

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, JULY 25, 2023, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2023-IICCO-28
 - A. *Clerk's Office – Debbie Stewart*
 - i. County General Fund – Election: 1000.0062
 - B. *Probation Department – Dustin DeLong*
 - i. County General Fund – Probation: 1000.0235
 - ii. Supplemental Adult Probation Fund: 2100
 - C. *Sheriff's Office – Jerry Asher*
 - i. Sheriff's Work Program Fund: 4903
 - D. *Health Department – James Vest*
 - i. PHEP Grant Fund: 8126
 - ii. Immunizations & Vaccines Grant Fund: 8925
- IV. Salary Ordinance Amendments – Ordinance No. 2023-IICCO-29
- V. Old Business
- VI. New Business
- VII. Other Council Business
- VIII. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: JUNE 27, 2023

The Howard County Council met in Regular Session on Tuesday, June 27, 2023, at 4:02 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Bryan Alexander, Tim Cuthbert, Martha J. Lake, Brett Sanders, Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. The meeting was called to order and conducted by Council President Roberts.

Councilwoman Lake led the Pledge of Allegiance, and Councilmen Cuthbert offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on May 23, 2023, having been previously submitted and reviewed, were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2023-HCCO-23 – ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-23 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations and Reductions	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0005</u>	<u>Sheriff:</u>		
11100	Elected Official	10,314.00	10,314.00
<u>0068</u>	<u>Commissioners:</u>		
31200	Contract Services	150,000.00	150,000.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	160,314.00	160,314.00
<u>9131</u>	<u>DRUG COURT GRANT FUND:</u>		
30001	Special Projects & Incentives	2,500.00	2,500.00
32641	Drug Screens	4,500.00	4,500.00
32645	Family Inclusion	3,000.00	3,000.00
	<u>TOTAL DRUG COURT GRANT FUND:</u>	10,000.00	10,000.00
<u>9524</u>	<u>MENTAL HEALTH PSC GRANT FUND:</u>		
23749	Incentives – MHC	2,500.00	2,500.00
32144	Travel & Training – MHC	3,000.00	3,000.00
32642	Drug Testing – MHC	4,500.00	4,500.00
	<u>TOTAL MENTAL HEALTH PSC GRANT FUND:</u>	10,000.00	10,000.00
	<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	180,314.00	180,314.00

1000 County General Fund | 0380 Jail:

Sheriff Jerry Asher requested to appropriate a salary increase for his salary that is State-mandated. Sheriff Asher also submitted a copy of the balance of the Commissary Fund to the Council.

1000 County General Fund | 0068 Commissioners:

Commissioner President Brad Bray requested an additional appropriation to cover attorney fees that are not covered by insurance.

9131 Drug Court Grant Fund:

Judge Matthew Elkin requested to appropriate their State grant funding.

9524 Mental Health PSC Grant Fund:

Judge Brant Perry requested to appropriate their State grant funding. Judge Perry also announced his resignation that will take place at the end of this year.

The additional appropriations were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2023-HCCO-23 – Additional Appropriations. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2023-HCCR-10 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2023-HCCR-10 – Transfers one time, and the ordinance was acted upon as follows:

Transfer From	Transfer To	Requested	Approved
<u>1114 LIT – SPECIAL PURPOSE FUND:</u>			
<u>0380 Jail:</u>			
11906 Correctional Officer	12008 Part-Time Correctional Officer	20,000.00	20,000.00
11906 Correctional Officer	12200 Overtime – Correctional Officer	150,000.00	150,000.00
<u>1170 LIT – PUBLIC SAFETY FUND:</u>			
12300 Dispatcher	12305 Overtime – Dispatcher	30,000.00	30,000.00
<u>8910 PUBLIC HEALTH CRISIS GRANT FUND:</u>			
32620 Professional Fees	12705 School Health Liaison	52,179.00	52,179.00
32620 Professional Fees	15120 FICA	4,100.00	4,100.00
32620 Professional Fees	15220 PERF	7,500.00	7,500.00
32620 Professional Fees	15230 Insurance	15,000.00	15,000.00
<u>9212 JDAI GRANT FUND:</u>			
11700 Part-Time	20000 Supplies	7,150.00	7,150.00
15210 FICA	20000 Supplies	250.00	250.00

1114 LIT – Special Purpose Fund | 0380 Jail:
 Sheriff Jerry Asher requested a transfer to cover additional part-time work that is needed to cover overtime.

1170 LIT – Public Safety Fund:
 Sheriff Jerry Asher requested a transfer to cover overtime in dispatch.

8910 Public Health Crisis Response Grant Fund:
 Health Department Administrator James Vest requested a transfer to create a full-time position for the School Health Liaison.

9212 JDAI Grant Fund:
 Community Supervision Director Dustin DeLong requested a transfer to expend the rest of the JDAI grant funding.

