

**MINUTES OF A REGULAR SESSION OF THE  
BOARD OF COMMISSIONERS HELD March 25, 2019**

Comes now the hour of 8:30am. on the 25<sup>th</sup> day of March 2019, in the Commissioners Room in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President  
Justin Stump, Member

ABSENT:

Anita Hess, Vice President

Also present were:

Jacqueline L Knafel, County Coordinator  
Dennis Graft, Noble County Attorney  
Matt Getts, KPC Media  
Max Weber, Noble County Sheriff  
Richard Rogers, Highway Superintendent  
Zack Smith, Highway Engineer  
Representatives from ARC of Noble County

Gary Leatherman, President of the Noble County Commissioners opened the meeting at approximately 8:30 AM.

**CORRESPONDENCE**

- Indiana State Department of Health - information concerning Weights & Measures Inspector Training.
- IDEM - Ashley Industrial Molding permit renewal
- IDEM - Dexter Axle permit renewal
- Josh Meinika concerns about 507 N York St. Albion Indiana and issues of maintenance of the property

**MINUTES**

Minutes of the February 25, 2019 and March 11, 2019 minutes were read and approved with a motion from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.

**PAYROLL**

Payroll dated 03/28/19 for the time period of 03/01/19 – 03/14-19 containing 6 pages and totaling \$392,113.82 was reviewed and approved by a motion coming from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.

**NEW BUSINESS**

The Noble County Health Department is requesting the commissioners signature on an agreement with the Public Health and Preparedness Commission for a purchase of the 2019 Chevy Traverse. Motion to sign the agreement came from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.

**PROCLAMATION**

Mitch Fiandt had sent a Public Safety Telecommunicators Week proclamation for the week of 04/14/19 -04-20-19 for the commissioner's signatures. Justin Stump moved to sign the proclamation with a second coming from Gary Leatherman. Motion carried 2-0.

**E-911 DISPATCHER**

An employee in the dispatcher center had gone from full time to part time and is now back in full time status. The span between her being a full-time employee exceeded the 6-month period for getting her seniority, vacation etc..... back. She came before the commissioners to request the time be reinstated. After considering the fact that the employee was in part time statue during

her separation the commissioners moved to reinstate her seniority and vacation time with a motion from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.

#### CLAIMS

- Court Claims containing 5 pages and totaling \$23,396.35 were approved with a motion from Justin Stump and a second from Gary Leatherman. Motion carried 2-0.
- Regular Claim containing 11 pages, totaling \$596,181.82 and supplemental claims of 1 page and totaling \$14,079,017.79 of which \$14,000,000.00 was invested money was also approved with a motion from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.

#### HIGHWAY

Richard Rogers, Highway Superintendent, was here to update the commissioners on the construction issues:

- Utility Permits – Frontier Communication – duly entered
- Driveway variance – This is for a drive on 50 W which is 50' short of sight distance however, the highway department is not reporting any issues with the location. Justin Stump moved to approve the variance. Gary Leatherman seconded the motion. Motion carried 2-0.
- Driveway variance – Burrough is the property owner at Big Lake and it is close to an intersection. Richard had inspected the area and indicated that the location was okay and that there were no issues with drainage with this location. Justin Stump moved to approve the variance with second from Gary Leatherman. Motion carried 2-0.
- Driveway Variance – this is a property on 900 N near Topeka and owned by a Troyer. This is 125' short of sight distance and because of the high volume of horse and buggy travel, Richard is suggesting that as a part of the variance approval that Mr. Troyer is responsible for the cost of "hidden driveway" signs in the area. Justin Stump moved to approve the variance with the stipulation that Hidden Driveway signs be installed with the cost of such signage being the responsibility of the homeowner. Gary Leatherman seconded the motion. Motion carried 2-0.
- Richard had secured 2 quotes for sign posts. Justin moved to approve the lowest quote of \$6525.00. Gary Leatherman seconded the motion. Motion carried 2-0.
- Richard reported that the Highway was busy replacing culverts, patching and debrushing.

#### ENGINEERING

Zack Smith, Highway Engineer, was present with the following engineering information for the commissioners:

- Zack reported that he had no information as of today concerning the community crossing grant and was expecting notification at any time.
- There was no update on Bridge 147 or County Road 400 N
- The new 4-year cycle on Bridge Inspection will be starting in the next couple of weeks.
- Zack had a LPA voucher for Bridge 136 for signature. This was for preliminary engineering at a cost of \$16,000.00. Motion to sign the LPA voucher came from Justin Stump and was seconded by Gary Leatherman. Motion carried 2-0.
- Baseline Road also had a LPA voucher for signature. Motion to sign this LPA voucher came from Justin Stump. Gary Leatherman seconded the motion. Motion carried 2-0.
- Bridge 55 – Zack reported that this bridge is set for an October build.
- Bridge 77 – Zack reported that the construction on this bridge is going smoothly.
- There is an issue with drainage in a subdivision near Kendallville. The owner is looking for some direction as to how to handle or fix the problem. This is in the Kendallville Zoning boundaries but the road involved is maintained by the highway department. Zack reported that it seems to be more of a drainage issue but has not heard back from the surveyor's office. Zack will contact the owner back and have him pursue a solution on his own.
- Road Ratings will begin next week with Richard riding with the township drivers to update the ratings for county roads,
- Matt Getts took the opportunity to thank the highway department for making county road 415 N a safer road with debrushing at intersection on that road.

