

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD December 18, 2017**

Comes now the hour of 8:30 A.M. on the 18th day of December, 2017, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Dave Abbott, Member
Dave Dolezal, Vice President

Also present were:

Jacqueline L Knafel, County Coordinator
Dennis Graft, Noble County Attorney
Matt Getts from KPC Media
Steve Hook, GIS Manager
Zack Smith, Highway Engineer
Mark Goodrich, Highway Superintendent

Gary Leatherman, President of the Commissioners, brought the meeting to order at approximately 8:30AM.

GIS PURCHASE

Steve Hook, GIS Manager, came before the commissioners to get permission for a purchase over \$500.00. This is for 6 external hard drives for his department and will cost \$1219.74. If permitted – Steve plans to encumber the money as the actual invoice will be paid out of next years budget. Motion to allow this purchase came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.

MINUTES

Minutes of the December 11, 2017 meeting were read and approved as written. Motion to approve the minutes came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.

PAYROLL

Payroll dated 12/21/2017 for the time period of 11/24/17 through 12/07/17 containing 6 pages and totaling \$368,203.37. was approved with a motion from Dave Abbott. Dave Dolezal seconded the motion. Motion carried 3-0.

CLAIMS

There were 11 pages of claims totaling \$728,441.68 reviewed and approved by the commissioners with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

MISC. CLAIMS

There was 1 page of misc. claims also review with a total being \$56,897.28. Motion to approve these came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.

CORRESPONDENCE

- DNR – information concerning the comprehensive plan for the Noble County Parks Department. Jackie has sent a copy of the letter on to Ray Scott.
- DNR – information concerning the Kneipp Springs facility being considered as a historical district.

WE CARE CONTRACT

The contract renewal with WECARE TLC was signed for one year. The commissioners had originally been sent a 3-year contract -but wanted this contract to correspond with our current health insurance contract. Motion to sign the one-year contract came from Dave Abbott with a second from Dave Dolezal. Motion carried 3-0. Signed document e-mail to Amy Robertson 12/18/17.

STOP LOSS CARRIER CONTRACT

A renewal contract was also reviewed for Gerber Life who is our current stop loss carrier. Motion to sign this contract came from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0. Copy of the sign document was e-mailed to Natalie Krebs on 12/18/17.

PROFESSIONAL EMPLOYMENT VERIFICATION

A professional Employment verification form from the Floodplain Manager Program for Kenneth Hughes was signed by the commissioners with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.

HIGHWAY

Mark Goodrich, Highway Superintendent, was present for the following update on construction:

- Mark reported that the final culvert replacement for the year was completed last week.
- The camp crew along with the highway department are beginning brush work today. Mark indicated that the spraying that was done last summer has really helped and consequently less brush cutting is necessary.
- The department has some minor bridge repairs in 4 different areas that need to be completed and will work as long as the weather holds to finish those repairs.
- Mark is checking on prices to rent a bump grinder to repair bumps in the roads and then these areas will be replaced with tar.

Zack Smith, Highway Engineer, had the following engineering business to report:

- The newly completed Bridges 16 and 24 will have a final inspection and then will be removed from the annual list of bridges to be inspected. Zack will then be updating the bridge report and have that ready for review in January.
- Bridge 147 – they have closed out the design phase of the project and this will be put out to bid in 2018.
- Bridge 139 – this bridge is on hold until spring
- Bridge 6 – this bridge was put out to bid this past summer, but only received one bid and Zack recommended that we wait until this spring to insure more competitive bidding. The new title sheet was prepared and required commissioners signature. Motion to sign the sheet came from Dave Abbott and a second from Dave Dolezal. Motion carried 3-0.
- Bridge 77 – phase one is complete and this will also be put out for bid in the spring. This bridge will be replacing 3 culverts with one box culvert.
- LPA Call for Projects – the interview process will begin the second week of January, 2018.
- Annual Bids will be opened at the first meeting in January.
- Equipment Bid-Zack is stating that he currently has money in the 2018 for some equipment purchases and would like to purchase a new gradeall. The current gradeall is a 1980 and is in need of repairs. Motion to proceed with this project came from Dave Dolezal and seconded by Dave Abbott. Motion carried 3-0.
- Zack has completed a speed count on Appleton Road. This was requested by residents in the area and due to the fact that the new elementary school in that area. Zack is recommending that the speed be lowered to 40 to 45 MPH citing that the speed in the area ranged from 20MPH to over 70MPH with the medium around 40 – 45 MPH. Dave Dolezal moved to make the speed limit be set at 45mph. Dave Abbott seconded the motion. Motion carried 3-0. Zack will prepare the ordinance for a public hearing and further approval by the commissioners.

