

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD June 13, 2022**

Comes now the hour of 8:30am. on the 13th day of June, 2022 in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess, Vice President
Dave Dolezal, Member

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts, KPC Media

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30am.

GIS

Steve Hook, GIS Director, is speaking with the commissioners about the plotter he currently has in his office. For the move to the new building, the moving company is telling him that he has to remove all the ink from the machine includes the tubes. To replace all of the ink will cost about \$2400.00. This machine is older and is no longer under any warranty or maintenance agreement. Steve has looked into the cost of a new machine which would cost \$5,385.00. There were also other options such as leasing at this would include maintenance ink out and tubes all new would be 2400 if tank in tube can't tilt Buying a new would cost \$5,385.00 money in Cedit Dave suggested looking at the rental plan which is 109.00 a month --- Steve will talk further with the company and get back with the commissioners before the end of the day. Steve returned later in the day and Dave Dolezal moved to approve the lease option of \$109.00 per month. Anita Hess seconded and the motion carried 3-0.

CORRESPONDENCE

- Treasurers monthly report for April and May
- Clerks monthly report for April
- Annual Drinking water quality report from the town of Albion
- IDEM – Receipt of Air Permit Application for MD Kimmell Biogas LLC
- Plan Commission notice of public hearing SK and DD LLC
- Plan Commission notice of public hearing Metzger & Metzger LLC
- IDEM – Town of Avilla Lift Station information

MINUTES

Minutes of the April 23, 2022 amended minutes were approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

Minutes of the May 23, 2022 minutes were also reviewed and approved as written. Dave Dolezal made the motion. Anita Hess seconded. Motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Superintendent, had the following construction update for the commissioners:

- Utility permits were filed for Ligtel, Frontier, and QC Communication for MediaCom
- Richard has a driveway variance for Dave Fry on 500 N. Motion to approve the variance came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- Patch work continues
- The crews are finishing up the first round of putting calcium down on the gravel roads for dust control.
- Brush spraying will start Friday.

Zack Smith, Highway Engineer, has the following engineering business to bring before the commissioners:

- 400 N – Zack has an LPA voucher for CR 400N in the amount of \$4,284.00. Motion to approve the voucher came from Dave Dolezal and is seconded by Anita Hess. Motion carried 3-0. Zack reported that the right of way work on this project is complete.
- Bridge 136 – Zack had an update on the sell to Shawn Kimmell and the condemnation hearing update.
- Baseline Road / 600 E - Zack reported that seeding of the right of way should be complete this week.
- Bridge 134 - An LPA voucher for preliminary engineering has been received in the amount of \$6,615.00 and is approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- Bridge 69 – there is an LPA voucher for this project for preliminary engineering. Dave Dolezal moved to approve the voucher for \$433.27. Anita Hess seconded and the motion carried 3-0. There is also a Consulting Contract for review between Noble County and Lochmueller Group. Motion to sign this came from Dave Dolezal with a second coming from Anita Hess. Motion carried 3-0.
- Old State Road 3 - There is an LPA voucher for this project as well. Dave Dolezal moved to approve the voucher in the amount of \$34,306.40. Anita Hess seconded and the motion carried 3-0.
- Bridge 59 - Butler Fairman and Seufert was awarded the contract for this project.
- Riley Road – ASI was awarded the contract for this project.
- Bridge 73- three bids were received for this project. Milestone had the lowest bid of \$438,583.08 and with Zack's review and recommendation of the bids was awarded the project with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- Zack has the contract with Milestone for this project. Dave Dolezal moved to sign the contract pending state approval. Anita Hess seconded and the motion carried 3-0.
- Bridge 73 – there is a limited construction engineering contract with BFS for this project. Dave Dolezal moved to sign the proposal. Anita Hess seconded and the motion carried 3-0.
- Culvert inspection – Zack is still waiting on the final report.
- Little Long and Round Lake – Zack the advertisement to bid before the commissioners for review. After review, Dave Dolezal moved to proceed with the advertisement to bid on this fall project. Anita Hess seconded and the motion carried 3-0.
- Buena Vista – Randy Sexton is completing the field survey and the Plan Commission is reviewing the paper work for compliance. Mr. Stork is to speak again with Mr. Misnar, but the county is proceeding with the alternative plan for the project. Septic placement is still a concern as there is no clear area of placement.
- ADA – Zack is thinking that Cobblestone might be an area for the ADA project for this year. There was also talk of a turn around at the dead-end area of the subdivision this would be accepted by the highway. There was a cost estimate provided for work in this area in the amount of \$5,478 which could be paid for out of CEDIT. Dave Dolezal moved to proceed with the project. Anita Hess seconded and the motion carried 3-0.
- Speed Studies - A number of speed studies are being conducted at this time. Petitions were received from residents on 950 E and 500 E and then a letter from a resident on 150 E at Oak Shores was also duly entered.
- Kent Cunningham was present to discuss a washout on the road next to him that is flooding his yard and driveway. Richard was fully aware of the issue and has been working to resolve the problem. Mr. Cunningham had some suggestions of his own but the commissioners asked that he give the county some time to see if their solution worked.