Councilwoman Lake made a motion to approve Resolution No. 2023-HCCR-10 – Transfers as read. Councilman Maple seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-24 – SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-24– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Amendments	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0005 Sheriff:</u>		
11100 Elected Official	10,314.00	10,314.00
<u>1114 LIT – SPEACIAL PURPOSE FUND:</u>		
<u>0380 Jail:</u>		
11906 Correctional Officer	(170,000.00)	(170,000.00)
12008 Part-Time Correctional Officer	20,000.00	20,000.00

12200	Overtime – Correctional Officer	150,000.00	150,000.00
<u>1170 LIT-PUBLIC SAFETY FUND:</u>			
12300	Dispatcher	(30,000.00)	(30,000.00)
12305	Overtime – Dispatcher	30,000.00	30,000.00
<u>8910 PUBLIC HEALTH CRISIS RESPONSE GRANT FUND:</u>			
12705	School Health Liaison	52,179.00	52,179.00
15120	FICA	4,100.00	4,100.00
15220	PERF	7,500.00	7,500.00
15230	Insurance	15,000.00	15,000.00
<u>9212 JDAI GRANT FUND:</u>			
11700	Part-Time	(7,150.00)	(7,150.00)
15210	FICA	(250.00)	(250.00)

Councilman Alexander made a motion to approve Ordinance No. 2023-HCCO-24 – Salary Ordinance Amendments as read; Councilman Faulkner seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

2023 Pay 2024 Form CF-1- MB Real Estate Leasing, LLC

Auditor Jessica Secrease submitted the 2023 Pay 2024 Form CF-1- MB Real Estate Leasing, LLC abatement. This abatement has already been approved; this is just a renewal. The abatement was approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

2023 Pay 2024 Form CF-1- Merrell Bros., Inc.

Auditor Jessica Secrease submitted the 2023 Pay 2024 Form CF-1- Merrell Bros., Inc abatement. This abatement has already been approved; this is just a renewal. The abatement was approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

OTHER COUNCIL BUSINESS:

Councilman Faulkner thanked Auditor Secrease for scheduling him for a training session he recently attended. Councilwoman Lake stated that it was a great conference and had lots of great information on property taxes. President Roberts complimented State Senator Buck on his presentation on freedoms and liberties.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:30 p.m. on a motion made by Councilman Faulkner.
Councilman Alexander seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARLY MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: June 27, 2023

ORDINANCE NO. 2023-HCCO-28 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2023 annual budget, now therefore.

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same

Additional Appropriations	Requested	Approved
<u>1000 COUNTY GENERAL FUND:</u>		
<u>0062 Election:</u>		
31210 Maintenance & Service Contracts	\$ 48,000 00	_____
<u>0235 Probation:</u>		
47210 Equipment	\$ 2,100 00	_____
<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$ 50,100.00</u>	_____
<u>2100 SUPPLEMENTAL ADULT PROBATION FUND:</u>		
32640 Drug Screens	\$ 5,000 00	_____
<u>TOTAL SUPPLEMENTAL ADULT PROBATION FUND:</u>	<u>\$ 5,000.00</u>	_____
<u>4903 SHERIFF WORK PROGRAM FUND:</u>		
22530 Supplies	\$ 1,250 00	_____
32530 Equipment Repair	\$ 2,500 00	_____
47210 Equipment	\$ 2,500 00	_____
<u>TOTAL SHERIFF WORK PROGRAM FUND:</u>	<u>\$ 6,250.00</u>	_____
<u>8126 PHEP GRANT FUND:</u>		
11724 Part-Time Preparedness Coordinator	\$ 18,680 00	_____
15210 FICA	\$ 1,439 00	_____
23710 Supplies	\$ 956 00	_____
32160 Communications	\$ 2,000 00	_____
47210 Equipment	\$ 1,925 00	_____
<u>TOTAL PHEP GRANT FUND:</u>	<u>\$ 25,000.00</u>	_____
<u>8925 IMMUNIZATIONS & VACCINES GRANT FUND:</u>		
12710 Billing/Enrollment Specialist	\$ 42,900 00	_____
15210 FICA	\$ 3,303 00	_____
15220 PERF	\$ 6,092 00	_____
15230 Insurance	\$ 10,000 00	_____
23710 Office Supplies	\$ 2,200 00	_____
32620 Professional Fees	\$ 10,500 00	_____
32160 Communications	\$ 1,500 00	_____
32200 Advertisements & Publications	\$ 11,700 00	_____
32410 Printing	\$ 500 00	_____
32530 Equipment Repair	\$ 3,464 00	_____
32120 Postage	\$ 555 00	_____
32130 Travel & Training	\$ 2,004 00	_____
47210 Equipment	\$ 4,581 00	_____
<u>TOTAL IMMUNIZATIONS & VACCINES GRANT FUND:</u>	<u>\$ 99,299.00</u>	_____
<u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u>	<u>\$ 185,649.00</u>	_____

