

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, FEBRUARY 19, 2024, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
  - A. Employee of the Month
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *PublicDefender's Office – Andrew Vandenbosch*
    - i. 4<sup>th</sup> Qtr. 2023 Public Defender Report
  - B. *Highway Department – Amber Tolle*
    - i. Highway Salt Barn Bid Opening
    - ii. Consultant On Call Agreement
    - iii. Right Of Entry Agreement- for CR 1250 Project
  - C. *Superior Court I – Judge Matthew Elkin*
    - i. Opioid Funds Budget Proposal
- V. New Business
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT  
R. BRAD BRAY, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

**HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: FEBRUARY 5, 2024**

The Howard County Board of Commissioners met in Regular Session on Monday, February 5, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease. Commissioner Bray was absent.

The meeting was called to order by Lieutenant Todd Prifogle and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

**IN THE MATTER OF SPECIAL ANNOUNCEMENTS & RECONGINTION:**

***Employee Service Awards***

The Commissioners congratulated the following county employees, and Commissioner Dodd read their Employee Service Awards into the record:

<b>Employee</b>	<b>Years of Service</b>
Braden Dean	5
Teri Turney	5
Denise White	5
Lisa Glancy	5
Kathryn Parker	5
Cassie Cover	5
Kaylee Wilson	5
Stacy Handy	5
Torie Kelley	10
Nicholas Weed	10
Karen K Johnson	15
Jacob Welker	20
Stephen Kline	25

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 16, 2024, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski. Commissioner Dodd seconded the motion, and the motion carried.

**IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

**CLERK'S OFFICE**

***2024 Contract with Attorney Jeremy A. Peelle, LLC DBA Peelle Law Office***

Clerk Debbie Stewart presented the Commissioners with a renewal of a contract with Jeremy Peelle. This contract would continue to allow Jeremy Peelle to collect payment for the County's traffic tickets. Commissioner Lipinski made a motion to accept the contract with Jeremy Peelle. Commissioner Dodd seconded the motion, and the motion carried.

***2024 Agreement with Computer Systems, Inc.***

Clerk Debbie Stewart presented the Computer Systems, Inc. (CSI) agreement that is for the license for the CSI case management system. The Clerk's Office refers to this system quite often. This contract is \$4,000.00 and will come out of the Clerk's Records Perpetuation Fund. Commissioner Lipinski made a motion to accept the CSI Software License Agreement. Commissioner Dodd seconded the motion, and the motion carried.

***2024 Agreement with Credit Collection Partners, Inc. DBA PayCourt***

Clerk Debbie Stewart presented the debt collection agreement with PayCourt to collect the criminal fees. They will charge a 30% fee to defendants. It will not cost the County anything. Commissioner Lipinski made a motion to accept the PayCourt Debt Collection Agreement. Commissioner Bray seconded the motion, and the motion carried.

***Ordinance No. 2024- BCCO-05 – Updated Election Worker Pay Schedule for Howard County***

Clerk Debbie Stewart presented Ordinance No. 2024-BCCO-05 to establish an updated election worker pay schedule in Howard County. Ordinance No. 2024-BCCO-05 was approved with a motion made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

**PLAN COMMISSION**

***Rezoning (Case 1-CZ-24)***

Plan Commission Executive Director Greg Sheline submitted Ordinance No. 2024-BCCO-04 for the rezoning of the property located at 3500 N. 700 E., Kokomo, Indiana from AG (Agriculture) to IA (Intense Agricultural). There was a favorable recommendation by the Board. There was no remonstrance. With the rezoning request having been heard, Commissioner Lipinski made a motion to approve Ordinance No. 2024-BCCO-04 as presented. Commissioner Dodd seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

***Turning Point Update***

Dr. Matthew Oliver, CEO of Turning Point, presented the Commissioners with a 2023 review of Turning Point. Dr. Oliver stated that over 400 people have been through the residential recovery stabilization center since they opened in November of 2022. Dr. Oliver stated that they served just under 2,000 people in 2023 and provide 24/7 services to the community. The most treated diagnosis was for Methamphetamine in 2023. Ninety percent of patients agree that Turning Point have been extremely helpful.

In 2017, Howard County had a much higher rate of overdose fatalities than the state and national average. Commissioner Lipinski asked why Howard County was so high in overdose fatalities. Dr. Oliver stated that Howard County has developed much more infrastructure and housing since 2017. He stated that Howard County has reduced their overdose deaths since 2017 because of Howard County investing in stabilization services.

Commissioner Lipinski asked how the remissions are at Turning Point. Dr. Oliver stated around two people per month would come back to the stabilization center in a 30-day period. He stated that they thank those who do return and want them to know that they are welcome to come back whenever it is necessary. Commissioner Lipinski asked if Turning Point will ever be sustainable without receiving funds from the County. Dr. Oliver stated that he doesn't think so and that he believes that local government investment is a need.

