

# CASS COUNTY COUNCIL

December 9, 2022

The Cass County Council met at 9:00 a.m. in the Commissioner Hearing Room. Present were Brian Reed, Damon Foreman, Dean Davenport, Shawn Shoemaker, Dave Redweik, Tracy Williamson, Attorney Jeff Stanton, Auditor Cheryl Alcorn, and Councilman Elect Derek Pullen. Bruce Ide was absent.

Brian Reed opened the meeting with the Pledge of Allegiance and a moment of silence following.

**MEETING MINUTES** – Dave Redweik made a motion to approve meeting minutes as presented, Dean Davenport seconded. Motion carried unanimously.

**COUNCIL ON AGING – UPDATE REPORT** – Director Becki Harris was not available to present report. Update Report was received and distributed to council members for review.

## **ADDITIONAL APPROPRIATIONS –**

- Prosecutor requested additional appropriation from County User Fee Fund 2529 in the amount of \$5,000 to replenish extra help line account.

Tracy Williamson made a motion to approve additional appropriation from Fund 2529 in the amount of \$5,000, Dave Redweik seconded. Motion carried unanimously.

## **TRANSFER OUT OF SERIES –**

- Sheriff requested in Jail budget a transfer out of series in General Fund 1000.025 from the following line accounts for equipment:

Account Line 32620 to Account Line 22371 in the amount of \$15,000  
Account Line 32623 to Account Line 22371 in the amount of \$14,000  
Account Line 32639 to Account Line 22371 in the amount of \$20,000

Dave Redweik made a motion to approve Fund 1000.025 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Sheriff requested a transfer out of series in General Fund 1000.005 from the following line accounts for equipment:

Account Line 32620 to Account Line 47245 in the amount of \$8,500  
Account Line 32620 to Account Line 22371 in the amount of \$45,000

Dave Redweik made a motion to approve Fund 1000.005 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Coroner requested a transfer out of series in General Fund 1000.007 from the following line accounts for payroll:

Account Line 22371 to Account Line 11521 in the amount of \$300

Account Line 33265 to Account Line 13001 in the amount of \$5,000

Dave Redweik made a motion to approve Fund 1000.007 transfer out of series as requested, Dean Davenport seconded. Motion carried unanimously.

- Prosecutor requested transfer out of series in General Fund 1000.008 from the following line account for witness and trial expenses and contractual services:

Account Line 32734 to Account Line 24000 in the amount of \$2,188.80

Account Line 32130 to Account Line 22371 in the amount of \$41.06

Account Line 23200 to Account Line 24000 in the amount of \$200.00

Account Line 23200 to Account Line 32724 in the amount of \$400.00

Dave Redweik made a motion to approve Fund 1000.008 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Clerk requested transfer out of series in Election & Registration Fund 1215.214 from the following line accounts for contractual services:

Account Line 12013 to Account Line 32620 in the amount of \$2,350

Account Line 17004 to Account Line 32620 in the amount of \$2,990

Account Line 18001 to Account Line 32620 in the amount of 5,526.36

Account Line 22360 to Account Line 32620 in the amount of \$738.86

Account Line 22371 to Account Line 32620 in the amount of \$10,500

Dave Redweik made a motion to approve Fund 1215.214 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Emergency Medical Services requested transfer out of series in LIT Public Safety Fund 1170.044 from the following line accounts for medical supplies:

Account Line 32630 to Account Line 22371 in the amount of \$3,000

Account Line 32660 to Account Line 22371 in the amount of \$7,000

Tracy Williamson made a motion to approve Fund 1170.044 transfer out of series as requested, Dean Davenport seconded. Motion carried unanimously.

- Treasurer requested transfer out of series in General Fund 1000.003 from the following line account for office supplies:

Account Line 32620 to Account Line 22360 in the amount of \$52.10

Account Line 32521 to Account Line 22360 in the amount of \$50.00

Account Line 32410 to Account Line 22360 in the amount of \$141.02

Dave Redweik made a motion to approve Fund 1000.003 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Planning Department requested transfer out of series in Non-Reverting Fund 2520.4910 from the following line accounts for payroll shortage:

Account Line 32620 to Account Line 11522 in the amount of \$260

Dave Redweik made a motion to approve Fund 2520.4910 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

- Maintenance Supervisor Richard Gundrum requested transfer out of series in General Fund 1000.024 from the following line account for interior structure work at the jail:

Account Line 23330 to Account Line 33251 in the amount of \$18,500

Dave Redweik made a motion to approve Fund 1000.024 transfer out of series as requested, Tracy Williamson seconded. Motion carried unanimously.

Auditor Cheryl Alcorn requested approval to make necessary transfer out of series to balance end of the year. Tracy Williamson made a motion to approve request for transfer out of series to balance end of the year line accounts, Dave Redweik seconded. Motion carried unanimously.

