

# CASS COUNTY FIRE DISTRICT #1

## MEETING MINUTES

### September 1, 2023

#### Call to Order

The Cass County Fire District #1 (CCFD1) Board met at: 9:00 a.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Rex Danely, Chairman. Members present were Rex Danely, Chairman; Steve Crispen, Vice Chairman; Stephen Fisher, Chief and Bridget Enyeart, LPN, Fiscal Officer/Secretary. Absent: Dave Patty, Member at Large.

#### Minutes

Meeting Minutes of August 2, 2023, were read and approved. Steve Crispen made a motion to accept the minutes. Rex Danely seconded the motion. **Motion passed 2-0.**

#### TREASURER'S REPORT/PAYMENT OF CLAIMS

The Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Fund balances are as follows: Rainy Day Fund \$324,664.49; Building Debt Fund \$0; County Emergency Loan Fund \$0; Fire Truck Loan Fund, \$16,599.03; Fire General Fund \$1,538,070.78; Cumulative Fire Fund \$97,680.93. Total Claims were submitted and approved. Rex Danely made a motion to accept the Treasurer's Report and all claims submitted for payment, Steve Crispen seconded the motion. **Motion passed 2-0.**

#### FIRE CHIEF'S REPORT

Run report was given. There were 45 runs this month. 32 were EMS Calls and 13 were fire calls. Current training for each shift was reviewed.

Current apparatus and building repairs were reviewed. Engine 3 is out of service until motor repair is completed by Row Trucking. Tanker 2 is operating as our main pumper. Rescue 5 and Tanker 2 are responding to 10-50's. Chargers for TIC were installed in Truck 8 as well as a broken rear grab rail was repaired. The District obtained a new pulse oximeter from EMS. A new extinguisher was ordered for Tanker 2. EMS has ordered new AED pads for the District to replace what we have used. They will be delivered sometime in early September. A new flat blade shovel was purchased for Rescue 5. Probationary shields were ordered and delivered for helmets. A couple of new pans were purchased for the kitchen.

CCFD1 Activities - Fiscal Officer Bridget Enyeart introduced Chief Fisher to the Commissioners at their August 21, 2023, meeting. The quarterly Commissioner's meeting report will be presented by the chief on September 5, 2023. Physicals were completed by Shoaf, Musselman, and Cohee. They will not need physicals until 2025. New department training logs were created for all shifts. The District participated in the Shriners Parade on August 19, 2023. Lieutenant Maxson gave an update on the family picnic which will be held on Sunday, September 24, 2023, at 1:00 pm.

#### OLD BUSINESS

The 2024 Budget's first reading by the Cass County Council will be held on September 15, 2023, at 9:00 am. and the 2<sup>nd</sup> reading will be October 20, 2023, at 9:00 am.

#### NEW BUSINESS

- Charity Musselman was sworn in as Cass County's first fulltime female firefighter.
- Chairman Rex Danely thanked Derick Maxwell for his service at CCFD1 and wished him well as he moves forward with his career at Logansport Fire Department.
- Chief Fisher has reviewed the Vector Solutions training software and feels the money can be better spent on other line items. Rex Danely made a motion to not renew the training software next year. Steve Crispen seconded the motion. **Motion passed 2-0.**

- Lieutenant Jim Runk presented the board with proposals for a new Gear Extractor for the fire Station. Steve Crispen made a motion to approve the Macqueen Soft Mount Extractor with 30 lb. capacity. Rex Danely seconded the motion. **Motion passed 2-0.**
- Chief Fisher requested that the Board open the application process to hire two new part-time employees and allow him the opportunity to review the applications and hire them directly without a formal process. Rex Danely made a motion to start advertising and to allow the Chief to fill the part-time positions, but for the part-time staff to be considered for a full-time position they would have to go through the physical agility testing and full process in the future. Steve Crispen seconded the motion. **Motion passed 2-0.**
- Proposals were submitted to the Board for a new station generator. Discussion was held to purchase a whole station generator in the event we had a county-wide emergency/disaster the Station would be fully operational for the benefit of the public. All quotes were broken down and reviewed. It was decided that since the Generac from Newby Services was an all-inclusive quote from start to finish that it would be a better fit for the station. Rex Danely made a motion to purchase the Generac from Newby Services LLC in Rochester. Steve Crispen seconded the motion. **Motion passed 2-0.**
- Chief Fisher discussed the need for a Sensit Gas Detector and presented the board with quotes. Steve Crispen made a motion to approve the purchase of a Sensit from Macqueen for approximately \$2400. Rex Danely seconded the motion. **Motion passed 2-0.**
- Chief Fisher discussed the live burn which is scheduled for Oct. 14 and the Hazmat Blanket Class on Oct. 13. Chief Fisher is also working on scheduling a day for extrication and an EVOC Class.
- The Board participated in a TEAMS Meeting with Julia Kindley from the Indiana Public Retirement System to discuss the future possibility of PERF benefits to our employees. After the presentation, Rex Danely made a motion to table the discussion until all board members can be present. Steve Crispen seconded. **Motion passed 2-0.**

#### **PUBLIC COMMENT**

None

#### **MEETING ADJOURNMENT**

Rex Danely made a motion to adjourn the meeting. Steve Crispen seconded. **Motion passed 2-0. Next meeting will be held on Wednesday, October 11, 2023, at 5:30 pm.**

Respectfully submitted,

*Bridget I. Enyeart*

Bridget I. Enyeart, LPN, HR/Fiscal Officer