

CASS COUNTY COUNCIL

November 18, 2022

The Cass County Council met at 9:00 a.m. in the Commissioner Hearing Room. Present were Damon Foreman, Bruce Ide, Dean Davenport, Shawn Shoemaker, Dave Redweik, Tracy Williamson, Attorney Jeff Stanton, and Auditor Cheryl Alcorn. Brian Reed was absent.

Tracy Williamson opened the meeting with the Pledge of Allegiance and a moment of silence following.

MEETING MINUTES – Dave Redweik made a motion to approve Regular Meeting Minutes as presented, Bruce Ide seconded. Motion carried unanimously.

Bruce Ide made a motion to approve the Second Reading and Adoption of the Binding Budgets Hearing Minutes as presented, Dave Redweik seconded. Motion carried unanimously.

ADDITIONAL APPROPRIATIONS –

- Terry Haney requested additional appropriation from Adult Probation User Fee Fund 2541 in the amount of \$18,000 for costs of scanning and indexing of probation files. Amount will be encumbered to cover the costs for the first 4 to 5 months of next year.

Bruce Ide made a motion to approve additional appropriation from Adult Probation User Fee Fund 2541 in the amount of \$18,000, Dave Redweik seconded. Motion carried unanimously.

- Auditor requested additional appropriation from General Fund 1000 in the amount of \$500,000 to provide cost of Group Health Insurance through the end of the year.

Dave Redweik made a motion to approve additional appropriation from General Fund 1000 in the amount of \$500,000, Dean Davenport seconded. Motion carried unanimously.

- Prosecutor requested additional appropriation from General Fund 1000 in the amount of \$20,504 for attorney's salary. Due to vacant position, the Prosecutor delayed the reimbursement pay out of Byrne Grant to next year. Upon filling the vacancy, for the remainder of the year, an additional appropriation is needed for payroll.

Dave Redweik made a motion to approve additional appropriation from General Fund 1000 in the amount of \$20,504, Bruce Ide seconded. Motion carried unanimously.

- Public Defender Board requested additional appropriation from LIT Public Safety Fund 1170 in the amount of \$8,300 for attorney fees and transcript costs.

Bruce Ide made a motion to approve additional appropriation from LIT Public Safety Fund 1170 in the amount of \$8,300, Dave Redweik seconded. Motion carried unanimously.

- Commissioners requested additional appropriation from American Rescue Plan Grant Fund 8950 in the amount of \$1,180,000 for the purchase of EMA mobile radios and pagers.

Dave Redweik made a motion to approve additional appropriation from Fund 8950 in the amount of \$1,180,000, Dean Davenport seconded. Motion carried unanimously.

TRANSFER OUT OF SERIES –

- Planning Department requested transfer out of series in General Fund 1000.016 from the following line accounts for fuel and Building Inspector's payroll:

Account Line 32660 to Account Line 18001 in the amount of \$155
Account Line 32660 to Account Line 23100 in the amount of \$850

Bruce Ide made a motion to approve Fund 1000.016 transfer out of series as requested, Dave Redweik seconded. Motion carried unanimously.

- Emergency Management requested transfer out of series in LIT Public Safety Fund 1170.038 from the following line accounts for fuel and training supplies:

Account Line 35700 to Account Line 22371 in the amount of \$20
Account Line 32656 to Account Line 23100 in the amount of \$1,000
Account Line 32130 to Account Line 22371 in the amount of \$500

Dave Redweik made a motion to approve Fund 1170.038 transfer out of series as requested, Bruce Ide seconded. Motion carried unanimously.

- Highway Department requested transfer out of series in Highway Fund 1176 from the following line account for fuel:

Account Line 42450 to Account Line 23100 in the amount of \$30,000

Dave Redweik made a motion to approve Fund 1176 transfer out of series as requested, Dean Davenport seconded. Motion carried unanimously.

- Weights & Measures requested transfer out of series in General Fund 1000.020 from the following line accounts for fuel and uniforms for winter:

Account Line 11002 to Account Line 23200 in the amount of \$300

Account Line 11002 to Account Line 23300 in the amount of \$800

Bruce Ide made a motion to approve Fund 1000.020 transfer out of series as requested, Dave Redweik seconded. Motion carried unanimously.

Commissioner Stajduhar added the Weights & Measures has been a part time position and with recent time study provided by state department the Commissioners have approved the change in status to full time with salary recommendation of \$30,000 for Council approval at next meeting. Next year an additional appropriation will be presented to cover the cost of a vehicle lease for this position.

- Prosecutor requested transfer out of series in General Fund 1000.008 from the following line account for witness and trial expenses:

Account Line 32130 to Account Line 24000 in the amount of \$2,500

Dave Redweik made a motion to approve Fund 1000.008 transfer out of series as requested, Bruce Ide seconded. Motion carried unanimously.

RES. 22-04 REDEVELOPMENT COMMISSION REIMBURSEMENT – Bruce Ide made a motion to approve Resolution 22-04 reimbursement to Redevelopment Commission of litigation costs, Dean Davenport seconded. Motion carried 5 in favor with 1 opposed. Dave Redweik opposed.

BINDING BUDGET CORRECTION – FIRE DISTRICT #1 – Auditor Cheryl Alcorn informed the Council of Fire District 2023 Budget Ordinance printing error. Due to technical issues when submitting the budget in the Gateway system. Department of Legal Finance corrected the errors within the system. Auditor Alcorn presented corrected budget for approval upon the motion to rescind previously approved budget.

Financial Officer, Bridget Enyeart was in attendance representing the Fire District.

Dave Redweik made a motion to rescind the previously approved Fire District 2023 Budget Ordinance, Bruce Ide seconded. Motion carried unanimously.

Bruce Ide made a motion to approve the revised Fire District 2023 Budget Ordinance with corrected Levy and Tax Rates, Dave Redweik seconded. Motion carried unanimously.