## NOBLE TRAILS ORDINANCE

Dennis Graft, Noble County Attorney, had finished his review of the Noble Trails Ordinance presented a couple of weeks ago to the commissioners by Terry Gaff. Justin Stump moved to advertise the public hearing on the ordinance as presented by Mr. Graft. Gary Leatherman seconded the motion. Motion carried 2-0.

## ARC OF NOBLE COUNTY

Representatives of Noble County ARC were present to request that the month of March be designated as Disability Awareness Month. The staff and employees of Arc told of the many projects and fun things that happen at their location. Justin Stump moved to proclaim the month of March 2019 as Disability Awareness Month. Gary Leatherman seconded the motion. Motion carried 2-0.

## SHERIFF

Max Weber, Noble County Sheriff, was present to discuss the following information concerning his department:

- Police One Training – Max is looking into some on-line training which would save money on hotel, meals, and travel expenses. Max feels that the expense of the on-line training cost could be paid out of his drug task force money. Justin moved to go forward with this type of training. Gary Leatherman seconded the motion. Motion carried 2-0.
- The maintenance system for the generator is also in need of repair. This expense will be coming from the CCD Fund. Motion to repair the system alarm was made by Justin and seconded by Gary. Motion carried 2-0.
- Max also talked to the commissioners about having a “preventative maintenance plan” in place. Max has talked to Mathew Steckley who does this work and has estimated the cost to be no more than \$6,000.00. Mr. Steckley would review all aspects of the maintenance at the Noble County Jail and set up the plan as well as a scheduled work plan to assure that all things are working efficiently at the jail. Justin moved to approve Mathew Steckley to do this plan not to exceed the \$6,000.00 mark as discussed. Gary Leatherman seconded the motion. Motion carried 2-0.
- Virtual School – there is a program that is available through the state of Indiana, that will allow individuals to get a high school diploma. The individual would sign up for the program on line and take the courses needed to get a high school diploma – this in not a GED program. If the individual signs up and then for whatever reason does not visit the sight and take the courses on a continual basis, the sheriff’s department would be notified and they would check on the individual to see why they are no longer doing the course. Max indicated that this check can be a letter, a phone call or a visit to the individual’s home to see why they are not progressing through the program. The sheriff’s department will get a monthly check for being involved with this program. Max indicated he thought this would be an excellent way to bring in additional revenue for something that didn’t take a whole lot of time by the department. This money he would like to use for training and maintenance items at the department. This would involve an ordinance on the part of the commissioners and with the direction of the commissioners, Dennis Graft will draft the ordinance for further review.
- Book in fee - Max has talked to other counties that have a book in fee and is getting the commissioners feelings about doing something along these lines. This revenue would go towards police pension funding. Max does want it to be a big amount but would like to implement some amount for booking fees for those arrested for misdemeanors or felonies. Again, Dennis will draft an ordinance for review.
- Max reported that he is looking at quotes for a new metal detector for security on the first floor of the courthouse.
- Lastly, Max reported that the old K-9 car will be assigned now to the prosecutor’s office.

## 911 DIRECTOR

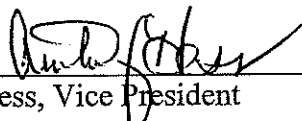
With Mitch Fandt, current 911 director, retiring in May, a job posting has been drafted by Jackie Knafel, County Coordinator, for review by the commissioners. Having reviewed the posting and named April 5, 2019 as the final day of acceptance for applications, Jackie is directed to post the position.

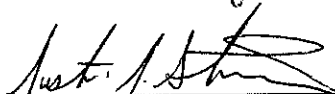
**ADJOURNMENT**

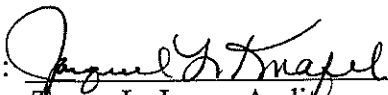
This session of the Board of Commissioners of Noble County was at approximately 10:42AM recessed from day to day until April 8, 2019.

Dated this 8<sup>th</sup> day of April, 2019

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Gary D. Leatherman, President

  
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Anita Hess, Vice President

  
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Justin Stump, Member

ATTESTED:   
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Tonya L. Jones, Auditor