

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, SEPTEMBER 26, 2023, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2023-HCCO-37
 - A. *Sheriff's Office – Jerry Asher*
 - i. County General Fund – Sheriff: 1000.0005
 - B. *Information Systems – Jeremy Stevens*
 - i. Cumulative Capital Development Fund – Information Systems: 1138.9601
 - C. *Board of Commissioners – Brad Bray*
 - i. Opioid Restricted Fund: 1237
 - ii. Opioid Unrestricted Fund: 1238
 - iii. Meijer Opioid Settlement Fund: 1239
 - D. *Community Supervision – Dustin DeLong*
 - i. County User Fee – Project Income Fund: 2542
- IV. Transfers – Resolution No. 2023-HCCR-15
 - A. *Sheriff's Office – Jerry Asher*
 - i. LIT – Special Purpose Fund – Jail: 1114.0380
 - ii. LIT – Public Safety Fund: 1170
 - B. *Robert J. Kinsey Youth Center – Michelle Ege*
 - i. LIT – Special Purpose Fund – KYC – Emergency Shelter Care: 1114.9603
 - ii. LIT – Special Purpose Fund – KYC – Secure Detention: 1114.9605
- V. Salary Ordinance Amendments – Ordinance No. 2023-HCCO-38
- VI. Old Business
- VII. New Business
 - A. ProPEL U.S. 31 South Project
- VIII. Other Council Business
- IX. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: AUGUST 22, 2023

The Howard County Council met in Regular Session on Tuesday, August 22, 2023, at 4:02 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Tim Cuthbert, Martha J. Lake, Brett Sanders, Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. Council Member Bryan Alexander was absent. The meeting was called to order and conducted by Council President Roberts.

Councilman Sanders led the Pledge of Allegiance, and Councilman Roberts offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on July 25, 2023, having been previously submitted and reviewed, were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2023-HCCO-34 – ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-34 – Additional Appropriations one time, and the ordinance was acted upon as follows:

Additional Appropriations and Reductions	Requested	Approved
<u>9105 JUVENILE COMMUNITY CORRECTIONS PSC FUND:</u>		
11120 Juvenile Referee	30,600.00	30,600.00
12006 PSC Case Manager	10,000.00	10,000.00
15210 FICA	3,104.00	3,104.00
15220 PERF	6,630.00	6,630.00
15230 Insurance	7,366.00	7,366.00
20000 Incentives/Rewards	1,500.00	1,500.00
23802 Drug Screen Supplies	7,400.00	7,400.00
23804 Curriculum	500.00	500.00
32130 Travel & Training	8,800.00	8,800.00
32641 Drug Screens/Drug Court	1,000.00	1,000.00
35640 Rental/Lease Fees	700.00	700.00
<u>TOTAL JUVENILE COMMUNITY CORRECTION PSC FUND:</u>	77,600.00	77,600.00
<u>9114 JUVENILE DETENTION ALTERNATIVES INITIATIVE FUND:</u>		
20000 Supplies	4,000.00	4,000.00
31200 Contract Services	5,980.00	5,980.00
32130 Travel & Training	3,197.00	3,197.00
32600 Dues & Subscriptions	4,000.00	4,000.00
<u>TOTAL JDAI FUND:</u>	17,177.00	17,177.00
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	94,777.00	94,777.00

9105 Juvenile Community Corrections PSC Fund:

Assistant Chief Probation Officer Connie Burton requested to appropriate their State grant funding.

9114 Juvenile Detention Alternatives Initiative Fund:

Assistant Chief Probation Officer Connie Burton requested to appropriate their State grant funding.

The additional appropriations were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2023-HCCO-34 – Additional Appropriations. Councilman Cuthbert seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2023-HCCR-14– TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2023-HCCR-14 – Transfers one time, and the ordinance was acted upon as follows:

Transfer From	Transfer To	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>			
<u>0005 Sheriff:</u>			
11409 Overtime - Court Security Officer	12800 Overtime - Community Police	850.00	850.00
32520 Garage & Motor Repair	25200 Car Repair Supplies	9,000.00	9,000.00
<u>0225 Unified Courts:</u>			
32190 Transcripts	11215 Transcriptionist	10,000.00	10,000.00
<u>1114 LIT – SPECIAL PURPOSE FUND:</u>			
<u>9603 KYC – Emergency Shelter Care:</u>			
11713 Youth Manager	11917 Shift Supervisor	17,500.00	17,500.00
11713 Youth Manager	12011 Cooks	17,500.00	17,500.00
<u>9605 KYC – Secure Detention:</u>			
11713 Youth Manager	11136 Shift Supervisor	17,500.00	17,500.00
11713 Youth Manager	12011 Cooks	17,500.00	17,500.00
<u>1168 LOCAL HEALTH MAINTENANCE FUND:</u>			
11413 Part-Time Clerical	12014 Nursing Secretary	11,000.00	11,000.00
11413 Part-Time Clerical	15230 Insurance	3,000.00	3,000.00
11413 Part-Time Clerical	15220 PERF	1,500.00	1,500.00
<u>1206 LOCAL HEALTH TRUST FUND:</u>			
11413 Part-Time Clerical	12014 Nursing Secretary	11,000.00	11,000.00
11413 Part-Time Clerical	15230 Insurance	3,000.00	3,000.00
11413 Part-Time Clerical	15220 PERF	1,500.00	1,500.00

1000 County General Fund | 0005 Sheriff:

Sheriff Jerry Asher requested a transfer to cover additional overtime needed for the county fair. The second transfer was to cover supplies for their vehicles.

1000 County General Fund | 0225 Unified Courts:

Judge Matthew Elkin requested a transfer to cost for internal transcriptionists.

1114 LIT – Special Purpose Fund | 9603 KYC – Emergency Shelter Care:

Kinsey Youth Center Director Kathy Cates-Cullison requested a transfer to cover a shortage in the line items for the shift supervisors and cooks.

1114 LIT – Special Purpose Fund | 9605 KYC – Secure Detention:

Kinsey Youth Center Director Kathy Cates-Cullison requested a transfer to cover a shortage in the line items for the shift supervisors and cooks.

1168 Local Health Maintenance Fund:

Health Department Administrator James Vest requested a transfer to create a full-time clerical position.

1206 Local Health Trust Fund:

Health Department Administrator James Vest requested a transfer to create a full-time clerical position.

Councilwoman Lake made a motion to approve Resolution No. 2023-HCCR-14–Transfers as read. Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-35 – SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-35– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Amendments	Requested	Approved
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<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0005</u>	<u>Sheriff:</u>		
11409	Overtime - Court Security Officer	(850.00)	(850.00)
12800	Overtime - Community Police	850.00	850.00
<u>0225</u>	<u>Unified Courts:</u>		
11215	Transcriptionist	10,000.00	10,000.00
<u>1114</u>	<u>LIT – SPECIAL PURPOSE FUND:</u>		
<u>9603</u>	<u>KYC – Emergency Shelter Care:</u>		
11713	Youth Manager	(35,000.00)	(35,000.00)
11917	Shift Supervisor	17,500.00	17,500.00
12011	Cooks	17,500.00	17,500.00
<u>9605</u>	<u>KYC – Secure Detention:</u>		
11136	Shift Supervisors	17,500.00	17,500.00
11713	Youth Manager	(35,000.00)	(35,000.00)
12011	Cooks	17,500.00	17,500.00
<u>1168</u>	<u>LOCAL HEALTH MAINTENANCE FUND:</u>		
11413	Part-Time Clerical	(15,500.00)	(15,500.00)
12014	Nursing Secretary	11,000.00	11,000.00
15220	PERF	1,500.00	1,500.00
15230	Insurance	3,000.00	3,000.00
<u>1206</u>	<u>LOCAL HEALTH DEPARTMENT TRUST FUND:</u>		
11413	Part-Time Clerical	(15,500.00)	(15,500.00)
12014	Nursing Secretary	11,000.00	11,000.00
15220	PERF	1,500.00	1,500.00
15230	Insurance	3,000.00	3,000.00
<u>9105</u>	<u>JUVENILE COMMUNITY CORRECTIONS PSC FUND:</u>		
11120	Juvenile Referee	30,600.00	30,600.00
12006	PSC Case Manager	10,000.00	10,000.00
15210	FICA	3,104.00	3,104.00
15220	PERF	6,630.00	6,630.00
15230	Insurance	7,366.00	7,366.00

Councilwoman Lake made a motion to approve Ordinance No. 2023-HCCO-35 – Salary Ordinance Amendments as read; Councilman Faulkner seconded the motion, and the motion carried.