Commissioner Dodd asked how many of their services are reimbursed by insurance. Dr. Oliver stated the about 20% of their services are reimbursed. He stated that a lot of things are paid for with grant dollars.

Commissioner Lipinski asked if Turning Point's board members were volunteers. Dr. Oliver stated that all their board members are volunteers and not paid.

Paul Wyman, Turning Point Board President, thanked Dr. Oliver and the entire staff at Turning Point for all their work. Mr. Wyman stated that the County has led the way in the creation of Turning Point as well as many other things. He stated that the abatement dollars that the County gave to Turning Point went straight to helping people in the community. He stated that, right now, they do not work with commercial insurance. Mr. Wyman stated that they have no contract with Stellantis, unlike many people assume. Mr. Wyman stated that they are hoping to continue to have support from the County moving forward in order to keep providing their services to the community.

Mr. Lipinski asked Dr. Oliver how many jobs they have created. Mr. Oliver stated that right now they have 60 staff members and have helped many more find jobs through recovery.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on January 26, 2024, in the amounts of \$1,040,613.41 were submitted and approved on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on January 26, 2024, in the amounts of \$1,040,613.41 were submitted and approved as presented on a motion made by Commissioner Bray. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid February 5, 2024, in the amount of \$2,972,940.26 was submitted and approved as presented on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.
4. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
  - a. Treasurer's Monthly Report for December 2023

**IN THE MATTER OF PUBLIC COMMENT:**

*Resident Brad Semon of 10954 E. 100 S., Greentown, Indiana:* Mr. Semon stated that Grant County put a moratorium on solar and wind projects in their county until everything is worked out. Mr. Semon suggested that maybe Howard County could do the same thing until the ordinance is correct. Mr. Semon asked Commissioner Dodd if he had ever consulted with companies like Grainger Industrial Supply or Eng Solar to collect fees from them. Commissioner Dodd stated that he had not.

*There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:44 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Dodd, and the motion carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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JACK W. DODD, PRESIDENT

\_\_\_\_\_  
R. BRAD BRAY, VICE PRESIDENT

\_\_\_\_\_  
JEFF S. LIPINSKI, MEMBER

**ATTEST:**

\_\_\_\_\_  
JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: February 5, 2024

**AGREEMENT FOR RIGHT-OF-ENTRY  
BY HOWARD COUNTY, INDIANA  
ONTO PRIVATE PROPERTY**

We (I), the undersigned, being the Owner(s) of real estate, situated in Howard County, Indiana located approximately 100 N 1240 W, Kokomo, IN do hereby agree to give and grant to Howard County Highway Department and their hired contractors, the right, privilege and authority, for right-of-entry onto and/or across said real estate for the following purpose.

To Wit:

The County Road 1250 West Road Reconstruction and Resurfacing Project located from a point 20 feet north of the intersection of SR 22 and CR 1250 West to the intersection of CR 200 North and CR 1250 West.

The following are stipulations of the Agreement:

1. Owner and Howard County Highway Department agree that it is mutually beneficial for Howard County Highway Department or contractor to perform the work at this time, and that Owner acknowledges that this agreement is made in consideration of the representations, mutual benefits and promises stated herein.
2. The Right-of-Entry Agreement will commence upon the project Notice to Proceed and will be dissolved upon acceptance of the completed construction project.
3. Howard County Highway Department and any hired contractor will repair and restore all disturbed areas to equal or greater condition once all required construction work is completed.
4. Howard County Highway Department and any hired contractor agree to limit disturbances to construction limits of the above referenced project or minimal areas required to access said construction limits.
5. Any disturbances to the existing property prior to construction are not the responsibility of the Howard County Highway Department or any hired contractor and will not be entertained for compensation.
6. Howard County will not utilize large vibratory compaction equipment but will use a static roller with additional passes to attain proper compaction of the lightweight fill material required of the project.

Furthermore, the undersigned parties, do hereby agree to jointly and severally, release and hold the other, harmless from all suits, claims, or proceedings of any kind, as a result of the agreement.

