

**MINUTES OF A REGULAR SESSION OF THE
BOARD OF COMMISSIONERS HELD December 17, 2018**

Comes now the hour of 8:30 A.M. on the 17th day of December, 2018, in the Commissioners Court in the Noble County Courthouse, Albion, Indiana, being the time, date and place set for a regular session of the Board of Commissioners of Noble County, Indiana.

Present were:

Gary Leatherman, President
Anita Hess Member
Dave Dolezal, Vice President

Also present were:

Jacqueline L Knafel, County Coordinator
Matt Getts, KPC Media
Zack Smith, Highway Engineer
Richard Rogers, Highway Superintendent
Lori Gagen – Black Pine Animal Sanctuary
Doug Keenan, 4-H Agent
Norm Lortie – Building Inspector
Stephanie Leonhardt, Deputy Auditor

Gary Leatherman, President Board of Commissioners brought the meeting to order at approximately 8:30AM.

CORRESPONDENCE

- Marketing Meeting at the CVB – meeting dates and invitation to attend
- DNR – Notice of the Brimfield School #2 being designated as a Historical Building.
- Notice from the Indiana Historical Bureau that Sarah Knopp has been named Noble County Historian
- Landfill – Haines report leachate disposal
- Weights and Measures - notification from the State stressing the importance of attending training sessions.

PAYROLL

Payroll for the period of 11/23/18 through 12/06/18 and dated 12/20/18 was reviewed by the commissioners. Anita Hess moved to approve the payroll report containing 6 pages and totaling \$390,920.65. Dave Dolezal seconded the motion. Motion carried 3-0.

CLAIM:

- Regular Claims – The regular claims were reviewed with Nicole Noe, Deputy Auditor. The report contained 11 pages and totaled \$501,168.44.
 - Misc. Claims report #1 – this was a 1-page report that totaled \$40,521.89
 - Misc. Claims report #2 – this was a 1-page report that totaled \$358,368.14
- Dave Dolezal moved to approve all the claims listed above. Anita Hess seconded the motion. Motion carried 3-0.

LETTER

The commissioners have prepared a letter of recommendation to the International Association of Emergency Managers for Mick Newton. The letter was signed with a motion from Dave Dolezal and a second from Anita Hess. Motion carried 3-0.

Mick Dave approve Anita 2nd 3-0

HEALTH INSURANCE

A proposed Policy Term was signed with a motion from Anita Hess and a second from Dave Dolezal. Motion carried 3-0.

HIGHWAY

Richard Rogers, Highway Superintendent, was present to discuss construction issues with the commissioners:

- Utility permits were received from Frontier Communications.

- WA Jones will be equipping the 3 new pickups that have been purchased at a cost of \$31,386.00. Motion to proceed was made by Dave Dolezal and seconded by Anita Hess. Motion carried 3-0.
- Brush Tractors have been out for the past week along with right of way spraying continuing.
- Culvert work continues and will continue as long as the nice weather continues.
- Striping on 150 E and 600 N will be done soon and that will conclude the striping project for 2018.

Engineering Business

Zack Smith, Highway Engineer, was present for the engineering business from the department:

- Annual Bids – Zack has reviewed the bids and provided a summary of all of the bids to the commissioners. Dave Dolezal moved to accept the bids as presented. Anita Hess seconded the motion. Motion carried 3-0.
- LPA Call for project – Bridge 134 submitted and it has been accepted. Zack is hoping to know something in March.
- Community Crossing – Zack will be submitting 6 projects for CC money. He has prepared a Financial Commitment Letter for the council to sign at their January meeting.
- Bridge 147 – this is complete and has been inspected.
- Bridge 136 – phase I design continues due to the complicated project.
- Baseline Road – Zack informed the commissioners that some additional money may have to be moved to pay for some additional ROW acquisition.
- 400 N – the design process continues
- Bridge 55 – this is in the bidding process and bids will be opened at the 1/28/19 commissioner meeting.
- The Fuel Pump Project is for the most part complete --- Zack is expecting that gas will be delivered today for the new pumps.
- 325 E – still awaiting title work to complete the project.
- Zack report that the \$60,000.00 that was agreed upon with IDOT has still not been received for the repair work on 600 N.
- There was discussion about adding 5 cents a gallon to other departments to be put into a fund for maintenance on the new fuel station. That will give up a fund to pay for repairs in the future.
- Federal Grant Program or SAM requires a letter from the commissioners naming an administrator of the program. Zack is will to assume this responsibility and the letter was signed with a motion from Dave Dolezal. Anita Hess seconded the motion. Motion carried 3-0.
- Zack advised the commissioners that he is almost done with the 120-page Highway Safety document. He is in hopes it will be complete for the January meeting.

