

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, AUGUST 22, 2023, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2023-HCCO-34
 - A. *Juvenile Probation – Connie Burton*
 - i. Juvenile Community Corrections Problem Solving Court Fund: 9105
 - ii. Juvenile Detention Alternatives Initiative Grant Fund: 9114
- IV. Transfers – Resolution No. 2023-HCCR-14
 - A. *Sheriff's Office – Jerry Asher*
 - i. County General Fund – Sheriff: 1000.0005
 - B. *Unified Courts – Judge Matthew Elkin*
 - i. County General Fund – Unified Courts: 1000.0225
 - C. *Kinsey Youth Center – Mary Cates-Cullison*
 - i. LIT – Special Purpose Fund – Kinsey Youth Center: 1114.9603
 - ii. LIT – Special Purpose Fund – KYC Secure Detention: 1114.9605
 - D. *Health Department – James Vest*
 - i. Local Health Maintenance Fund: 1168
 - ii. Local Health Department Trust Fund: 1206
- V. Salary Ordinance Amendments – Ordinance No. 2023-HCCO-35
- VI. Old Business
- VII. New Business
- VIII. Other Council Business
- IX. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: JULY 25, 2023

The Howard County Council met in Regular Session on Tuesday, July 25, 2023, at 4:02 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Bryan Alexander, Tim Cuthbert, Martha J. Lake, Brett Sanders, Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. The meeting was called to order and conducted by Council President Roberts.

Councilman Alexander led the Pledge of Allegiance, and Councilman Maple offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on June 27, 2023, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilman Faulkner seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2023-HCCO-28 – ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-28 – Additional Appropriations one time, and the ordinance was acted upon as follows:

Additional Appropriations and Reductions	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0062 Election:</u>		
31210 Maintenance & Service Contracts	48,000.00	48,000.00
<u>0235 Probation:</u>		
47210 Equipment	2,100.00	2,100.00
<u>TOTAL COUNTY GENERAL FUND:</u>	50,100.00	50,100.00
<u>2100 SUPPLEMENTAL ADULT PROBATION FUND:</u>		
32640 Drug Screens	5,000.00	5,000.00
<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	5,000.00	5,000.00
<u>4903 SHERIFF WORK PROGRAM FUND:</u>		
22530 Supplies	1,250.00	1,250.00
32530 Equipment Repair	2,500.00	2,500.00
47210 Equipment	2,500.00	2,500.00
<u>TOTAL SHERIFF WORK PROGRAM FUND:</u>	6,250.00	6,250.00
<u>8126 PHEP GRANT FUND:</u>		
11724 Part-Time Preparedness Coordinator	18,680.00	18,680.00
15210 FICA	1,439.00	1,439.00
23710 Supplies	956.00	956.00
32160 Communications	2,000.00	2,000.00
47210 Equipment	1,925.00	1,925.00
<u>TOTAL PHEP GRANT FUND:</u>	25,000.00	25,000.00
<u>8925 IMMUNIZATIONS & VACCINES GRANT FUND:</u>		
12710 Billing/Enrollment Specialist	42,900.00	42,900.00
15210 FICA	3,303.00	3,303.00
15220 PERF	6,092.00	6,092.00
15230 Insurance	10,000.00	10,000.00
23710 Office Supplies	2,200.00	2,200.00
32620 Professional Fees	10,500.00	10,500.00
32160 Communications	1,500.00	1,500.00
32200 Advertisements & Publications	11,700.00	11,700.00
32410 Printing	500.00	500.00
32530 Equipment Repair	3,464.00	3,464.00

32120	Postage	555.00	555.00
32130	Travel & Training	2,004.00	2,004.00
47210	Equipment	4,581.00	4,581.00
<u>TOTAL IMMUNIZATIONS & VACCINES GRANT FUND:</u>		99,299.00	99,299.00
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>		185,649.00	185,649.00

1000 County General Fund | 0062 Election:

Clerk Debbie Stewart requested an additional appropriation to cover the cost of two invoices for election equipment. These are to cover to cost of the election equipment and software.

1000 County General Fund | 0235 Probation:

Community Corrections Director Dustin DeLong requested an additional appropriation to cover the cost of purchasing two bullet proof vests for two new probation officers.

2100 Supplemental Adult Probation Fund:

Community Corrections Director Dustin DeLong requested an additional appropriation to cover expenses related to additional drug screenings needed to get through the rest of the year.

4903 Sheriff Work Program Fund:

Major Gary Cook requested an additional appropriation to pay for an invoice to repair some of their older equipment.

