



Floyd County
Department of Building & Development Services
2524 Corydon Pike Suite 202
New Albany, IN 47150
Phone: (812) 981-7611
Fax: (812) 948-4744
Building@floydcounty.in.gov

Temporary/Permanent Sign Application

Please Note: Any sign with a display area more than 6 square feet requires a permit.

1. General Information:

Applicant:	
Applicant Address:	
Applicant Phone:	
Applicant Email:	

Owner(s) of Property: (complete this section if *owner* is different than applicant)

Owner Name:	
Owner Address:	
Owner Phone:	
Owner Email:	

2. Site Information:

Parcel ID Number:	
Total Acreage:	
Address of Property/Location:	
Current Use of Property:	
Current Zoning District:	

3. Proposed Sign Information:

Temporary Sign Permanent Sign

Detail the proposed sign:

Area of Proposed Sign:	
Number of Signs Currently on Site:	
Height of Proposed Sign:	
Total Area of Wall (wall sign)	

Note: If applying for multiple signs on site, detail project below and include specific details for each sign:

Sign #2

Area of Proposed Sign:	
Height of Proposed Sign:	
Total Area of Wall (wall sign)	

Sign #3

Area of Proposed Sign:	
Height of Proposed Sign:	
Total Area of Wall (wall sign)	

Sign #4

Area of Proposed Sign:	
Height of Proposed Sign:	
Total Area of Wall (wall sign)	

Sign Totals

Total Number of Proposed Signs:	
Total Area of Proposed Signs:	

4. Required Documents:

- \$25.00 Filing Fee
- Affidavit of Ownership (if applicable)
- Site plan detailing sign location and/or structure including setbacks from property lines
- Rendering of proposed sign with dimensions

5. Signature:

The undersigned states that the above information is true and correct.

Date: _____



Floyd County Plan Commission
 Floyd County Board of Zoning Appeals

AFFIDAVIT OF OWNERSHIP

If the owner(s) of the subject property are giving authorization for someone else to apply for this request, this attached attachment is to be completed and submitted at the time of the application.

I (We), _____, do hereby certify that I am (we are)
 (Owners of subject property)

the owner(s) of the property legally described as _____,
 (Parcel ID Number)

And hereby certify that I (we) have given authorization to _____,
 (Applicant/Petitioner/Representative)

To apply for the included application on this subject property.

Name of Owner(s):	Parcel I.D. No:	Signature:	Date:

STATE OF _____)
) SS:
 COUNTY OF _____)

Subscribed and sworn to before me, a Notary Public within and for said County and

State, this _____ day of _____ 20____.

MY COMMISSION EXPIRES:

 Notary Public

MY COUNTY OF RESIDENCE:

 Printed Signature