BLACK PINE/NOBLE COUNTY 4-H

Barb Smith, Ted Kirsons, Ted Storer, Kerri Garvin and Lori Gagen were here from Black Pine Animal Sanctuary along with David Roesener, Betty Davis, Cara Skidgel, David Dressler and Doug Keenan from the 4-H Exhibit Corp. to discuss an agreement for the land usage at the county owned 4-H park. Doug Keenan and Lori Gagen were the spokesmen for the group and indicated that they had come to an agreement concerning the building at the park. Now it is more the issue of land ownership and the commissioners are the ones that will need to determine whether to sell or continue leasing or give the land to Black Pine. There seems to be varying opinions when it comes to the land. At the very least the lease agreements need to be cleaned up as one of them overlaps the other. Discussions will continue.

UNSAFE HOUSING

Norm Lortie, Building Inspector, is here to discuss two properties:

- Middleton – the property was bought by a neighbor on tax sale and the neighbor has taken down the house. Norm is recommending this case be closed as it is no longer to be considered an issue with the home gone. Dave Dolezal moved to close the Middleton case. Anita Hess seconded the motion. Motion carried 3-0.
- Colen Property - Norm reported that this case is still pending as the Colen's have left the property go back to the Mortgage company. The company is in California and he has been working with a branch out of Fort Wayne. The company has had the home removed but there still remains a basement. The property is roped off and Norm does not understand why the mortgage company does not sell the property as is. He indicated that the basement

is in good shape but the company is telling him that they plan to destroy the basement as well. Norm is suggesting that this remain open until the basement is gone also if that is their plans. Dave Dolezal moved to revisit this property on February 11, 2019 at 9:30AM. Anita Hess seconded the motion. Motion carried 3-0.

ENCUMBRANCES

The following were year end encumbrances that the various offices have requested:

- General Fund - Prosecutor – 1001-44100-010 Furniture & Equipment – This will allow a new desk to be bought for the newly elected Prosecutor – Invoice provided for \$2800.00 Motion to approve the encumbrance came from Dave Dolezal. Anita Hess seconded the motion. Motion carried 3-0.
- General Fund – Superior Court I – 1001-14704-038 – Superior Court is expecting transcript request because of the recent murder case – No invoice was provided so the motion was made by Anita Hess to approve pending an invoice or request for transcript. The amount requested was for \$1959.50. Dave Dolezal seconded the motion. Motion carried 3-0.
- General Fund – Council Furniture & Equipment – 1001-44100-042 – Michele Bricker has a new chair ordered for the prosecutor and an invoice for \$294.99 has been submitted. Motion to approve the encumbrance comes from Dave Dolezal and is seconded by Anita Hess. Motion carried 3-0.
- Highway - 1176-23301-104 Grader Blades for \$25,990.00, 1176-41100-104 Building Plant Equipment for \$25,211.88 and 1176-24600-201 Field Supplies for \$3,749.75 were approved with a motion from Anita Hess and a second from Dave Dolezal. Motion carried 3-0. Invoice or contracts supplied
- Highway - CCD fund - 1135-43200-107 Bridge Repairs for \$456,040.19 and 1135-43400-107 Bridge 135 for \$65,548.37 were both approved for encumbrance with a motion from Anita Hess. Dave Dolezal seconded the motion. Motion carried 3-0.

CREDIT AMENDMENT

Jackie Knafel present a Credit amendment for the Commissioners requesting that Project 14 for Real Estate Acquisition and Project 15 Facility Renovation be added to this years CREDIT plan. This will enable the purchase of land near the landfill and will enable the highway to upgrade the fuel tanks at the highway department. Motion to approve the amendments came from Anita Hess. Dave Dolezal seconded the motion. Motion carried 3-0.

INTERLOCAL AGREEMENT ALBION

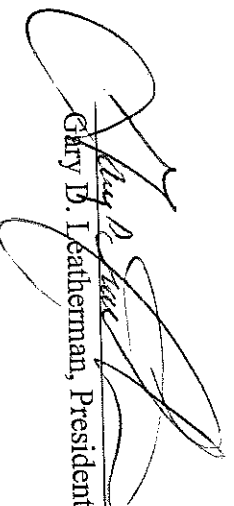
An interlocal Agreement was signed by the commissioners with the Town of Albion. This is in reference to the Spillman project at the Sheriff's department. Motion to sign the agreement came from Dave Dolezal and was seconded by Anita Hess. Motion carried 3-0.

COMMISSIONERS TAX SALE CERTIFICATES

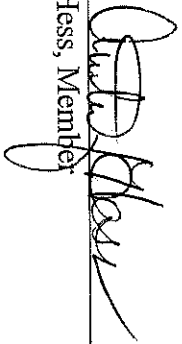
Stephanie Leonhardt, Deputy Auditor, was present to discuss tax sale properties with the commissioners. She indicated that there are interested adjacent property owners who are interested in assuming ownership. Each property was discussed and Stephanie was asked to get a confirmation from those interested and have county attorney Dennis Graff take the next step to transfer these properties.

ADJOURNMENT

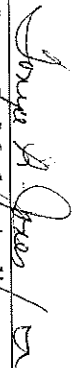
This session of the Board of Commissioners of Noble County was at approximately 3:10PM recessed from day to day until January 14, 2019.


Gary D. Leatherman, President
1-14-19

David J. Dolezal, Vice President



Anita Hess, Member

ATTESTED: 

Tonya L. Marks, Auditor