8126 PHEP Grant Fund:

Health Department Administrator James Vest requested to appropriate their State grant funding.

8925 Immunizations & Vaccines Grant Fund:

Health Department Administrator James Vest requested to appropriate their State grant funding. He will use this to hire a Medical Billing Specialist.

The additional appropriations were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2023-HCCO-28 – Additional Appropriations. Councilman Cuthbert seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-29 – SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-29– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

	Salary Amendments	Requested	Approved
<u>8126</u>	<u>PHEP GRANT FUND:</u>		
11724	Part-Time Preparedness Coordinator	18,680.00	18,680.00
15210	FICA	1,439.00	1,439.00
<u>8925</u>	<u>IMMUNIZATIONS & VACCINES GRANT FUND:</u>		
12710	Billing/Enrollment Specialist	42,900.00	42,900.00
15210	FICA	3,303.00	3,303.00
15220	PERF	6,092.00	6,092.00
15230	Insurance	10,000.00	10,000.00

Councilman Alexander made a motion to approve Ordinance No. 2023-HCCO-29 – Salary Ordinance Amendments as read; Councilwomen Lake seconded the motion, and the motion carried.

OTHER COUNCIL BUSINESS:

Councilwoman Lake stated that former Councilman Papacek was awarded the Sagamore of the Wabash by the Governor and the Pillar of the Community Award by the County Commissioners. She stated that the awards were well deserved and that Councilman Papacek was very appreciative. Council President Roberts stated that the awards were entirely appropriate and that former Councilman Papacek was a great public servant. Councilman Faulkner thanked the Kokomo Tribune for writing an article on Mr. Papacek’s awards.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:28 p.m. on a motion made by Councilman Faulkner.
Councilman Maple seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARLY MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTIBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: July 25, 2023

ORDINANCE NO. 2023-HCCO-34 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2023 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same

Additional Appropriations	Requested	Approved
<u>9105 JUVENILE COMMUNITY CORRECTIONS PROBLEM SOLVING COURT FUND:</u>		
11120 Juvenile Referee	\$ 30,600.00	
12006 PSC Case Manager	\$ 10,000.00	
15210 FICA	\$ 3,104.00	
15220 PERF	\$ 6,630.00	
15230 Insurance	\$ 7,366.00	
20000 Incentives/Rewards	\$ 1,500.00	
23802 Drug Screen Supplies	\$ 7,400.00	
23804 Curriculum	\$ 500.00	
32130 Travel & Training	\$ 8,800.00	
32641 Drug Screens/Drug Court	\$ 1,000.00	
35640 Rental/Lease Fees	\$ 700.00	
<u>TOTAL JUVENILE COMMUNITY CORRECTIONS PSC FUND:</u>	<u>\$ 77,600.00</u>	
<u>9114 JUVENILE DETENTION ALTERNATIVES INITIATIVE GRANT FUND:</u>		
20000 Supplies	\$ 4,000.00	
31200 Contract Services	\$ 5,980.00	
32130 Travel & Training	\$ 3,197.00	
32600 Dues & Subscriptions	\$ 4,000.00	
<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	<u>\$ 17,177.00</u>	
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$ 94,777.00</u>	

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 22nd day of August, 2023
 The additional appropriations were read in full for the second time and adopted this 22nd day of August, 2023

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

Attest:

 Jessica Secrease, Auditor

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

RESOLUTION NO. 2023-HCCR-14 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below:

<u>Transfer From</u>		<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
1000	<u>COUNTY GENERAL FUND:</u>			
0005	<u>Sheriff:</u>			
11409	Overtime - Court Security Officer 12800	Overtime - Community Police	\$ 850.00	_____
32520	Garage & Motor Repair 25200	Car Repair Supplies	\$ 9,000.00	_____
0225	<u>Unified Courts:</u>			
32190	Transcripts 11215	Transcriptionist	\$ 10,000.00	_____
1114	<u>LIT - SPECIAL PURPOSE FUND:</u>			
9603	<u>Kinsey Youth Center:</u>			
11713	Youth Manager 11917	Shift Supervisor	\$ 17,500.00	_____
11713	Youth Manager 12011	Cooks	\$ 17,500.00	_____
9605	<u>KYS- Secure Detention:</u>			
11713	Youth Manager 11136	Shift Supervisor	\$ 17,500.00	_____
11713	Youth Manager 12011	Cooks	\$ 17,500.00	_____
1168	<u>LOCAL HEALTH MAINTENANCE FUND:</u>			
11413	Part-Time Clerical 12014	Nursing Secretary	\$ 11,000.00	_____
11413	Part-Time Clerical 15230	Insurance	\$ 3,000.00	_____
11413	Part-Time Clerical 15220	PERF	\$ 1,500.00	_____
1206	<u>LOCAL HEALTH DEPARTMENT TRUST FUND:</u>			
11413	Part-Time Clerical 12014	Nursing Secretary	\$ 11,000.00	_____
11413	Part-Time Clerical 15230	Insurance	\$ 3,000.00	_____
11413	Part-Time Clerical 15220	PERF	\$ 1,500.00	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 22nd day of August, 2023
 Read in full for the second time and adopted this 22nd day of August, 2023