TAX SALE PROPERTY

Coffey Residence – Randy Jahn, an adjoining property owner to the Coffey property, is coming before the commissioners as a person interested in acquiring the Coffey property. Randy is wanting the property but after researching the property and talking with the sewer district in the area is unsure that he wants to proceed. The sewer district is unwilling to combine the property to allow Randy to pay one fee and between the taxes, ditch assessments and the sewer assessments would cost around \$800.00 a year and he thought that too high for that piece of ground. The sewer lien is really the biggest issue at hand and there is nothing that the county can do about that issue. At this point – unless Randy can resolve the sewer lien issue – he is not interested in the property.

UNSAFE HOUSING

Glenn Borders III and Mary Malle, were present to discuss an unsafe property owned by Glenn Border Jr. (Glenn III father) who has now passed away and the possible selling of the property to Mary Malle. Norm Lortie, building inspector, is also present for this session. This issue had

been discussed at previous meetings and Norm had asked Ms. Malle for a plan of action for the property if she would acquire the home. Ms. Malle is also wanting an assurance that if she purchased the property, she will be given time to make the necessary improvement to get it off the unsafe housing list. Ms. Malle's proposed process would be to completely gut the inside of the home, put a steel roof on the home and correct any structural damage. Norm was okay with her proposal but will keep a close watch on the progress being made. Dennis reminded Mr. Borders that an estate would need to be opened prior to the sale of the property. Dave Abbott made a motion to allow the improvements as proposed to the property pending the transfer of the property. Dave Dolezal seconded the motion. Motion carried 3-0.

Skidmore property – this was a mobile home on Steinbarger Lake and the home has been removed and Norm is suggesting that the commissioners close the file on this property as with the home being removed it is no longer an issue. Dave Dolezal moved to close the file on the Skidmore property. Dave Abbott seconded the motion. Motion carried 3-0.

HUD Property – this is also a property on Steinbarger Lake and the Secretary of Housing has removed this home also. Again, Norm is suggesting the closing of the file. Dave Dolezal moved to close the file with a second from Dave Abbott. Motion carried 3-0.

Rockey property – this property is located on Knapp Lake. Norm has tried many times to reach the owners – all of which have been unsuccessful attempts. Norm received only one bid for the removal of over \$9,000.00. Dave Dolezal moved to accept the one bid to remove the structure and foundation from John's Excavating. Dave Abbott seconded the motion. Motion carried 3-0. Upon further discussion, Norm mentioned that an adjoining property owner had voiced an interest in getting the property. Norm will contact him to see if he may be interested in acquiring the property and tear down the structure.

