

# LEPC Agenda

July 17<sup>th</sup>, 2019

1. Welcome
2. Minutes – 15 May 2019 (\*see attached page)
  - a. Chair must sign meeting minutes from the prior meeting once approved by the majority.
3. July 2019 Treasurers Report – Bruce Bender – expenditures/deposits since last meeting (\*see attached page)
4. LEPC Requirements – Bruce Bender
  - a. Due 31 January - Legal Notice/Meeting Schedule Report – **Completed January 14**
  - b. Due 1 March - Roster Report - **Completed January 14**
  - c. Due 1 March - Fiscal Report and Auditor's Report - **Completed January 15**
  - d. Due 1 March - By-Laws Report – **Completed January 14**
  - e. Due 1 May – Exercise Proposal Report – **Completed June 3**
  - f. Final Exercise Report – due 30 days after exercise
  - g. Due 17 Oct – Plan Update
  - h. Due Ongoing – Meeting Minutes/Agenda/Sign-in Roster
5. Upcoming Meetings
  - a. 18 September 2019
  - b. 20 November 2019
6. Spill Reports:
  - a. 17 Jan 2019 – 4589 N Wabash, Marion IN – Received report: Previously reported at March 20<sup>th</sup>, 2019 LEPC meeting
  - b. 27 Jan 2019 – 5<sup>th</sup> & S Western Ave, Marion IN – Received report: Car accident leaked about 1 gallon of fuel on sidewalk, used ½ gallon of absorbent.
  - c. 07 Mar 2019 – Casey's General Store, 1229 N Baldwin, Marion IN – Received report: 5-10 gallons diesel fuel spill due to overfilling vehicle. Water Dept. also contacted as small amount made it in the sewer system. 11 bags of oil-dry and used a 3ft boom to block any more fuel from entering the sewer. Swept oil-dry into trash bags for store to dispose of properly.
  - d. 04 Apr 2019 – SR 18 & I69, Marion IN – Received report: Refrigerant semi accident, diesel fuel, oil & tomato juice leaking into Tippy Ditch, used multiple absorbent booms, IDEM was contacted

## Old Business

7. 2019 Exercise HSEEP Compliant Tabletop Exercise – Exercise Planning Committee (Bruce Bender, Bob Jackson, Derek Jackson, Patrick Kolb, Julie Pattison, Andy Weller). A motion was made by Bruce Bender via email to accept the bid of \$4750 from Resilient Strategies for an HSEEP certified Tabletop Exercise. Daryl Brane second it. 18 votes in favor were received. 0 votes against were received. Motion carried.
  - a. Concept and Objective Meeting – **establish date during January meeting**
  - b. Initial Planning Meeting – **Completed May 13<sup>th</sup>**
  - c. Mid-Term Planning Meeting – **Completed July 16<sup>th</sup>**
    - i. Results from meeting:
  - d. Final Planning Meeting – Wednesday, August 21<sup>st</sup>
  - e. Tabletop Exercise – Wednesday, September 18<sup>th</sup>

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f. After Action Report Meeting – Monday, October 7<sup>th</sup>

## New Business

8. Members missing meetings –
  - a. Email letters sent to:
    - i. Tony Smith
    - ii. Roy Eib
  - b. Vote to remove:
    - i. Barbara Smith, VA Northern Indiana Health - Community Group Rep.
    - ii. Tony Smith, Grant Co. Hwy. – Transportation Rep.
    - iii. Roy Eib, Grant County Mutual Aid – Fire Fighting Rep.
9. 2019 IERC (Indiana Emergency Response Conference) is Sept. 18-21<sup>st</sup> in Indianapolis.  
\*See handout for more information.
10. Request for new business.

Adjournment