

MINUTES OF A REGULAR SESSION OF THE BOARD OF COMMISSIONERS HELD May 9, 2022

Comes now the hour of 8:30 a.m. on the 9th day of May, 2022 in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess, Vice President
Dave Dolezal, Member

Also present were:

Jacqueline Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Zach Smith, Highway Engineer
Richard Rogers, Highway Superintendent

Gary Leatherman, Commissioner President, called the meeting to order at approximately 8:30 a.m.

COUNCIL ON AGING

Cherish Smith, COA Director, was present to have documents signed for the 5333 grant.

- The resolution signed gives the director to make decisions about the use of the grant. Motion to sign this came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.
- The next document is the local financial obligation. Motion to sign this came from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- A certification for the use of project equipment and facilities was signed with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0.
- This next document was the one in question at the last meeting. This was the Warranty for the drivers. Cherish brought in a copy of their insurance to assure the commissioners that this would not fall on the county insurance. Dave Dolezal moved to sign the document. Anita Hess seconded and the motion carried 3-0.
- The Pass-through agreement was signed with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- The last document was a certification that allow the agency to apply for grants. Dave Dolezal moved to sign and Anita Hess seconded the motion. Motion carries 3-0.

CORRESPONDENCE

- Indiana & Michigan – notice to the county that I & M would be spraying under the transmission lines in Noble County
- Clerk of the Court – Monthly report for Odyssey and ISETS
- Parkview notice of address change

MINUTES

Minutes of the previous meeting were read and approved as corrected with a motion from Dave Dolezal. Anita Hess seconded and the motion carries 3-0.

CLAIMS

Claims dated May 9, 2022 were reviewed and approved with a motion from Dave Dolezal. Anita Hess seconded and the motion carried 3-0. This 14-page report totaled \$220,908.53.

PAYROLL

The 4-page payroll reported dated May 5, 2022 was also reviewed. The reported totaled \$458,634.62 and was approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

NEW BUSINESS

- The SRI agreement and Tax Sale Support Addendum has been received from the company who conducts our tax sales. After review by the county attorney, Dave Dolezal moved to sign the

documents. Anita Hess seconded and the motion carried 3-0. Originals were given to Stephanie Leonhardt, Tax Sale Deputy in the Auditor's office.

- There is also an amendment to the Schindler Elevator agreement adding the elevator at the New Annex building. Since the agreement was signed by the sheriff in the past, Dave Dolezal moved to allow Noble County Sheriff Max Weber to sign the agreement. Anita Hess seconded and the motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Superintendent, has the following construction information for the commissioners:

- Utility Permit for NIPSCO – duly entered
- Utility Permit for Precision Utilities – duly entered
- Patching continues
- Culvert work and drainage issues are top priority to prepare for the upcoming construction season.

Zack Smith, Highway Engineer, has the following engineering business to bring before the commissioners:

- Zack reported that the Road Ratings were completed in April and the evaluation report was reviewed. Zack indicated that improvement rate was not what it could have been if we had gotten the second round of CC money timely. After review of the document, Dave Dolezal moved to accept the road evaluation report for posting on the highway website. Anita Hess seconded and the motion carried 3-0.
- For the HMA project – Zack is expecting the “notice to proceed” later this month
- 400 N - Zack has 2 LPA vouchers for the 400 N project. One for Right of Way Services in the amount of \$600.00 and one for preliminary engineering in the amount of \$7626.29. Dave Dolezal moved to approve both the vouchers. Anita Hess seconded and the motion carried 3-0.
- Bridge Inspection – Zack reported that there is a meeting scheduled for next week concerning this project.
- Bridge 136 - Right of Way work continues with this project. Zack had been contacted by Derek Jordan to do some salvage work on the Meyers property that will be taken down. Zack explained that possession of the property will not occur until June.
- Bridge 69 - there is an LPA voucher for this project as well. The voucher is for \$18159.76 and is approved with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.
- Bridge 59 – Request for proposals had been advertised for Bridge 59. The RFPs were opened at this morning's meeting. RFPs were received from DLZ, Butler Fairman and Seufert, SICCA, VS Engineering, BLN and GIA. Zack will have the score sheets ready to work through at the 5/23/22 meeting.
- Bridge 73 is also out for bid and will be opened at the 5/23/22 commissioners meeting.
- Buena Vista - more discussion was had about the issue at Buena Vista. Zack would like to proceed with the acquisition of the Stork property as this will be needed regardless of what happens with the Misner property.

