$500,000.00 which is a loan to the Town of Modoc for their sewer project and claim for the Town of Losantville in the amount of \$750,000.00 for a loan to complete their sewer project.

Tom made a motion to approve both these claims as presented. Gary seconded. All aye votes. Motion carried.

**Arcasearch Claim \$99,600.00**

Mike said this claim is for the digital preservation of the land transfer books for the Auditor's office.

Gary made a motion to approve. Tom seconded. All aye votes. Motion carried.

**MPX Claim \$27,000.00**

**MPX Claim \$9,628.15**

**Pyramid Claim \$4,000.00**

**Pyramid Claim \$233.28**

**Pyramid Claim \$2,280.00**

**Pyramid Claim \$8,000.00**

**MPX Change Order 03C-02**

Mike said these claims are all related to our Communications project. Have we had any motion on these claims at all?

Gary said no, we need to sit down and put some figures together. Get with Angela and come up with the figures that we think are correct. Right now, we are just throwing things back and forth and they don't seem to accept. That's my feeling anyway.

Mike said so we are going to continue to table them.

Gary said yes.

Tom said I would not pay them another dime.

**Comp time reports**

Mike said the next item is our comp time reports for us to review. We received a copy of them via email, are there any questions or concerns?

Gary said they are a little better dollar wise.

**Centerstone lease**

Meeks said it is not ready to sign, it's just numbers. \$59,243.52, if this is what they are paying from their previous lease.

Mike said that is \$9.28 a square foot.

Tom said the market is around \$12.00 now.

Mike said if we are going to increase it, now is the time to increase it.

Tom asked is this a three year or another five year?

Meeks said I typed it up as it was before but we can do anything you want.

Tom asked did they communicate any numbers to you?

Laura said I spoke with her because Meeks said to forward that to her, so I called her and she said she didn't want to see it until it was complete and then she would present it to be renewed. So, she didn't indicate any amount.

Meeks said did you get the legal name?

Laura said it is Centerstone of Indiana LLC.

Mike said if we take it to \$12.00 that would be about a 30% increase in rent, \$15% would take them to \$10.67.

Tom said the utilities in the last ten years have probably tripled almost. If we are going to do another five years, we need to figure out where the market is now, where the market will be in five years.

Meeks said I did do it to match our other leases, if you want to extend it we would have to renegotiate the lease.

Mike said we could put an escalating clause in there as well.

Meeks said this actually says they have the option to renew the lease for an additional five years but then those five years would be negotiated.

Gary said the per square foot they are paying was established in 2013.

Meeks said it was 2003 to 2008. They were paying \$8.75 a square foot. Since 2008 they been paying \$9.28 per square foot. In their original lease they did have an escalation clause. The one I drew up doesn't it just says they have an option to renew and we would decide what the lease is at that time.

Mike said I meant an escalation during the term. They are somewhat of a private entity that operates off budget resources. If we raised them 10% in year one and two and an escalation clause that raised them another 10% in 3, 4 and 5 that would get us to \$11.23 at the end of five and whoever is sitting here come back at the end of five and say it ought to be \$12.00 and raise it another 10%. I just throw that out as an idea.

Gary asked can we discuss with them an escalating clause for utilities as a separate entity, because that seems to be the thing that's fluctuation the most.

Tom said they want a guarantee of some sort. How much do we want to risk?

Gary said maybe we want to evaluate the utility costs every couple year.

Mike said an alternative to an escalation clause is pick a percent increase now and let it last for five years. Any thoughts.

Gary said if we have it increase at 1.5 or 2% each year from 2008 what would the square footage be?

Mike said 1% a year would be 9 cents. I would be okay with increasing it 10% now and increasing it 10% in three years. Fourteen years at the same rent, I don't think 10% is unfair. I don't know if it's covering our costs or not, it's difficult to say because we use that for our offices and they offer a service to the county that I don't think we'd want to be without.



Gary said I agree with that.

Mike said we have other tenants in there doing the same thing and I want to be fair to them and fair to the county. I think they should pay more then they been paying and a 10% increase raises them about .93 a square foot.

Tom said I'm okay with that.

Mike said is that okay with you Gary.

