



Meeting Minutes
August 3, 2022 at 6pm

Meeting held at the office of the Cass County Emergency Management Agency, 1227 N SR 17,
Logansport, IN 46947

- I. CALL TO ORDER
 - a. Meeting called to order by Rocky Buffum, Chairman
 - i. MEMBERS PRESENT: Phil Dials, Randy Pryor, Clint Hazlett, Elis Pomales Morales, Rocky Buffum, Felicity Perez, Liz Troxell, Brady Wiles, Herb Detrick, Rick Bair, April Filmore, Dusty Frye, Thomas Pritts, Ed Schroder
 - ii. MEMBERS ABSENT (and with no proxy present): Dan Mussleman, Ryan Browning, Jeff Smith
 - iii. MEMBERS OF PUBLIC PRESENT: Makenzie Houston
- II. APPROVAL OF MINUTES FROM LAST MEETING
 - a. A motion was made to approve minutes of the previous meeting by Rick Bair with second by Herb Detrick. Motion being duly made and seconded carried unanimously.
- III. 2022 DELIVERABLES (with Due Dates)
 - a. Meeting Minutes (2 months after meeting)
 - i. Must have quorum at three of four meetings for year
 - ii. This is third meeting of 2022 we have met requirement, should be good for 2022
 - iii. Would still like to see quorum at 4th quarter meeting
 - b. Next Meeting: Begin document review for revisions to be made for 2023
 - i. Includes setting dates, arranging publication of legal notice, bylaw and plan revisions to begin this year and be approved at first meeting of 2023.
- IV. OLD BUSINESS
 - a. Meter inventory and replacement update
 - i. Rocky Buffum provided update on equipment status, acquisition and replacement.
 - b. Any other old business
- V. New Business
 - a. Recent Activity Report
 - i. Buffum reported on spill events since the May 2022 meeting. Events included an anhydrous tank rollover in Galveston without product release, a calcium chloride release from a semi involved in a collision and an acid spill from material placed in improper containers.
 - ii. Buffum also updated members on training completed, planned and in progress. EMA is offering in service workshops for area fire departments, a rail car class in

August put on by University of Findley, and is working on a grant to get items needed to conduct a HAZMAT Technician course.

- b. Request for approval of purchases
 - i. Purchases were approved in the amount of \$1,901.27 on a motion duly made and seconded (Clint Hazlett/Thomas Pritts).
- c. Logansport Memorial Hospital Plan Review Request
 - i. April Fillmore provided the LEPC with a copy of the hospital's Emergency Operations Base Plan. Plan to be shared electronically with members. Rocky Buffum reviewed and provided some feedback.
 - ii. April provided an overview of the hospital plan maintenance and review process.
 - iii. Hospital is not seeking approval or denial, but needs documentation plan was shared with us to meet their requirements.
- d. National Weather Service Presentation
 - i. National Weather Service was scheduled to provide a briefing tonight. They contacted us and indicated they were not able to attend due to short staff and severe weather potential impacting office coverage area. They have rescheduled to visit our November meeting.
- e. Any Other New Business
- VI. Public Questions and Comments
- VII. Adjournment
 - a. Rick Bair made a motion to adjourn seconded by Clint Hazlett. Motion being duly made and seconded carried unanimously.
 - b. NEXT MEETING: November 2, 2022 at 6pm

Respectfully submitted,



Rocky Buffum