

**. MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD February 12, 2024**

Comes now the hour of 8:30 am. on the 22th day of January, 2024 in the Commissioners Room in the Noble County Annex building, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess, Vice President
Gary Timmerman, Member

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media
Zack Smith, Highway Engineer

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30am.

PTABOA

Ben Castle, Noble County Assessor, came before the commissioners to request a reappointment to the PTABOA Board. Ben said that Trey Forbes is currently on the board and is willing to serve another year. Gary Timmerman moved to reappoint Trey Forbes to the PTABOA board for a one-year term beginning January 1, 2024 through December 31, 2024. Anita Hess seconded and the motion carried 3-0.

CORRESPONDENCE

- IDEM – Air permit - Jeld Wen
- IDEM – Water quality – Buckeye Pipe Line
- IDEM - Air permit – Ashley Industrial Molding
- IDEM – Air Permit – Mahoney Foundries
- IDEM – Creative Liquid Coatings Inc
- 2023 Annual Report – Plan Commission
- 2023 Annual Report – Noble County Sheriff
- Thank you letter from The Arc for the 2024 county contribution.... Also within the letter was the request for the same amount in 2025.
- County Treasurers – Report for the month of January
- Clerk of the Court – Report for the month of January
- Liberty Mutual - - notice of annual meeting and proxy card.

MINUTES

Minutes of the previous meeting were read and approved as corrected with a motion from Gary Timmerman. Anita Hess seconded the motion. Motion carried 3-0.

PAYROLL

Gary Timmerman moved to approve the 4-page payroll report dated February 8, 2024. This report totaled \$519,256.45 and the motion was seconded by Anita Hess. Motion carried 3-0.

CLAIMS

Claims dated February 12, 2024 were reviewed by the commissioners. This was a 16-page report that totaled \$570,336.22. Gary Timmerman moved to approve the claims as presented. Anita Hess seconded the motion and it carried 3-0.

NEW BUSINESS

- Ligtel- a request to sign a letter of support for round 4 of the broadband connections in Noble County was requested by Ligtel. Anita Hess moved to sign the letter of support. Gary Timmerman seconded the motion and the motion carried 3-0.
- Matt Brinkman, Region 3-A director, is requesting a signed letter from the commissioner for the LaOtto Sewer District. Motion to sign the letter came from Anita Hess. Gary Timmerman seconded and the motion carried 3-0.

- Titles were signed by the commissioners per the request of Randy Jordan, Highway Shop Supervisor. These vehicles have been removed from service and will go to sale. There was a 2001 Sterling Dump Truck Vin # 2FZAATAKX1AF91758, a 2005 International Dump Truck VIN # 1HTWYAHT45JO53330 and a 2016 Dodge Charger with a VIN # of 2C3CDXAG8GH218963. Motion to sign the titles came from Gary Timmerman and was seconded by Anita Hess. Motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Inspector, has the following driveway variances for review:

- Kenneth Penley on 300 N just east of State Road 3, is requesting a driveway variance for his property. The driveway is short on sight distance but is in the best possible location. Gary Timmerman moved to approve the variance with a second coming from Anita Hess. Motion carried 3-0.
- The Town of Avilla also is requesting a variance for an entrance into Cramberry Acres. This is also short on sight distance and is a second drive into the housing addition. Gary Timmerman moved to approve. Anita Hess seconded and the motion carried 3-0.
- Richard also had Utility permits for the following companies:
 1. NIPSCO
 2. Noble REMC
 3. Troyer Group for Medicom
 4. Tri-lakes Regional Sewer
 5. Frontier North

Zack Smith, Highway Engineer, has the following engineering business to bring before the commissioners:

- Zack has a quote from J&K Communications for 4 radios for the department. This is in the amount of \$5,741.36. Motion to approve the purchase came from Gary Timmerman. Anita Hess seconded and the motion carried 3-0.
- Pulvers Asphalt Pavings, Inc have submitted a proposal for 3 projects in the county:
 1. A driveway at 515 Kimmel South Shores Kendallville was damaged by the highway and will be repaired. The proposal to do this work by Pulvers came in at \$400.00.
 2. The second project is on 1000 E and is curb work. This came in at \$3,800.00.
 3. And the last project is the ADA project for the year which is finishing the sidewalk in the LaOtto area. This proposal was in the amount of \$48,870.00.

Motion to accept the proposal for all three projects came from Gary Timmerman. Anita Hess seconded. Motion carried 3-0.