Gary said yes, except utilities, I'm still concerned in the next two or three years what utilities are going to do. I just go a letter from both the gas companies and two electric companies about applying for rate increases. I don't know what that's going to do.

Meeks said I think 10% and escalate to another 10% and you say \$12.00 is the going rate. The going rate should already have the utilities factored in. To be clear, I have \$10.21 a square foot for years one and two and then \$11.23 a square foot for years three, four and five.

Mike said that would be my recommendation. Tom seconded. All aye votes. Motion carried.

#### **Duane Petry & Jake Donham - Ambulance at Farmland**

Mike said we are still talking about Farmland, we're still parked in the Volunteer Fire Department's bay.

Duane said yes.

Mike said that ends when?

Duane said they said the end of March, the first of April.

Mike said three weeks. I did see emails or discussions that maybe come April through the summer we might park them outside.

Tom said I mentioned that.

Jake said if they get kicked out of the fire station, they'll probably just park it outside in Farmland when the weather is nice. Last meeting, we discussed about what direction to go, I was asked to have Keith Pugh get a set drawing or something for us. I contacted Keith, he asked if we had a proposed site. I said there is one and kind of gave him the run down on the Farmland lot they said they would offer to the county at no charge. He said he could do some site drawings, some sketching and so forth for you but he was going to charge for it and when I asked how much he said to get started \$3,500.00. I said for the whole set of prints and everything, he said your looking at about \$20,000.00. He hasn't put anything together yet because I wasn't really clear on what direction we want to go with this. Do we want to invest anything in having Keith draw it up? If you're just looking for a drawing it's pretty simple, it's just two bays for

ambulances and living quarters, similar to what we have now. Maybe changed up a little bit. That's the idea of it, we've got a location. We are just waiting on what the plan is.

Mike said the question is do we want to have another building. It would be nice to not have another building and just lease a building and pay \$12.00 a square foot. Is it something that the fire department over there, do they have space to add a bay to their building that we could share that expense. Thinking down the line, maybe EMS aligns with the fire departments in the county and we have more location than just Farmland.

Duane said I can talk to them and see. I think they probably have the room, they could probably add a bay on. I can talk to them and see what they think.

Mike said it might be less money to do that. I'm just throwing out ideas.

Tom said we're not a very good landlord, every time we do this it's expensive for us to own property.

Mike said we shouldn't be in the business and the more property we own the more we stretch our facilities manager. He doesn't act like it but he's stretched pretty thin now. I don't know what alternatives there is.

Tom said I did talk to Andy Wagner and approached the idea with him and he said if he ever puts shop in which he'd like to do he might be able to accommodate it at his new facility. Right now, he's not able to but in the future that might be a possibility.

Gary asked what would you need if we helped them add on, a room for the unit plus a room for they guys? What's your plans are you planning to go 24 hours a day there?

Duane said that would be the perfect thing but then we've got a lot more people to hire, that's an issue too.

Gary said I understand that but if we're thinking about adding on there.

Jake said if your going to add a room on to an existing structure, he needs two ambulances there, 24/7 to cover that side of the county. Is that right?

Duane said if one breaks down.

Jake said he wants to have an extra one there so if one doesn't start worst case scenario you've got another one. The idea of it, is they can alternate them week to week.

Tom said I don't think we can afford that. We got to try and keep an extra here, if we got to keep two extra's. I don't see how that's going to be possible.

Mike said what are we doing now for Farmland, Modoc, that part of the county?

Duane said we've got one truck sitting in Farmland and they respond on all the calls from 400 West, west from 8:00 am to midnight.

Mike said we can't continue that? Could we not just add one bay to Farmland and either have an agreement with Farmland that we would pay a rent for that bay and maybe pay rent for their living quarters as well? Couldn't we just use their facility. They're not using it 24/7 fully.

Duane said other than the ambulance would be sitting outside at the end of March.

Mike said if we added on, then it would be inside.

Duane said then we could keep doing it the way we're doing it right now.

Mike said which we are kind of stuck doing it that anyway because we don't have the personnel to put two in.