ENCUMBRANCES

The following encumbrances were requested:

- General fund – building 1001-47819-028 Unsafe Housing \$9105.00
motion to approve came from Dave Dolezal with a second coming from Dave Abbott.
Motion carried 3-0.
- General fund – commissioners 1001-21100-031 Office Supplies \$1880.73
motion to approve was made by Dave Abbott. Dave Dolezal seconded the motion.
Motion carried 3-0.
- CCD fund – County portion 1135-31700-206 computer maint. \$8800.00
motion to approve this encumbrance came from Dave Dolezal and was seconded by Dave Abbott. Motion carried 3-0.
- CCD fund – Highway

1135-43200-107 bridge repairs	\$617076.91
1135-43870-107 bridge 147	\$15676.92
1135-44001-107 bridge insp	\$7840.00
1135-43400-107 bridge 136	\$39000.00
1135-43600-107 baseline rd.	\$4813.70

Motion to approve the above encumbrances came from Dave Abbott and was seconded by Dave Dolezal. Motion carried 3-0.

- CEDIT 1112-47807-312 comprehensive plan \$8782.08
motion to approve came from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.

1112-47803-312 GIS (hard drives)	\$1219.74
1112-47803-312 GIS (pictometry)	\$15727.20

- Dave Dolezal moved to approve. Dave Abbott seconded. Motion carried 3-0.
 - CUM COURTHOUSE 1136-44302-207 building const \$5975.00
Dave Dolezal moved to approve. Dave Abbott seconded the motion. Motion carried 3-0.
 - Health dept. 1159-22100-208 Gas Oil & Lube \$1994.91
request was denied due to lack of funds with a motion from Dave Dolezal. Dave Abbott seconded the motion. Motion carried 3-0.
 - Storm & Erosion fund 2099-44100-257 furniture & equipment \$4876.52
Dave Dolezal moved to approve. Dave Abbott seconded the motion. Motion carried 3-0.
 - Adult Probation

2102-44000-246 computer hw/sw	\$8090.93
2102-37501-246 clothing allowance	\$1354.00
- Dave Dolezal moved to approve the above. Dave Abbott seconded the motion. Motion

Carried 3-0.

- Adult Probation 2102-18403-246 TB Testing \$100.00 the request was denied due to lack of funds with a motion from Dave Dolezal and a second from Dave Abbott. Motion carried 3-0.
- HIGHWAY 1176-22100-104 Gas Oil & Lube \$60000.00
1176-23200-104 Equipment repair \$30616.40
1176-22201-102 Salt \$13747.12

Motion to approve the highway encumbrances came from Dave Abbott and was seconded By Dave Dolezal. Motion carried 3-0.

RECESS

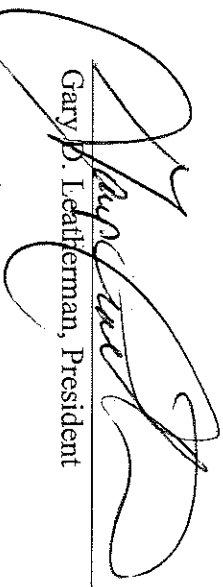
EXECUTIVE SESSION 1:10PM – 2:10PM

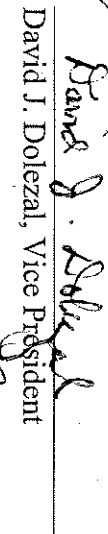
TAX SALE PROPERTIES

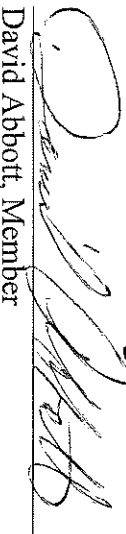
A list of properties was presented by Stephanie Leonhardt, deputy auditor, that were unsold on the recent tax sale. There are a couple of properties that the City of Kendallville are interested in and then some others had adjoining property owners who may be interested. Gary asked Stephanie to get signed commitments from the owners to assure the successful transfer of the properties. Dennis will be working closely with Stephanie to get the necessary paperwork done prior to the deadline.

ADJOURNMENT

This session of the Board of Commissioners of Noble County was at approximately 3:45PM recessed from day to day until January 8, 2018.


 Gary D. Leatherman, President


 David J. Dolezal, Vice President


 David Abbott, Member

ATTESTED: 
 Tonya L. Marks, Auditor