

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, JULY 17, 2023, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *Information Systems – Jeremy Stevens*
    - i. Howard County Website Photo Contest
  - B. *Health Department- Kelly Carpenter*
    - i. County Employee Flu Shots
  - C. *Maintenance Department- Bill Stonestreet*
    - i. Water Heater System Replacement for Work Release
    - ii. Hot Water Circulation system repair at HCCJC
- V. New Business
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

R. BRAD BRAY, PRESIDENT  
JACK W. DODD, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

**HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: JULY 3, 2023**

The Howard County Board of Commissioners met in Regular Session on Monday, July 3, 2023, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Brad Bray, Vice President Jack Dodd, Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Lieutenant Todd Prifogle and conducted by President Brad Bray. President Bray led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the June 19, 2023, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski, Commissioner Dodd seconded the motion, and the motion carried.

**IN THE MATTER OF SPECIAL ANNOUNCEMENTS & RECOGNITION:**

***Employee Service Awards:***

The Commissioners congratulated the following county employees, and Commissioner Dodd read their Employee Service Awards into the record:

<b>Employee</b>	<b>Years of Service</b>	<b>Employee</b>	<b>Years of Service</b>
Angela Foust	45	Sarah Smith	10
Todd Cripe	40	Michael Kennedy	10
Susan Thompson	30	Angela Monroe-Nelson	10
William Baldrige	30	Michelle Ege	10
Trenton Casler	30	Abigail Bock	5
Rosalie Prifogle	25	Tucker Metcalf	5
Rhonda Summers	25	Tyler Curnutt	5
Keith Chesshir Jr	20	Traci Ottinger	5
Rebecca Vent	20	Justin Bohannon	5
Jacob Gibson	15	Peggy McMinn	5
Karen Windsor	15	Robert Cohee	5
Amy Lovall	10	Michael Carson	5
Dorothy Salsberry	10	Gregory Duke	5
Susan Kennedy	10	Richard Cotterell	5
Billie Jo Warnock	10	Andrea Graham	5
Cheryl Griffin	10	Cynthia Fawcett	5

**IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

**SURVEYORS DEPARTMENT**

***Ordinance 2023-BCCO-26***

Stormwater District Administrator Greg Lake presented Ordinance No. 2023-BCCO-26 for Howard County regulating excavation in or upon county property and drainage discharges on to county roads and rights of way. Ordinance No. 2023-BCCO-26 was submitted and approved as presented on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Dodd, and the motion carried

**IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on June 30, 2023, in the amount of \$982,512.10 was submitted and approved on a motion made by Commissioner Dodd. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on June 30, 2023, in the amount of \$982,512.10 was submitted and approved as presented on a motion made by Commissioner Dodd. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid July 3, 2023, in the amount of \$1,749,121.58 was submitted and approved as presented on a motion made by Commissioner Dodd. The motion was seconded by Commissioner Lipinski, and the motion carried.
4. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
  - a. Weights & Measures Report for June 2023

**IN THE MATTER OF ATTORNEY ISSUES:**

County Attorney Alan Wilson presented an amendment to Resolution No. 2023-BCCR-4 to update the county's capital asset policy threshold. Resolution No. 2023-BCCR-4 was submitted and approved as presented on a motion made by Commissioner Dodd. The motion was seconded by Commissioner Lipinski, and the motion carried.

County Attorney Alan Wilson presented the Ordinance No. 2023-BCCO-20 to modify the Veterans Burial Allowances. Ordinance No. 2023-BCCO-20 was submitted and approved as presented on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Dodd, and the motion carried.

**IN THE MATTER OF COMMISSIONER ISSUES:**

Commissioner Lipinski asked Attorney Wilson if any progress had been made to the Steven's property. Commissioner Lipinski has received two more phone calls since the last meeting and that the situation is getting worse. Attorney Wilson stated that he is still waiting on the bids to come in.