**ENCUMBRANCES** – Brian Reed entertain a motion to approve encumbrances as presented; \$20,773 Adult Probation, \$83,446 Local Roads and Streets, and \$1,285,433 CEDIT.

Dave Redweik made a motion to approve encumbrances as presented, Tracy Williamson seconded. Motion carried unanimously.

**2023 BUDGET REDUCTIONS** – Budget notice was received from Department of Legal Finance with the following budget reductions:

- Reassessment Fund 1224 in the amount of \$10,083. Tracy Williamson made a motion to reduce Reassessment Fund 1224 in the amount of \$10,083 from 3000 series, Dave Redweik seconded. Motion carried unanimously.
- Election & Registration Fund 1215 total amount of \$126,409. Tracy Williamson made a motion to reduce Election & Registration Fund 1215 in the amounts of \$51,432 from 1000 series, \$15,500 from 2000 series, and \$59,477 from 3000 series, Dave Redweik seconded. Motion carried unanimously.

**ORD. 22-09 2023 SALARY ORDINANCE** – Increase of salary for Weights and Measures position was discussed. Inspector Richard Brewer informed the Council of the many tasks and duties performed on a daily basis, with the increasing number of inspection locations the position requires a full-time employee. A time study produced by the State Department was presented to the Commissioners confirming the need for a full-time position. Commissioners approved the job status change to full time and recommended salary increase at the last Council meeting.

Dave Redweik made a motion to approve 2023 Salary Ordinance as presented, Tracy Williamson seconded. Motion carried unanimously.

**ORD. 22-18 AMEND HAZMAT FEES** – Rocky Buffum presented schedule fee amendment to Ordinance 98-03. Amendment will meet the current State guidelines when responding to hazardous material spills and State regulatory fees for cleanup of those spills. Amended ordinance has received Commissioners approval and is now presented for Council approval.

Dave Redweik made a motion to approve Ordinance 22-18 as presented, Dean Davenport seconded. Motion carried unanimously.

**APPOINTMENTS** –The following individuals were appointed for 2023:

<b>Airport Authority</b>	Bruce Ide		By Virtue of Office
<b>Alcoholic Beverage Board</b>	Tony Willison	1 yr	1-1-23 to 12-31-23
<b>Sick Bank</b>	Shawn Shoemaker		By Virtue of Office
<b>E-911 Dispatch Governing Board</b>	Tracy Williamson		By Virtue of Office
<b>Cass County Council Attorney</b>	Jeff Stanton	1 yr	1-1-23 to 12-31-23
<b>Children’s Protection Agency</b>	No longer meet		
<b>Redevelopment Commission</b>	Dean Davenport		By Virtue of Office
	Bruce Ide		By Virtue of Office
<b>EMA Advisory Council</b>	Tracy Williamson		By Virtue of Office
<b>PTABOA Board</b>	Joan Davis, Level II	1 yr	1-1-23 to 12-31-23
<b>Solid Waste District</b>	Dean Davenport		By Virtue of Office
<b>North Central Indiana Regional Planning Council</b>			
	Damon Foreman		By Virtue of Office
<b>Cass County Economic Development Commission</b>			
	Dave Redweik	2 yr	2-1-22 to 2-1-24
<b>Cass County Plan Commission</b>	Derek Pullen		By Virtue of Office

**EMS Board – Appointment Recommendation to Commissioners**

Brian Reed

No term limit

Tracy Williamson made a motion to approve the appointments as read, Dean Davenport seconded. Motion carried unanimously.

**PUBLIC COMMENT-**

Brian Reed announced the County Government Buildings will be closing today from 10:30 a.m. to 1:30 p.m. for county employee Christmas Luncheon.

Tracy Williamson recognized Brian Reed for serving as County Councilman and wished him the best in his future endeavors. Your insight and guidance over the years is greatly appreciated.

Councilman Reed was presented a box of fine cigars as an appreciation gift from the Council and was applauded by all in attendance.

Brian Reed thanked the Council and is grateful for the opportunity to serve on the council. Wished Councilman Elect Derek Pullen good luck and knows he will do a fantastic job. It's been a good experience working with department heads and a joy to serve on the council.

**ADJOURNMENT –**

Dave Redweik made a motion to adjourn, Dean Davenport seconded. The motion carried unanimously.



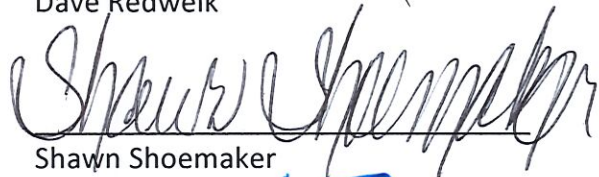
Dean Davenport



Dave Redweik



Damon Foreman



Shawn Shoemaker

*absent*

Bruce Ide



Tracy Williamson



Derek Pullen

ATTEST:

  
Cheryl Alcorn, Auditor