OTHER COUNCIL BUSINESS:

Council President Roberts announced that the Council’s annual budget hearings would be happening the following week on August 30th and 31st in the hearing room. He stated that he is looking forward to seeing everyone.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:23 p.m. on a motion made by Councilman Faulkner.
Councilwoman Lake seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARLY MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: August 22, 2023

ORDINANCE NO. 2023-HCCO-37 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2023 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

Additional Appropriations	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0005 Sheriff:</u>		
23210 Gas, Oil, & Lubricants	\$ 25,000 00	_____
32202 Utilites	\$ 140,000 00	_____
<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$ 165,000.00</u>	_____
<u>1138 CUMULATIVE CAPITAL DEVELOPMENT FUND:</u>		
<u>9601 Information Systems:</u>		
32460 Computer Maintenance	\$ 28,559 00	_____
47210 Equipment	\$ 10,642 00	_____
<u>TOTAL CUMULATIVE CAPITAL DEVELOPMENT FUND:</u>	<u>\$ 39,201.00</u>	_____
<u>1237 OPIOID RESTRICTED FUND:</u>		
30000 Other Services & Charges	\$ 139,217 17	_____
<u>TOTAL OPIOID RESTRICTED FUND:</u>	<u>\$ 139,217.17</u>	_____
<u>1238 OPIOID UNRESTRICTED FUND:</u>		
30000 Other Services & Charges	\$ 2,094 95	_____
<u>TOTAL OPIOID UNRESTRICTED FUND:</u>	<u>\$ 2,094.95</u>	_____
<u>1239 MEIJER OPIOID SETTLEMENT FUND:</u>		
31115 Donation	\$ 559,500 00	_____
31125 Donation Administration	\$ 3,000 00	_____
<u>TOTAL MEIJER OPIOID SETTLEMENT FUND:</u>	<u>\$ 562,500.00</u>	_____
<u>2542 COUNTY USER FEE - PROJECT INCOME FUND:</u>		
33131 Participant Meals	\$ 35,000 00	_____
35640 Rental/Lease Fees	\$ 184,000 00	_____
<u>TOTAL COUNTY USER FEE - PROJECT INCOME FUND:</u>	<u>\$ 219,000.00</u>	_____
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$ 1,127,013.12</u>	_____

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 26th day of September, 2023.
The additional appropriations were read in full for the second time and adopted this 26th day of September, 2023

The Howard County Council:

John J Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

RESOLUTION NO. 2023-HCCR-15 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below:

<u>Transfer From</u>		<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
<u>1114 LIT - SPECIAL PURPOSE FUND:</u>				
<u>0380 Jail:</u>				
11906 Correctional Officer	12200	Overtime - Correctional Officer	\$ 70,000 00	_____
12007 Part-Time Cook	12008	Part-Time Correctional Officer	\$ 15,000 00	_____
33740 Care of Individuals	23350	Institution & Medical Supplies	\$ 66,000 00	_____
<u>9603 KYC - Emergency Shelter Care:</u>				
11713 Youth Manager	32510	Building Structure Repair	\$ 50,000 00	_____
<u>9605 KYC - Secure Detention:</u>				
11713 Youth Manager	32510	Building Structure Repair	\$ 50,000 00	_____
<u>1170 LIT - PUBLIC SAFETY FUND:</u>				
12300 Dispatcher	12305	Overtime - Dispatcher	\$ 30,000 00	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 26th day of September, 2023
 Read in full for the second time and adopted this 26th day of September, 2023

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

 Jessica Secrease, Auditor

ORDINANCE NO. 2023-HCCO-38 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2023, through December 31, 2023, as originally approved for the year 2023, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments	Requested	Approved
<u>1114</u> <u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>0380</u> <u>Jail:</u>		
11906 Correctional Officer	\$ (70,000.00)	_____
12007 Part-Time Cook	\$ (15,000 00)	_____
12008 Part-Time Correctional Officer	\$ 15,000.00	_____
12200 Overtime - Correctional Officer	\$ 70,000 00	_____
<u>9603</u> <u>KYC - Emergency Shelter Care:</u>		
11713 Youth Manager	\$ (50,000.00)	_____
<u>9605</u> <u>KYC - Secure Detention:</u>		
11713 Youth Manager	\$ (50,000.00)	_____
<u>1170</u> <u>LIT- PUBLIC SAFETY FUND:</u>		
12300 Dispatcher	\$ (30,000 00)	_____
12305 Overtime - Dispatcher	\$ 30,000 00	_____

The salary amendments were presented to the Council of Howard County, Indiana, and read in full for the first time this 26th day of September, 2023
The salary amendments were read in full for the second time and adopted this 26th day of September, 2023.