Witness this fourteenth (14) day of February, 2024

Owner(s) -

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Owner(s)

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Address

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City, State & Zip

---

Howard County Highway Engineer

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Howard County Commissioner

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The following are stipulations of the Agreement:

1. Owner and Howard County Highway Department agree that it is mutually beneficial for Howard County Highway Department or contractor to perform the work at this time, and that Owner acknowledges that this agreement is made in consideration of the representations, mutual benefits and promises stated herein.
2. The Right-of-Entry Agreement will commence upon the project Notice to Proceed and will be dissolved upon acceptance of the completed construction project and the subsequent 2-year monitoring period.
3. Howard County Highway Department and any hired contractor will repair and restore all disturbed areas to equal or greater condition once all required construction work is completed.
4. Howard County Highway Department and any hired contractor agree to limit disturbances to construction limits of the above referenced project or minimal areas required to access said construction limits.
5. Any disturbances to the existing property prior to construction are not the responsibility of the Howard County Highway Department or any hired contractor and will not be entertained for compensation.
6. Howard County Highway agrees to install 3 geotechnical settlements plates along the construction limits on the Owners Property. These settlement plates will be installed prior to construction and monitored per INDOT standard monitoring practices. Monitoring will occur continue for a period of 2 years after construction is complete at a rate determined by INDOT standard specifications. Owner may request an additional monitoring reading by the County should there be sufficient reason to believe an issue with settlement has occurred. After the 2-year monitoring commitment period has concluded, the County will remove the settlement plates from the property and monitoring commitments and liability will be concluded as well.

7. Howard County will not utilize large vibratory compaction equipment but will use a static roller with additional passes to attain proper compaction of the lightweight fill material at the request of the Owner.

Furthermore, the undersigned parties, do hereby agree to jointly and severally, release and hold the other, harmless from all suits, claims, or proceedings of any kind, as a result of the agreement.

Witness this second day of February, 2024

Owner(s) -

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Owner(s)

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Address

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City, State & Zip

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Howard County Highway Engineer

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Howard County Commissioner

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## COMMISSIONERS' SALARY CLAIMS

The following claims have been filed with this office and will be presented for approval to the Board of Commissioners, Howard County, at this regular session to be paid on February 9, 2024.

Complete details of salary claims, Longevity & Sign on Bonus may be seen in the office of the County Auditor.

Clerk	\$	23,570.43		<b>Co. Gen Total</b>	\$	720,170.85	
Auditor	\$	21,437.79					
Treasurer	\$	8,210.04			Health	\$	47,977.42
Recorder	\$	7,908.37			Highway	\$	59,392.05
Sheriff	\$	325,259.47			CASA	\$	6,473.33
Surveyor	\$	9,238.53			Recycling	\$	10,438.20
Coroner	\$	7,290.81			GCC	\$	9,625.86
Co. Assessor	\$	8,701.63			Howard Haven	\$	8,148.61
Prosecutor	\$	68,907.03			IT	\$	10,244.61
Co Agent	\$	3,893.22			Magistrate	\$	3,507.46
Veterans Svcs	\$	5,600.68			Kinsey	\$	93,860.45
Center Assess	\$	6,392.11			Juv Probation	\$	23,128.71
HR	\$	3,970.04			Comm Corr	\$	58,951.14
Council	\$	3,435.11					
Commissioner	\$	11,909.50					
Museum	\$	5,731.89					
Superior I	\$	7,235.40					
Superior II	\$	9,840.40					
Superior III	\$	49,570.84					
Adult Probation	\$	9,384.03					
Superior IV	\$	10,853.20					
Circuit Court	\$	10,949.40					
Public Defender	\$	64,457.42					
EMA	\$	6,596.34					
Weights & Measures	\$	2,303.62					
Maintenance	\$	23,540.81					
Soil & Water	\$	3,982.74					
<b>Sub-Total</b>	<b>\$</b>	<b>720,170.85</b>		<b>TOTAL</b>	<b>\$</b>	<b>1,051,918.78</b>	

**Witness my Hand and Seal of the  
Board of Commissioners, Howard County, On: February 19, 2024**

\_\_\_\_\_  
Jack W. Dodd, President

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R. Brad Bray, Vice-President

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Jeff S. Lipinski, Member

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Jessica Secrease, Auditor

# Signature Page for Howard County Payroll Expense Docket

Date 02/09/2024

Gross Payroll \$ 1,051,918.78

Total Amount of Payroll Expense Docket \$ 1,051,918.78

I approve that there is sufficient money in the bank account to pay out the attached docket.

\_\_\_\_\_  
Christie Branch, Howard County Treasurer

## Howard County Commissioners

\_\_\_\_\_  
Jack W. Dodd, President

\_\_\_\_\_  
R. Brad Bray, Vice President

\_\_\_\_\_  
Jeff Lipinski, Member

### Attest:

\_\_\_\_\_  
Jessica Secrease, Howard County Auditor

**Signature Page for Howard County Docket and Accounts Payable Register**

Date: 2-19-2024

Total amount of docket: \$ 1,233,064.76

I approve that there is sufficient money in the bank account to pay out the attached docket.

Christie Branch, Howard County Treasurer

**Howard County Board of Commissioners:**

Jack W. Dodd, President

R. Brad Bray, Vice President

Jeff S. Lipinski, Member

**Attest:**

Jessica Secrease, Howard County Auditor