Duane said the second ambulance would just be there in case the first one broke for some reason, didn't start or whatever. We're not going to be manning two ambulances over there all the time. It would still just be manning one ambulance. It would be instead of having three sitting over here it would be two here and two at Farmland.

Jake said and then alternate those trucks week to week to keep the mileage down and keep them all running.

Mike said I would think the fire department, if we helped fund that and they are the ultimate benefactor of that building and eventually the county starts paying lease on it. Once the funding's out of the way, we don't have the building, they have the building and we don't have the responsibility for it. To me that makes more sense then going out and just building a free-standing building for an ambulance service.

Gary said I agree if we can work it out.

Mike said it would take their cooperation but I think we could make it work. It gives them a little more presence in the county by having an ambulance in their building.

Jake said in the end we are still building a building, we're just attaching it to their building.

Mike said maybe they want to build it and we just pay them or help them build and turn that into a lease in the future. Going back to Jake, it's not a difficult drawing to make.

Duane said I will talk to them and see how they want to proceed.

Mike said we will talk again on March 21<sup>st</sup>.

Gary asked are those new figures we got this morning on the ambulance is that where we're at right now?

Duane said yes, that's just for the ambulance itself, the load system, the last one we bought was like \$20,000.00 and he said we could save \$6 or \$7 thousand by buying it off of Striker and then just having them put it in instead of buying it off of the ambulance manufacturer and having them put it in. I haven't got with Striker yet to see what that load system would cost. Right now, he said that's what it would be and 14 to 16 months to get delivery on it once they get the order.

#### **Randolph County ARPA plan draft**

Mike said we sure have modified this today.

Meeks said we can talk about it at the next meeting after Laura's had the chance to get it modified.

Mike said I thought it looked pretty good until we started making all those adjustments.

#### **Ordinance 2022-06 Amend Text of the Unified Zoning Ordinance**

Mike said Ordinance 2022-06 Amend Text of the Unified Zoning Ordinance. We're you at that meeting?

Tom said yes. I never liked the sign ordinance to start with.

Mike said what are they doing here?

Tom said he is trying to change it. He's enlarging the sign requirements a little bit because there's been a lot of signs out of compliance. They are having BZA meetings for acceptations because there are a lot of people whose signs do not comply with our sign ordinance.

Mike asked what is the size now?

Meeks said it was explained to me that it was mostly the electronic ones.

Tom said that's a big deal the electronic signs and he wanted it so they couldn't change except every 4 hours and then we got it down to 10 seconds and they're still, most signs probably don't comply with the ten seconds, you can't change the message more than every ten seconds.

Mike asked what difference does that make?

Meeks said distractions of drivers.

Tom said yes, although I haven't heard of an issues or accidents caused by this.

Mike said the Nestles Quick sign has caused some accidents on I69.

Meeks said I just know that we went through a law suit with that sign ordinance and I was assured by the Area Planning that the changes have nothing to do with the agreement with ACLU. Nothing in the residential zoning has been changed.

Mike said I would be in favor of enlarging the sign and it looks like they've enlarged it to a maximum of 200 square feet.

Tom said it depends on how far off the road and how fast you're driving.

Mike said I don't quite understand the top of this, permitted permanent signs of 300 square feet maximum and then you go down and I don't understand the chart.

Tom said it's very confusing, I wish it was a lot simpler personally.

Mike said and then the maximum height is 15 feet?

Tom said yes.

Mike said and then I read if you change your sign your required to go down to 15 feet?

Tom said yes, to comply with the new rule.

Mike said so, if Pak-A-Sak goes from Phillip 66 back to Marathon, they got to reduce their sign to 15 feet? I guess I don't quite understand that.

Tom said we don't have any appetite for enforcing this sign ordinance either. I think if we do, we need to hire somebody else to enforce the sign ordinance, if we want it enforced.

Mike said what was the maximum height of the sign before?

Meeks said I don't know, I thought Randy would be here.

Mike said I was hoping he would be. First of all, I think we need him here.

Meeks said you have 90 days to pass it.

Mike said I'm not even sure it applies to us, for county signs. I suppose there are some out in the county.

Tom said the cities will adopt it if we adopt it.

Mike said what happens if the cities don't?

Meeks said if the cities don't adopt it then it goes back to the Area Planning. It has to bounce back and forth a couple times.