NEW COUNTY ANNEX

- Zack reported that the furniture that was delayed due to an order change was on track for delivery the end of July therefore the prosecutor and public defender move set for early August is on track.
- The lobby feature is supposed to begin this week.
- The quote for the lettering of the name and address of the annex is in at just over \$6,420.00. This will be aluminum with black paint - 16” tall and will sit on the limestone. Motion to approve this purchase was made by Dave Dolezal and was seconded by Anita Hess. Motion carries 3-0.
- Plans are underway for the Ribbon Cutting on Friday June 3, 2022 at 10:00 am. This will be open to Elected officials, Department Heads, Commissioners, Council, Weigand Construction, American StructurePoint and news media. Zack then suggested some walk-through tours for county employees in the afternoon.
- Zack reported that the “punch list” was very small and that the close out was soon to come.

COURTHOUSE RENOVATION

American StructurePoint has given an approximate cost of the Courthouse Renovation coming in around \$4,000,000.00. For StructurePoint's services of Architecture, Interior design, Structural engineering, mechanical engineering, electrical engineering and cost estimating services they are estimating \$492,970.00. This document was signed with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

Request for Proposals were advertised for the Construction Manager for this project as well. They were opened at this morning's meeting. Only one RFP was received – that being from Weigand. Zack informed the commissioners that we could advertise again, however, all are extremely busy and he was not sure that it would attract any other interest. The commissioners all agreed that Weigand had done a remarkable job on the new annex and they were all happy with their level of professionalism. Motion to accept Weigand as the Construction Manager for the courthouse renovation was made by Dave Dolezal. Anita Hess seconded and the motion carried 3-0.

CHURCH

Jarrold Ramer, Mayor Handshoe, Chris Jansen, Ben Castle and the pastor of the Fairview Fellowship Church were all present to request a waiver of taxes. This church recently purchased the event center and parking lot but did not file for non-profit status for 21 pay 22 taxes. All present recommended that the commissioner remove the taxes as it was a church for the 2021 year. Anita Hess moved to waive the 21/22 taxes for the Fairview Fellowship Church and parking lot (57-07-34-400-151.000-020 and 57-07-34-400-236.000-020). Dave Dolezal seconded and the motion carried 3-0.

KNAPP LAKE CONSERVANCY

Dean Bickel, President of the Conservancy, is coming before the commissioners to request ARP funding for a new circulation system for their conservancy. They would prefer not to raise the rates for the consumers and it was suggested that this could fall under the guidelines of the ARP funding. The commissioners explained that while they were sympathetic to their needs there many things that are in need of repair here at the county owned buildings. The commissioners indicated that they would keep this need available if there are funds left after the county building needs are met.

SHERIFF

Max Weber, Noble County Sheriff is present with the billing for the 2nd grinder that has now been installed. The bill is for \$124,784.00 and Dave Dolezal moved to pay this expense out of the ARP money. Anita Hess seconded and the motion carried 3-0.

Max also is asking for a 10% waiver for a jailer that has decided to return to Noble County. Chris Fisher left employment in December for a construction job and has decided to return to a confinement position. He has been trained and Max is wanting to waive the 90-day 10% reduction in pay. Dave Dolezal moved to waive the 10% reduction. Anita Hess seconded and the motion carried 3-0.

IT

Dave Baum, IT director, came to inform the commissioners that because of the placement of the desk in the commissioner's room, there was one wire that will be exposed. He also talked with the commissioners about setting up security for the entrance to the new building. All employees will be issued new ID cards with the chip in them for entrance. However, these are all identified and have the address of where to return the card if lost. Because of that, Dave is suggesting that there be an additional step such as a key pad to enter a number. Dave will continue to work on this issue and come up with solutions that will be appropriate for the employee entrances.

HEALTH

Anne Lowe, is requesting a waiver for the new full-time nurse that she has hired. Samantha Rodriguez has been with the department for some time in a part-time capacity. She has over 4 years of experience and does not need any training for this position. Dave Dolezal moved to waive the 10% for this employee as well. Anita Hess seconded and the motion carried 3-0.

Anne also is asking permission to purchase a number of items to stock the new trailer. She is thinking that totally this would cost around \$6,000.00 and would be paid from a grant. Dave Dolezal moves to okay the equipment purchases. Anita Hess seconded and the motion carried 3-0.


ADJOURNMENT:

This session of the Board of Commissioners of Noble County was adjourned at approximately 2:00 pm recessed from day to day until May 23, 2022

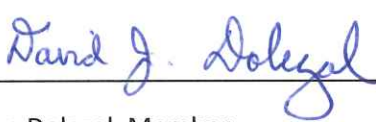
Dated this 23RD day of May, 2022



Gary D. Leatherman, President



Anita Hess, Vice President



Dave Dolezal, Member

• ATTESTED: 

Tonya L. Jones, Auditor