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

INDIANA MEDIA GROUP
PO BOX 607
GREENSBURG IN 47240-0607
(877)253-7755
Fax (765)648-4229

ORDER CONFIRMATION

Salesperson: JENNIFER HENSLEY

Printed at 09/12/23 16:26 by jhen1

Acct #: 13227

Ad #: 1849111

Status: New WHOLD

HOWARD COUNTY AUDITOR
JESSICA SECREASE
HOW CO ADMINISTRATIO FL 2ND
222 N MAIN ST
KOKOMO IN 46901

Start: 09/16/2023 Stop: 09/16/2023
Times Ord: 1 Times Run: ***
LEG 2.00 X 42.00 Words: 258
Total LEG 84.00
Class: 105 PUBLIC NOTICES
Rate: LGOVT Cost: 68.22

Contact:

Phone: (765)456-2233

Fax#:

Email: jessica.secrease@howardcount

Agency:

Ad Descrpt: NOTICE TO TAXPAYERS OF AD
Given by: *

P.O. #:

Created: jhen1 09/12/23 16:16

Last Changed: jhen1 09/12/23 16:26

PUB ZONE EDT TP RUN DATES
KTRI KTR 95 S 09/16
KTOL KTR 95 S 09/16

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

INDIANA MEDIA GROUP
PO BOX 607
GREENSBURG IN 47240-0607
(877)253-7755
Fax (765)648-4229

ORDER CONFIRMATION (CONTINUED)

Salesperson: JENNIFER HENSLEY

Printed at 09/12/23 16:26 by jhen1

Acct #: 13227

Ad #: 1849111

Status: New WHOLD WHOI

NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Howard County, Indiana, that the proper legal officers of the Howard County Council, at their regular meeting place, at the Howard County Administration Center, 220 N. Main St., Room 338 (third floor), Kokomo, Indiana, at 4.00 p.m., September 26, 2023, will consider the following additional appropriations and/or reductions involved in changing the established budgets for the current year 2023

ADDITIONAL APPROPRIATION REQUESTS:

COUNTY GENERAL FUND:

SHERIFF:

Supplies	\$ 25,000.00
Other Services and Charges	\$140,000.00

TOTAL COUNTY GENERAL FUND: \$165,000.00

CUMULATIVE CAPITAL DEVELOPMENT FUND:

INFORMATION SYSTEMS:

Other Services and Charges	\$ 28,559.00
Capital Outlays	\$ 10,642.00

TOTAL CUMULATIVE CAPITAL DEVELOPMENT FUND: \$ 39,201.00

OPIOID RESTRICTED FUND:

Other Services and Charges	\$139,217.17
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TOTAL OPIOID RESTRICTED FUND: \$139,217.17

OPIOID UNRESTRICTED FUND:

Other Services and Charges	\$ 2,094.95
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TOTAL OPIOID UNRESTRICTED FUND: \$ 2,094.95

MEIJER OPIOID SETTLEMENT FUND:

Other Services and Charges	\$562,500.00
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TOTAL MEIJER OPIOID SETTLEMENT FUND: \$562,500.00

COUNTY USER FEE - PROJECT INCOME FUND:

Other Services and Charges	\$219,000.00
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TOTAL COUNTY USER FEE - PROJECT INCOME FUND: \$219,000.00

TOTAL NET ADDITIONAL APPROPRIATIONS FOR ALL FUNDS: \$1,127,013.12

Taxpayers attending the meeting will have a right to be heard. The Additional Appropriations and/or Appropriation Reductions as finally made will be referred to the Indiana Department of Local Government Finance. The Department will make written determination as to the sufficiency of funds to support the appropriation additions/reductions within fifteen (15) days of receipt of a certified copy of the action taken

Jessica Secrease
Auditor, Howard County

K-716 9/16 hspaxlp 1849111