- Zack has secured 2 quotes for lifts at the highway department. Both were from NAPA Auto Parts but one was for Rotary Lifts in the amount of \$57,560.00 and the other was for Challenger Lifts in the amount of \$56,212.00. Gary Timmerman moved to accept the low bid of \$56,212.00 for the Challenger lifts. Anita Hess seconded and the motion carried 3-0.
- Zack reported that the presentations were done for the new round of LPA Projects. He told the commissioners that there were only 12 presentations of which 3 were Noble County's.
- The CCMG projects were accepted by the state for consideration and Zack is hoping to know by April if we received that funding.
- Zack had the commissioners review the "notice to bidders" for the Multi-Bridge Maintenance Project. After review Gary Timmerman moved to approve the notice for advertisement. Anita Hess seconded and the motion carries 3-0.
- Bridge 33- Zack has a drainage request for this bridge project but will return to the drainage board meeting to discuss further.
- 2023 CCMG – Zack reported that they will have a kick off meeting in the next month or two to get this project underway.
- Bridge 136 – Construction has been going on for this project. They are currently working on removal of the bridge which will be stored at the compost site and will be offered annually for sale. This is due to the fact that this is a historical bridge.
- Bridge 44 – Zack has an LPA voucher for this project in the amount of \$134.34 for Construction Engineering. Right of way work is ongoing for this bridge. Gary Timmerman moved to approve the voucher. Anita Hess seconded and the motion carried 3-0.

- Bridge 69 – there is an LPA voucher in the amount of \$2,064.30 for preliminary engineering for this bridge project. Gary Timmerman moved to approve with a second coming from Anita Hess. Motion carried 3-0.
- The LPA voucher for Old State Road 3 is in the amount of \$13,395.00 and is approved with a motion from Gary Timmerman. Anita Hess seconded and the motion carries 3-0.
- Stage 2 plans are underway for Bridge 59 and an LPA voucher in the amount of \$23,060.41 is before the commissioners for review. Motion to approve the voucher is made by Gary Timmerman and seconded by Anita Hess. Motion carried 3-0.
- Zack further discussed the request for vacation of right of way on Miller Street in LaOtto. He told the commissioners that he would be okay with the vacation and would let the owners know of what all is required to accomplish this vacation.
- Gary Timmerman inquired about an employee at the highway department that had called him concerning an adjustment in his time of 15 minutes on January 22, 2024.

COURTHOUSE AGENDA

Zack Smith, project manager, updated the commissioners on the renovation at the courthouse.

- Demolition and preparation work continues. When construction begins the contractors will begin on the 3rd floor and work their way down for completion.
- Zack provided minutes from progress meetings #1 and #2.
- Zack also discussed the keying legend that he provided to the commissioners.
- Fire alarm systems were also discussed with the commissioners.

DRUG FREE NOBLE COUNTY

Rebecca Calhoun, Drug Free Noble County Director, came before the commissioners with the report of grant money expenditures. The receipted money is divided into 4 sections with ¼ to Law Enforcement, ¼ to Prevention and Education, ¼ to Treatment and intervention and ¼ into supplements. Rebecca had a breakdown of where all the dollars would go. Motion to approve the report and expenditures came from Gary Timmerman. Anita Hess seconded the motion. Motion carried 3-0.

COUNCIL ON AGING

Cherish Mishleau, Council on Aging Director, has a purchase agreement for 2 new transit vans that she needs the commissioner's approval and signature. This will be for 2 vehicles and a total cost of \$187,333.00 of which the local cost is \$39,614.40. Motion to sign the purchase agreement came from Anita Hess. Gary Timmerman seconded and the motion carried 3-0.

PROBATION UPDATE

Jarod Owen, Asst Chief Probation Officer, came before the commissioners for a quarterly report on the department.

- Problem solving department – Jarod reported 37 active participants.
- He reported that the department did 819 pre-trial assessments in 2023 and told the commissioners that there are 2 probation officers that spend their entire time just doing these assessments as required by the state.
- There are currently 769 active adult probationers that the department is supervising. The frequency of the supervision is based on the lever of the offense – some are seen weekly some less often.
- Jarod told the group that classes are offered to offenders for alcohol abuse to a certain level. If they cannot provide the assistance that is needed then they are referred out to the Bowen Center or Northeastern Center.

RECESS

BACK IN SESSION

The commissioners came back in session to do the ratings on the “letters of interest” for Old State Road 3. LOI's were received from the following companies:

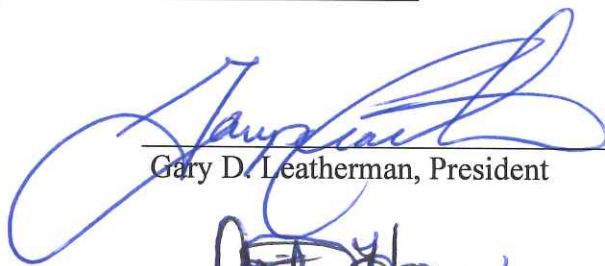
1. A & Z Engineering
2. American StructurePoint
3. Butler, Fairman and Seufert
4. Fleis & Vanderbrink
5. United Consulting

Once the commissioners had finished the ratings the sheets were given to Zack for calculation and reporting to the state.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 2:10 PM recessed from day to day until FEBRUARY 26, 2024

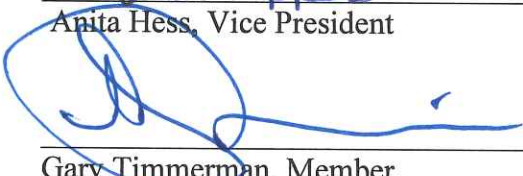
Dated this 26th day of FEB, 2024



Gary D. Leatherman, President



Anita Hess, Vice President



Gary Timmerman, Member

ATTESTED: 

Michelle Mawhorter, Auditor