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 25th day of July, 2023
 The additional appropriations were read in full for the second time and adopted this 25th day of July, 2023

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J Lake, Councilwoman

Attest:

 Jessica Secrease, Auditor

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

ORDINANCE NO. 2023-HCCO-29 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2023, through December 31, 2023, as originally approved for the year 2023, except where otherwise noted

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments		Requested	Approved
8126	<u>PHEP GRANT FUND:</u>		
11724	Part-Time Preparedness Coordinator	\$ 18,680.00	_____
15210	FICA	\$ 1,439.00	_____
8925	<u>IMMUNIZATIONS & VACCINES GRANT FUND:</u>		
12710	Billing/Enrollment Specialist	\$ 42,900.00	_____
15210	FICA	\$ 3,303.00	_____
15220	PERF	\$ 6,092.00	_____
15230	Insurance	\$ 10,000.00	_____

The salary amendments were presented to the Council of Howard County, Indiana, and read in full for the first time this 25th day of July, 2023.

The salary amendments were read in full for the second time and adopted this 25th day of July, 2023

The Howard County Council:

John J Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Attest:

Jessica Secrease, Auditor

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

INDIANA MEDIA GROUP
PO BOX 607
GREENSBURG IN 47240-0607
(877)253-7755
Fax (765)648-4229

ORDER CONFIRMATION

Salesperson: JENNIFER HENSLEY

Printed at 07/10/23 12:27 by jhen1

Acct #: 13227

Ad #: 1839507

Status: New WHOLD

HOWARD COUNTY AUDITOR
JESSICA SECREASE
HOW CO ADMINISTRATIO FL 2ND
222 N MAIN ST
KOKOMO IN 46901

Start: 07/15/2023 Stop: 07/15/2023
Times Ord: 1 Times Run: ***
LEG 2.00 X 46.00 Words: 250
Total LEG 92.00
Class: 105 PUBLIC NOTICES
Rate: LGOVT Cost: 74.71

Contact:

Phone: (765)456-2233

Fax#:

Email: jessica.secrease@howardcount

Agency:

Ad Descrpt: NOTICE TO TAXPAYERS OF AD
Given by: *

P.O. #:

Created: jhen1 07/10/23 12:17

Last Changed: jhen1 07/10/23 12:27

PUB ZONE EDT TP RUN DATES
KTRI KTR 95 S 07/15
KTOL KTR 95 S 07/15

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

INDIANA MEDIA GROUP
PO BOX 607
GREENSBURG IN 47240-0607
(877)253-7755
Fax (765)648-4229

ORDER CONFIRMATION (CONTINUED)

Salesperson: JENNIFER HENSLEY

Printed at 07/10/23 12:27 by jhen1

Acct #: 13227

Ad #: 1839507

Status: New WHOLD WHOI

NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Howard County, Indiana, that the proper legal officers of the Howard County Council, at their regular meeting place, at the Howard County Administration Center, 220 N. Main St., Room 338 (third floor), Kokomo, Indiana, at 4:00 p.m., July 25, 2023, will consider the following additional appropriations and/or reductions involved in changing the established budgets for the current year 2023

ADDITIONAL APPROPRIATION REQUESTS:

COUNTY GENERAL FUND:

ELECTION:

Other Services and Charges \$48,000.00

PROBATION:

Capital Outlays \$2,100.00

TOTAL COUNTY GENERAL FUND: \$50,100.00

SUPPLEMENTAL ADULT PROBATION FUND:

Other Services and Charges \$5,000.00

TOTAL SUPPLEMENTAL ADULT PROBATION FUND: \$5,000.00

SHERIFF WORK PROGRAM FUND:

Supplies \$1,250.00

Other Services and Charges \$2,500.00

Equipment \$2,500.00

TOTAL SHERIFF WORK PROGRAM FUND: \$6,250.00

PHEP GRANT FUND:

Personal Services \$20,119.00

Supplies \$956.00

Other Services and Charges \$2,000.00

Equipment \$1,925.00

TOTAL PHEP GRANT FUND: \$25,000.00

IMMUNIZATIONS & VACCINES GRANT FUND:

Personal Services \$62,295.00

Supplies \$2,200.00

Other Services and Charges \$30,223.00

Equipment \$4,581.00

TOTAL IMMUNIZATIONS & VACCINES GRANT FUND: \$99,299.00

TOTAL NET ADDITIONAL APPROPRIATIONS FOR ALL FUNDS: \$185,649.00

Taxpayers attending the meeting will have a right to be heard. The Additional Appropriations and/or Appropriation Reductions as finally made will be referred to the Indiana Department of Local Government Finance. The Department will make written determination as to the sufficiency of funds to support the appropriation additions/reductions within fifteen (15) days of receipt of a certified copy of the action taken

Jessica Secrease

Auditor, Howard County

K-566 7/15 hspaxlp 1839507