Mike said Pak-A-Sak sign is not objectionable to me. If it was around the square it might be.

Meeks said they told me the Arby's sign is out of compliance because they took it down and put it back up and by replacing it that's changing it. It's the same sign.

Mike said I would recommend we table Ordinance 2022-06 and request Randy to come and share his thoughts about it. Who voted against it at the meeting?

Tom said Monroe Central School Superintendent.

Mike said Adrian. You didn't vote against it?

Tom said we got it down to 10 seconds and so I will probably vote against it here but and I at least gave him the credit for going down to 10 seconds.

Mike said if you'd voted against it, it never would have come to the table with a recommendation. There was only eight there. That's a tough call when you only have eight. So, we're tabling that one.



**ORDINANCE NO. 2022-06**  
**AN ORDINANCE TO AMEND THE TEXT OF THE UNIFIED ZONING**  
**ORDINANCE OF RANDOLPH COUNTY, INDIANA**

WHEREAS, the Area Planning Commission of Randolph County, Indiana, has recommended that the text of the Unified Zoning Ordinance of Randolph County, be amended;

WHEREAS, the Area Planning Commission of Randolph County, Indiana held, pursuant to notice, a public hearing in the Commissioner's Room of the Randolph Center for Family Opportunity, Winchester, Indiana on February 23, 2022 on the proposal to amend the text of the Unified Zoning Ordinance and has, by vote, made a Favorable Recommendation to amend the text of the Unified Zoning Ordinance of Randolph County, Indiana in a manner consistent with Proposed Amendment 2022-1-A which is attached hereto as Exhibit A;

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSIONERS OF RANDOLPH COUNTY, RANDOLPH COUNTY, INDIANA that the text of the Unified Zoning Ordinance of Randolph County, Indiana be amended in a manner consistent with Proposed Amendment 2022-1-A which is specifically set out in Exhibit A, which is attached hereto, incorporated herein by reference and made a part of this Ordinance.

**Ordinance 2022-07 Amend the zoning map**

Mike said this is rezoning, which we didn't get a copy of the map. It's changing AL to C3. Do you have any inside knowledge on this one?

Tom said I don't.

Gary said this is on 36 right next to the power substation.

Tom said we approve a trailer sale for that one.

Jeff Hill said that's me.

Mike said you have five acres?

Jeff said we have five acres and we want to rezone that so we can put enclosed cargo trailers, flat beds, dump trailers.

Mike said where is it located?

Jeff said just east of Modoc on 36 right by the substation.

Mike said by Indian Trail Road, south side of the road.

Jeff said yes.

Mike asked do you recall what the vote on this was at the Area Planning?

Tom said it was unanimous.

Mike said this one I don't have a problem with.

**ORDINANCE NO. 2022-07**  
**AN ORDINANCE TO AMEND THE ZONING MAP OF RANDOLPH COUNTY,**  
**INDIANA**

WHEREAS, Jeff Hill, 7159 W US 36, Modoc, Randolph County, Indiana, having heretofore filed a petition with the Area Planning Commission of Randolph County, Indiana requesting an amendment to the Zoning Map of Randolph County, Indiana;

WHEREAS, the Area Planning Commission of Randolph County, Indiana held on February 23, 2022, pursuant to notice, a public hearing on said petition, as provided by law; and

WHEREAS, the Commissioners of Randolph County, Indiana have received the Area Planning Commission's report of a Favorable Recommendation of said petition to amend said Zoning Map;

NOW THEREFORE, BE IT ORDAINED BY THE RANDOLPH COUNTY COMMISSIONERS, INDIANA that said Zoning Map (APC2022-9-Z) be, and the same is hereby amended as follows:

Section 1. The following described real estate located in Randolph County, Indiana, which is now zoned A-L (Agricultural, Limited) shall hereafter be zoned C-3 (Commercial, Regional). Legal descriptions are attached hereto and marked as Exhibit "A".

Section 2. This Ordinance shall be in full force and effect upon passage by the Town Board of Modoc, Indiana.

Gary made a motion to adopt Ordinance 2022-07 An Ordinance to Amend the Zoning Map of Randolph County Indiana by title only. Tom seconded. All aye votes. Motion carried.

