

Cass County  
E911 Dispatch Governing Board  
Meeting Minutes  
June 20, 2022

The meeting was called to order at 10am by Vice President Rick Bair at the Cass County Central Dispatch Center, 520 High Street, Logansport, IN.

BOARD MEMBERS PRESENT: Rick Bair, Rocky Buffum, Travis Yike, John O'Connor  
BOARD ABSENT: Ed Schroder, Tracy Williamson, Ryan Browning  
STAFF/MEMBERS OF PUBLIC PRESENT: Tara Grigsby, Felicity Perez-Nuscis

#### **MINUTES OF PREVIOUS MEETING**

Minutes of the previous meeting were reviewed. A motion to approve was made by John O'Connor which was seconded by Travis Yike. Minutes unanimously approved on a motion duly made and seconded.

#### **DIRECTORS REPORT (See Attachments)**

##### **FINANCE**

Director Tara Grigsby shared financial report. She expressed concern that only 32% of the overtime budget is remaining. Dispatch is currently five dispatchers short. Two full time dispatchers quit in the same week. One dispatcher is in training, one quit while in training. Jeremy Hall sent applications today which Director will begin reviewing. Director is back working on the radio, currently on night shift. When she is gone the Deputy Director who works days is in charge. Director has been coming in on days too for administrative tasks.

##### **CALLS, EQUIPMENT, ETC**

Board Member Rick Bair asked about the numbers posted for Logansport Fire Department (LFD) indicating they seemed low. Director reported numbers reflect calls where LFD is the primary agency assigned. If there is an Emergency Medical Services (EMS) Call and LFD is called to assist it doesn't generate an additional call for LFD. If LFD goes on out an structure fire as the agency initially assigned it does generate a number for LFD.

Emergency Radio Service (ERS) and Indiana Integrated Public Safety Commission (IPSC) personnel have been visiting to address radio issues. The county has been in site trunking almost every day. Issues identified so far include (1) water in one of the man holes where lines are ran (2) Antennas on building facing the wrong direction (3) Equipment in radio room not plugged in properly. Dispatch has been using an 800 portable at times because they cannot communicate with law enforcement agencies thru consoles.

INDigital is no longer the pass thru for access to IDACS. Last night there was a 45 minute window where dispatch did not have access to this system. Information Technology (IT) believes they have identified the issue and has a solution.

New batteries were purchased to cover the ten second delay between power interruption and the generator activating.

##### **LEDGER**

See Attachments

##### **RAINING**

Transitioning to Power Phone instead of APCO for product that is more user friendly. Dispatch is also now utilizing Total Response Program to standardize questions being asked.

## **OLD BUSINESS**

### **COVID 19**

No issues to report at this time.

### **BUILDING MAINTENANCE**

Sprinklers were installed and are now operational

### **CAD DISCUSSION/RFI**

No further discussion at this time.

## **NEW BUSINESS**

### **SITE TRUNKING**

See discussion under Director's Report

### **ERS REVIEW OF EQUIPMENT**

See discussion under Director's Report. ERS is waiting on the availability of ATT so they can be at dispatch at the same time to work on issue resolution.

## **NEXT REGULAR MEETING**

The next regular meeting would be August 15, 2022 at 10am. Director will be working the night before and asked if this could be moved back or to a different day. Board members will coordinate and confirm a date and time.

## **PUBLIC COMMENTS**

None

## **ADJOURNMENT**

A motion to adjourn was made by Travis Yike and seconded by John O'Connor. Motion unanimously approved on a motion duly made and seconded.

Respectfully Submitted,



Rocky Buffum  
E911 Board Secretary