ANNEX

Zack Smith, Project Manager, has this update for the new annex building:

- Extension – there were some casework changes needed for this area and PCO-49 was approved for the cost association with this change. Dave Dolezal moved to approve the change request in the amount of \$11,705.83. Anita Hess seconded and the motion carried 3-0.
- Landscape Modification – PCO 50 was for work by Harlow who did the landscaping. Dave Dolezal moved to approve the change in the amount of \$4,770.19. Anita Hess seconded and the motion carried 3-0.
- PCO -51 is for equipment rental that is need. Dave Dolezal moved to approve the \$567.98 change request. Anita Hess seconded and the motion carried 3-0.

- The furniture company will be on site on Tuesday to make some minor changes. July will be when the second round of furniture will be arriving.
- Zack reported that dispatch and the IT department are all moved in with courthouse offices to begin moving on the 20th.

COURTHOUSE RENOVATION

Zack will head up this project as well and reported that there will be a kick-off meeting with American StructurePoint and Weigand on the 30th of June.

THRIVE

A representative from Thrive Noble County was in attendance to speak to the commissioners on what they offer to Noble County:

- Concentrate on Child Care and Early Learning - the representative went into a lot of details concerning the current facilities and their functions. She indicated that – like many of places – it is hard to find employees and even though the facility could accommodate more children there are not enough workers.
- Economic development – when it comes to bringing people to the area – many times child care is one of the main concerns so increasing this service has a great deal to do with economic development.
- Affordability is a major concern as the cost of child care has increased considerably. ✓
- There are assistance programs but as wages increase some fall out of the assistance guidelines yet cannot afford high costs.
- What the group would like to do is build a child care facility but that takes money. They are asking for maybe some ARP money. At this time the commissioners have committed most money to make long term repairs to county buildings and facilities. Once this is complete then if money is left, they will consider all of the requests that have been made.

DISPUTE

Arnold Roberts is present to talk to the commissioners about his land and the neighbor putting things on his property. He has indicated that he has had a survey done and so has the neighbor and they do not match. The commissioners told him that there is not much they can do and that this is a civil dispute and he should probably contact an attorney.

PROBATION

Danyel Wagner and Stacey Beam from the probation department are present to talk with the commissioners about possibly having a therapy dog in their office. The dogs are well trained and she believes that it would be helpful for both the officers and the offenders. The department would like to try it for a year and see how it goes. Jackie reminded the commissioners that the probation department was going to a rental space and thought that the owner of the building should be consulted prior to allowing animals at the facility. Danyel has provided some information and documentation for the commissioners to review.

LAND OWNED BY COMMISSIONERS

Ms. Tuttle was present for this discussion. She owns a lot in Avilla and the old abandoned rail would have been behind her house. A number of the other residents have taken possession of these abandoned lots but she did not and does not want it now. The grass is growing up and she is concerned about this issue. The county received ownership through tax sale and because others took position this is now landlocked and we have no way of getting to the property without going across other properties. We will contact other adjoining property owners to see if they are interested or Dennis Graft, County Attorney suggested the trails association for a walking trail.

PAYROLL

Payroll dated 06/16/2022 was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0. The 4-page report totaled \$453,834.62.

CLAIMS

Claims dated 06/13/2022 were also approved for payment. This 16-page report totaled \$1,499,751.81 and was approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

The 4-pages of misc. claims were also approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0. The total of these claims was \$418,289.41.

HOLIDAY SCHEDULE

The 2023 holiday schedule was reviewed one final time and approved by the commissioners with a motion from Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.
A scanned copy was sent to all employees.

DOSSETT CONTRACT

Dave Dolezal moved to approve the one-year contract with Dossett Consulting. Anita Hess seconded and the motion carried 3-0.

ORKIN

The Orkin contract was signed for the new building with a motion from Dave Dolezal. Anita Hess seconded and motion carried 3-0.

MAINTENANCE

The cart and cleaning equipment for the maintenance department in the amount of \$15,568.00 with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

POSTAGE MACHINE

The postage machine will be moved on the 24th of June and will cost \$1,130.00 Motion to allow this expense came from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

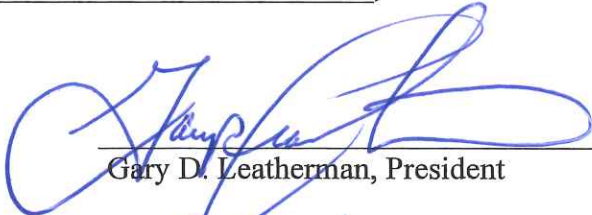
SEWER SYSTEM

Randy Sexton has a quote for surveying and sewer design from AS INC. The quote is for \$10,980.00 and is approved by Dave Dolezal. Anita Hess seconded and motion carried 3-0

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately ^{2:15}PM recessed from day to day until June 27, 2022.

Dated this 11th day of July, 2022



Gary D. Leatherman, President



Anita Hess, Vice President



Dave Dolezal, Member

ATTESTED: 

Tonya L. Jones, Auditor