Gary made a motion to suspend the rules and have the second and third reading by title only and adopt the same day. Tom seconded. All aye votes. Motion carried.

Gary made a motion to adopt Ordinance 2022-07 an Ordinance to Amend the Zoning Map of Randolph County Indiana. Tom seconded. All aye votes. Motion carried.

**Ordinance 2022-08 Amend the zoning map**

Mike said we now have Ordinance 2022-08 and it looks like we have an interested party here for this one too. This is modifying the zoning map for Kip Wagner's property at 3601 South 400 West. It's been recommended to us to change the zoning map from A1 to M1. Your going to be doing light manufacturing at this location.

Kip said welding on a part time basis. I currently have a full-time job, this will open up for lay offs in the construction industry.

Mike asked was this a unanimous as well?

Tom said yes.

**ORDINANCE NO. 2022-08**

**AN ORDINANCE TO AMEND THE ZONING MAP OF RANDOLPH COUNTY,  
INDIANA**

WHEREAS, Kip Wagner, 3601 S 400 W, Winchester, Indiana, Randolph County, Indiana, having heretofore filed a petition with the Area Planning Commission of Randolph County, Indiana requesting an amendment to the Zoning Map of Randolph County, Indiana;

WHEREAS, the Area Planning Commission of Randolph County, Indiana held on February 23, 2022, pursuant to notice, a public hearing on said petition, as provided by law; and

WHEREAS, the Commissioners of Randolph County, Indiana have received the Area Planning Commission's report of a Favorable Recommendation of said petition to amend said Zoning Map;

NOW THEREFORE, BE IT ORDAINED BY THE RANDOLPH COUNTY COMMISSIONERS, INDIANA that said Zoning Map (APC2022-8-Z) be, and the same is hereby amended as follows:

Section 1. The following described real estate (as shown on map) located in Randolph County, Indiana, which is now zoned A-L (Agricultural, Limited) shall hereafter be zoned M-1 (Industrial, Light). Legal descriptions are attached hereto and marked as Exhibit "A".

Section 2. This Ordinance shall be in full force and effect upon passage by the RANDOLPH COUNTY COMMISSIONERS.

Tom made a motion to adopt after the first reading Ordinance 2022-08 An Ordinance to Amend the Zoning Map of Randolph County Indiana by title only. Gary seconded. All aye votes. Motion carried.

Gary made a motion to suspend the rules and have the second and third reading by title only and adopt the same day. Tom seconded. All aye votes. Motion carried.

Gary made a motion to adopt Ordinance 2022-08 An Ordinance to Amend the Zoning Map of Randolph County Indiana. Tom seconded. All aye votes. Motion carried.

**Thomas Business Center – Commissioner’s room furniture quote**

Mike said we received this quote via email and evidently there has been a request from Council to replace the two folding tables with permanent tables that match our existing tables that we have here. These would be 72” wide, 30” deep and 30” high and the cost of those are \$6,787.00 per table. The question is how badly does Council want those.

Laura said they have not seen that quote, I figured they would talk about it tomorrow. It’s Commissioner’s decision.

Mike said I think we should let them see if they want to spend this money.

Tom said it doesn’t affect us.

Mike said it could affect us. I will be at Council tomorrow so I will talk to them about it and see what they say.

**E911 Increase in banked comp time**

Mike said I think Chris wants to increase this to 150 hours.

Tom said from 60 to 150.

Laura said if they get to 60 hours they have to use that before they can use their vacation.

Mike said that brings them up to the jailers as I understand and I don’t have a problem treating them the same as jailers.

Tom said is this an argument for retaining help?

Mike said it’s so they don’t lose their vacation, they lose their vacation if they go over 60 hours.

Art said I think that changed when the state reclassified them and then Chris came and reclassified them from civilian employees to emergency services. I think that changed some of that and he is just trying to get back in line with that.

Mike asked what are our EMS overtime? They can bank how many?

Laura said they get paid overtime.

Mike said Diana and Duane don't bank overtime?

Laura said yes, Duane and Diane do.

Mike said they would bank how many hours.