*There being no further business to come before the Board of Commissioners at this time  
the meeting was adjourned at 4:10 p.m. on a motion made by Commissioner Dodd.  
The motion was seconded by Commissioner Lipinski, and the motion carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
R. BRAD BRAY, PRESIDENT

\_\_\_\_\_  
JACK W. DODD, VICE PRESIDENT

\_\_\_\_\_  
JEFF S. LIPINSKI, MEMBER

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: July 3, 2023

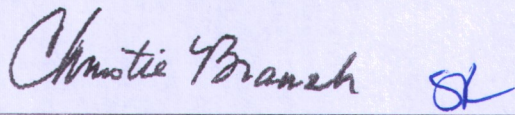
# Signature Page for Howard County Payroll Expense Docket

Date 07/14/2023

Gross Payroll \$ 962,493.22

Total Amount of Payroll Expense Docket \$ 962,493.22

I approve that there is sufficient money in the bank account to pay out the attached docket.



Christie Branch, Howard County Treasurer

## Howard County Commissioners

\_\_\_\_\_  
R. Brad Bray, President

\_\_\_\_\_  
Jack W. Dodd, Vice President

\_\_\_\_\_  
Jeff Lipinski, Member

**Attest:**

\_\_\_\_\_  
Jessica Secrease, Howard County Auditor

## COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on July 14, 2023.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$ 21,222.38		<b>Co. Gen Total</b>	\$ 654,130.23
Auditor	\$ 18,757.03			
Treasurer	\$ 7,925.69		Health	\$ 32,163.77
Recorder	\$ 7,596.01		Highway	\$ 53,602.22
Sheriff	\$ 292,656.18		CASA	\$ 6,048.95
Surveyor	\$ 11,459.44		Recycling	\$ 10,840.76
Coroner	\$ 6,729.48		GCC	\$ 10,344.31
Co. Assessor	\$ 8,092.66		Howard Haven	\$ 7,535.84
Prosecutor	\$ 79,864.25		IT	\$ 9,123.43
Co Agent	\$ 4,481.26		Magistrate	\$ 3,340.38
Veterans Svcs	\$ 4,501.83		Kinsey	\$ 88,812.64
Center Assess	\$ 5,876.43		Kinsey	\$ 5,467.00
Pers/Comm	\$ 15,856.17		Juv Probation	\$ 21,622.44
Museum	\$ 5,458.89		Comm Corr	\$ 59,461.25
Superior I	\$ 6,890.76			
Superior II	\$ 6,890.76			
Superior III	\$ 38,272.95			
Adult Probation	\$ 8,937.04			
Superior IV	\$ 6,890.76			
Circuit Court	\$ 9,604.04			
Public Defender	\$ 51,034.54			
EMA	\$ 6,118.00			
Weights & Measures	\$ 2,193.88			
Maintenance	\$ 23,065.26			
Soil & Water	\$ 3,753.54			
<b>Sub-Total</b>	<b>\$ 654,130.23</b>	<b>TOTAL</b>	<b>\$ 962,493.22</b>	

**Witness my Hand and Seal of the  
Board of Commissioners, Howard County, On: July 17, 2023**

\_\_\_\_\_  
**R Brad Bray, President**

Attest:

\_\_\_\_\_  
**Jack W. Dodd , Vice-President**

\_\_\_\_\_  
**Jessica Secrease, Auditor**


\_\_\_\_\_  
**Jeff S. Lipinski, Member**

# Signature Page for Howard County Docket and Accounts Payable Register

Date: July 17, 2023

Total amount of docket: \$907,695.53

I approve that there is sufficient money in the bank account to pay out the attached docket.

A handwritten signature in cursive script that reads "Christie Branch" followed by a horizontal line.

Christie Branch, Howard County Treasurer

## Howard County Commissioners:

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R. Brad Bray, President

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Jack W. Dodd, Vice President

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Jeff S. Lipinski, Member

## Attest:

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Jessica Secrease, Howard County Auditor