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

 Jessica Secrease, Auditor

ORDINANCE NO. 2023-HCCO-35 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2023, through December 31, 2023, as originally approved for the year 2023, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments		Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0005</u>	<u>Sheriff:</u>		
11409	Overtime - Court Security Officer	\$ (850.00)	_____
12800	Overtime - Community Police	\$ 850.00	_____
<u>0225</u>	<u>Unified Courts:</u>		
11215	Transcriptionist	\$ 10,000.00	_____
<u>1114</u>	<u>LIT - SPECIAL PURPOSE FUND:</u>		
<u>9603</u>	<u>Kinsey Youth Center:</u>		
11713	Youth Manager	\$ (35,000.00)	_____
11917	Shift Supervisors	\$ 17,500.00	_____
12011	Cooks	\$ 17,500.00	_____
<u>9605</u>	<u>KYC - Secure Detention:</u>		
11136	Shift Supervisors	\$ 17,500.00	_____
11713	Youth Manager	\$ (35,000.00)	_____
12011	Cooks	\$ 17,500.00	_____
<u>1168</u>	<u>LOCAL HEALTH MAINTENANCE FUND:</u>		
11413	Part-Time Clerical	\$ (15,500.00)	_____
12014	Nursing Secretary	\$ 11,000.00	_____
15220	PERF	\$ 1,500.00	_____
15230	Insurance	\$ 3,000.00	_____
<u>1206</u>	<u>LOCAL HEALTH DEPARTMENT TRUST FUND:</u>		
11413	Part-Time Clerical	\$ (16,500.00)	_____
12014	Nursing Secretary	\$ 11,000.00	_____
15220	PERF	\$ 1,500.00	_____
15230	Insurance	\$ 3,000.00	_____
<u>9105</u>	<u>JUVENILE COMMUNITY CORRECTIONS PROBLEM SOLVING COURT FUND:</u>		
11120	Juvenile Referee	\$ 30,600.00	_____
12006	PSC Case Manager	\$ 10,000.00	_____
15210	FICA	\$ 3,104.00	_____
15220	PERF	\$ 6,630.00	_____
15230	Insurance	\$ 7,366.00	_____

The salary amendments were presented to the Council of Howard County, Indiana, and read in full for the first time this 22nd day of August, 2023.
 The salary amendments were read in full for the second time and adopted this 22nd day of August, 2023.

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J. Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

Jessica Secrease, Auditor

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AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type) Name (signature)

NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Howard County, Indiana, that the proper legal officers of the Howard County Council, at their regular meeting place, at the Howard County Administration Center, 220 N. Main St., Room 338 (third floor), Kokomo, Indiana, at 4:00 p.m., August 22, 2023, will consider the following additional appropriations and/or reductions involved in changing the established budgets for the current year 2023

ADDITIONAL APPROPRIATION REQUESTS:

JUVENILE COMMUNITY CORRECTIONS PROBLEM SOLVING COURT FUND:
Personal Services \$57,700.00
Supplies \$ 9,400.00
Other Services and Charges \$10,500.00
TOTAL JUVENILE COMMUNITY CORRECTIONS PROBLEM SOLVING COURT FUND: \$77,600.00

JUVENILE DETENTION ALTERNATIVES INITIATIVE GRANT FUND:
Supplies \$ 4,000.00
Other Services and Charges \$13,177.00
TOTAL JUVENILE DETENTION ALTERNATIVES INITIATIVE GRANT FUND: \$17,177.00

TOTAL NET ADDITIONAL APPROPRIATIONS FOR ALL FUNDS: \$94,777.00

Taxpayers attending the meeting will have a right to be heard. The Additional Appropriations and/or Appropriation Reductions as finally made will be referred to the Indiana Department of Local Government Finance. The Department will make written determination as to the sufficiency of funds to support the appropriation additions/reductions within fifteen (15) days of receipt of a certified copy of the action taken.

Jessica Secrease
Auditor, Howard County K-633 8/12 hspaxlp 1843362