Laura said I don't know.

Mike said they would be emergency services, so they would be treated. What do deputies bank, what do jailers bank?

Art said jailers bank 150, deputies bank 300.

Mike said did we increase jailers at one time or is that what we started with.

Art said this was a decrease I believe, originally, we went off the fair labor standard act which gives you the amount for each and when they reduced the civilian side to 60, the Sheriff at the time agreed to reduce the jail to 150 and the road to 300. I know with staffing issues recently, I don't think we're in complete compliance with that.

Mike said I'm okay with that, the 150. I'll make that motion. Tom seconded. All aye votes. Motion carried.

**Electronic map data application**

Laura said these people have already paid the \$1200.00 fee, they're just wanting an update. Whether Fred did it this way or not, Melynda said she just had them complete another application, so they are only going to pay \$100.00 for the update.

Mike said it sounds fair to me.

Gary made a motion to approve the electronic data application as presented. Tom seconded. All aye votes. Motion carried.

**Additional Appropriations:**

**Health Department Grant**

Clerical Assistant	(\$950.95)
Social Security	\$52.69
Medicare	\$12.31

Mike asked is that a pay back of \$950.95?

Angela said their grant was lowered.



Mike said so that is a reduction.

Tom made a motion to approve the additional appropriation for the Health Department grant as presented. Gary seconded. All aye votes. Motion carried.

**General – Recorder**

Deputy Recorder	\$10,000.00
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Mike said this is an additional appropriation for the Recorder to add a full-time employee.

Tom made a motion to approve the Recorder's additional appropriation as presented. Gary seconded. All aye votes. Motion carried.

**General – EMS**

Cardiac Monitor	\$35,000.00
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Mike said the EMS is for a cardiac monitor that came from the cares act.

Gary made a motion to approve the additional appropriation for the EMS as presented. Tom seconded. All aye votes. Motion carried.

**Highway – 1176**

Office Supplies	\$10,500.00
Communications	\$13,500.00
Office Equipment	\$15,000.00

Tom made a motion to approve the Highway Department's additional appropriation as presented. Gary seconded. All aye votes. Motion carried.

**General Commissioners**

Farmland ambulance	\$1,000.00
Hartman & Williams	\$20,000.00

Mike said the Farmland ambulance is for rent and Hartman & Williams professional services is for our depreciation schedules for Auditing purposes.

Gary made a motion to approve the Commissioner's additional appropriation as presented. Tom seconded. All aye votes. Motion carried.

**Windfarm**

Town of Modoc	\$500,000.00
Town of Losantville	\$750,000.00

Gary made a motion to approve the additional appropriations from windfarm. Tom seconded. All aye votes. Motion carried.

**ARPA Fund**

Radio's	\$130,652.87
ArcaSearch	\$199,200.00

Gary made a motion to approve the additional appropriations from ARPA as presented. Tom seconded. All aye votes. Motion carried.

**Transfers**

<b>CCD</b>	<b>From</b>	<b>To</b>
\$25,400.00	Bldg. Maint – Commissioners	Bldg. Maint – Jail
\$21,000.00	Bldg. Maint – Commissioners	Bldg. Maint – Jail

Mike said we approve transfers?

Laura said no, but since this is being taken out of your budget and putting it in the jail's budget.

Tom made a motion to transfer \$46,400.00 from Commissioner's CCD to Jail CCD. Gary seconded. All aye votes. Motion carried.

**Meeks Cockerill, March 21<sup>st</sup> meeting**

Meeks said I will not be here on March 21<sup>st</sup> so if you need anything from me please let me know by Tuesday of next week. I will send Tom to the meeting.

**Tom Chalfant – Conduit easements, scanning room, SBOA exit audit**

Tom said if we add some language to our conduit easements, I think I could get a few more of them signed. We need to add "Any income that Randolph County would receive from the lease or sale of this easement shall be deposited in the general fund of Randolph County". If we add that language, I think I can get some more of those easements signed.

Mike said I'm okay with that.

Gary said I am too.

Mike made a motion to approve adding this language to the conduit easements. Tom seconded. All aye votes. Motion carried.

Tom said can we move to get the room on the second floor, all the filing cabinets and that stuff moved out of that room.

Mike said they are scanning those.

Tom asked is that still on schedule?

Laura said the scanning. Jake found me a room in the basement and he's coming on Wednesday to look at that room to see if it will work. If that won't work then I have an issue with finding a spot big enough. I had asked the Clerk if I could use ½ of her scanning room and she said no.

Tom said what I'm talking about are those filing cabinets going to stay there forever?

Laura said in the scanning room? I don't know.

Tom said that is wasted space, I think that space could be utilized better than just storing things that are being electronically recorded. I didn't know where that was all at.

Mike said I think you should speak to the Clerk.

Tom said the exit audit from the State Board of Accounts was very good and we saved thousands of dollars do to the staff in the Auditor's office by making it a very clean audit.

### **Gary Girton – Communication towers**

Gary said on the communication tower's, they are here driving the county trying to align everything and make sure it's working. I got an email last week that said they would prefer to do this with the leaves on and I said we need this up and going, they said they could do that and then they will come back when the leaves are fully on the trees to make sure everything is working properly. So, their intent is to have the system fully operable by the end of March. Have you heard anything different on the radio delivery?

Art said the last thing I heard was Chris Shaneyfelt said thought they were supposed to be in at the end of March.

Gary said that is the last word I got.

Art said it's one of those things that I would have liked the guys to have them in their hands for several weeks to make sure we don't have any issues.

Gary said their intent is to have them here maybe a week before the end of March and then issue them to you and start working on them is the last word I got. I assumed she emailed that to you also but apparently not.

Mike said anything else?

Gary said we need to sit down and work on this Pyramid thing, we need to resolve that now. We've got some issues on the north tower that needs resolved. We've got to get some of this other stuff done that doesn't relate to that tower.

Mike asked who do you recommend to sit down and hammer that out?

Gary said Angela and I can to start with and then once we get some figures together maybe we can have that by next meeting then we can decide. We can at least start on it.

Mike said that sounds like a good plan.

**Laura Martin – Edit meeting**

Laura asked do we want to set an EDIT meeting for the Wednesday after your next meeting?

Mike said that's good with me. That would be the 23<sup>rd</sup> of March?

Tom said okay.

Meeks said that works for me.

**Mike Wickersham- Center for Energy Education speaker, Tourism appointments**

Mike said I have a couple things, I've been contacted by the Center for Energy Education organization and a young lady named Catherine has been invited to speak at the APA-PD conference at Ball State on Friday March 18<sup>th</sup> around 11:00 o'clock. When they invited her, this is an urban planner, county planner's meeting, the organizer asked if she might know of someone with experience with renewable energy at a local level who might be willing to share their story and experience. She reached out to me because of our county's adoption of alternative energy and our windfarms and solar and I told her that I was sure I could find someone in the county to do this and I thought about you because you've been at this a lot longer than I've been at it. You've been at it not only out side of this room but you've been at it in this room and I haven't had the experience in this room. I ask if it would be alright if I offered you to do that on March 18<sup>th</sup> at 11:00 o'clock to share your experience and story about, I think you were instrumental in lining up farmers to begin with, I think you were instrumental in negotiating some of the stuff with the windfarm. My experience has been the zoning ordinance and after the fact agreements. If you don't want to do it, I'll do it but I think you would probably be a better representation for Randolph County.

Tom said I appreciate your confidence. You said March 18<sup>th</sup>?

Mike said yes, she said at 11:00 but if I share your contact information with her, she'll get in touch with you with more details. Sound good.

Tom said yes.

Mike said I am still waiting on confirmation from the Tourism office that they are denominating Owen Griffith, Marla Threewitts and Jim Nunez. I've not got a statement, they sent me a list of folks with expiration dates, but they've not said these are who we want to nominate. I've reached out a couple times, I plan to finalize that and have those names to you at the next meeting.

**Citizen Comments**

None


**Adjournment**

Gary made a motion to adjourn. Tom seconded. All aye votes. Motion carried.

Reviewed and signed this 16 day of May, 2022.

RANDOLPH COUNTY COMMISSIONERS

  
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ATTEST:   
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Laura J Martin, Auditor of Randolph County